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Federal Bureau of Investigation
United States Department of Justice

San Antonio, Texas
May 18, 1939

To: The Director, Federal Bureau of Investigation, United States Department of Justice, Washington, D. C.

From: ~~Inspector~~ Special Agent in Charge E. E. Conroy

Subject: Report of Interview with Applicant Calvin Boyd Howard
for appointment as Special Agent

1. PERSONAL APPEARANCE:

- 10 ✓ A. PERSONAL APPEARANCE AND APPROACH: Excellent. Good. Fair. Poor.
✓ B. DRESS: Neat. Flashy. Poor. Untidy.
✓ C. FEATURES: Refined. Ordinary. Coarse. Dissipated.
D. PHYSICAL DEFECTS, if any: None

2. CONDUCT DURING INTERVIEW:

- 8 ✓ A. PERSONALITY: Excellent. Good. Fair. Average. Poor.
✓ B. POISE: Well-poised. Steady. Temperamental. Average.
✓ C. SPEECH: Average. Reticent. Talkative. Boastful.
10 ✓ D. ASSURANCE: Self-confident. Fair. Over-confident. Lacking.
E. NERVOUSNESS: None. Slight. Very nervous.
F. FOREIGN ACCENT: None. Slight. Noticeable.
10 ✓ G. TACT: Tactful. Average. Lacking.

3. GENERAL INTELLIGENCE:

- 5 ✓ A. Answers general questions definitely. Quickly. Vaguely.
B. Has Applicant studied Federal Procedure? No
3 ✓ C. Any investigative experience? If so, describe -
Investigated complaints for Gas Co.
10 ✓ D. Does the Applicant appear to be resourceful? Yes
10 ✓ E. Does the Applicant appear to have executive ability? Yes
10 ✓ F. Is he likely to develop? Yes

76 4. GENERAL INFORMATION:

- A. What is his ultimate goal in life, aside from his desire to be connected with the FBI? Employment in which he would be interested the rest of his life.
B. What are his recreations and tastes? Outdoor activities, fishing, hunting, etc.
- MAY 27 1939 67-127160-2
W.P.
W.K.
- 14173

5. HEALTH RECORD: Small tumor removed from shoulder about three years ago. In hospital one day. Otherwise only childhood diseases.

6. GENERAL IMPRESSIONS OF APPLICANT:

The applicant is 22 years of age, born on August 11, 1916, at Houston, Texas. He is single. His mother died when he was a young child. His father is a Plumbing Inspector in Houston. He has attended the University of Texas for five years and will receive his LL.B. degree during June, 1939. He also plans to take his Bar examination during the latter part of June, 1939, and will not be available for appointment until after July 1, 1939. In the Arts and Science School at the University of Texas he was on the honor roll. In the Law School his grades have been about average. While at the University he was active in the Dormitory Assn, serving as Secretary for two years, as Vice-President for one semester and on the Dance Committee for two years. He was on the Varsity Debate Squad for two years and engaged in inter-collegiate debates for which he was awarded a University letter. He engaged in intra-mural athletics of all types for five years on Dormitory teams. During one year he won an award for being on the championship basketball team. He served as a member of the Co-Op Board, at the University for one semester; he was pledged to Delta Theta Phi, social fraternity for two years but could not join in view of the fact that he had an N.Y.A. job which prohibited him from belonging to a fraternity. Is presently working as Law Librarian and while at school has worked as janitor in the Dormitory and as Film Inspector for the Division Instruction Bureau. He has also worked in a boarding house waiting on tables for five years. He also worked at other miscellaneous odd jobs while at college. He has paid for all of his schooling except some small help received from his father during the last two years. He has never been arrested. He has never been a defendant in court. The only person who might be considered a relative of his who is in the government service is a first cousin of his step-mother's, who is a Special Agent of the F.B.I. in the San Francisco office. He has never met him and has never been in communication with him. He does not recall his name. The applicant apparently is a close friend to Mr. C. W. McPhail, former Agent of the Bureau at Houston, Texas. He apparently is intensely interested in the possibilities of appointment to the Bureau. He is a good conversationalist, apparently is an energetic individual and I am inclined to believe that he is sincere. He presents a nice appearance. I believe he is worthy of further consideration. Accordingly I recommend favorably on his application. The results of the supposititious interview are attached hereto.

Result of dictation test: Good. Fair. Poor.
Bureau test rating %.

7. Do you consider the Applicant qualified for the appointment he seeks and, if appointed, do you believe he would develop into better than an average employee? Yes

E. E. Conroy

Special Agent in Charge.

San Antonio, Texas
May 18, 1939.

Mr. John Edgar Hoover,
Director,
Federal Bureau of Investigation,
Washington, D. C.

Dear Mr. Hoover:

Mr. Frank A. Wilson of San Antonio, Texas, was interviewed this afternoon in regards to Mr. John Pinkerton's application for a position as Special Agent in the Federal Bureau of Investigation.

Mr. Wilson has known the applicant for approximately five years. His acquaintance was as a fellow student while at the University of Texas. Mr. Wilson knew Mr. Pinkerton very well during his enrollment at the University. Later his acquaintance was renewed in the relationship of co-worker for McGee Corporation of Corpus Christi, Texas. He worked with him for one year in this capacity. It seems that he has not been in close touch with Mr. Pinkerton during the past two years.

In regards to his acquaintance both while at school and while a co-worker, Mr. Wilson gladly recommends Mr. Pinkerton as one who is qualified and deserving of a position with the Federal Bureau of Investigation.

In regards to Mr. Pinkerton's health habits, it seems that he is a clean-cut moderate individual. While Mr. Wilson has known Mr. Pinkerton to use intoxicants in a temperate manner, during his complete acquaintance he has never known him to be actually drunk.

As to his physical fitness, he is likewise qualified, being a young man of approximately six feet in height and around 170 pounds in weight.

In regards to Mr. Pinkerton's personality he seems to be a likeable and well liked young man, both with his employer and employees as well as fellow students. He makes a habit of attending to his own business and leaving others to attend to theirs. Mr. Wilson is unable to vouch for the applicant's religious affiliations as he was not in position to find out much concerning this phase of his life. Mr. Wilson never had the opportunity of meeting the young man's parents nor can he give any information about them. Mr. Wilson was strong in his belief that Mr. Pinkerton was well qualified and capable of fulfilling an accounting position in the Federal Bureau of Investigation.

At all times he seemed extremely sincere and industrious and was always striving to better himself in every way.

Mr. John Edgar Hoover, #2

May 18, 1939

This desire to progress was exemplified in his leaving Corpus Christi two years ago to accept better employment in Houston, Texas. The last time Mr. Wilson heard about Mr. Pinkerton he was studying to take the examination for C.P.A.

In regards to the complete investigation, in my opinion Mr. Wilson does not know Mr. Pinkerton extremely well and would suggest additional information from those who know him better. Special effort should be exerted to learn more of his family and family background as Mr. Wilson was completely unable to vouch for such. As a general impression one would be justified in believing as true the information given by Mr. Wilson concerning Mr. Pinkerton insofar as his knowledge was concerned.

Very truly yours,

Calvin Boyd Howard

San Antonio, Texas
May 18, 1939

Memorandum for Special Agent in Charge E. E. Conroy:

In accordance with your request, I was contacted by Calvin Boyd Howard at the St. Anthony Hotel on the afternoon of May 18, 1939, relative to one John Pinkerton.

Mr. Howard was noted as he came into the lobby of the hotel. Upon being advised at the desk that I was not registered, he had me paged.

The letter dictated by Mr. Howard covered the interview accurately and sets out the information which was furnished to him in response to his questions.

Mr. Howard made a good approach. His introduction was good and he made the purpose of his interview known clearly and satisfactorily. He did not exhibit any signs of nervousness. He asked his questions in a direct and intelligent manner and gave the impression that he knew exactly what information he was seeking. He made notes during his interview but handled his notes in a satisfactory manner. He handled the conclusion of the interview well and the entire interview was conducted by him in a satisfactory manner.

W. A. Giddens
W. A. Giddens,
Special Agent (A)

FEDERAL BUREAU OF INVESTIGATION

U. S. DEPARTMENT OF JUSTICE

COMMUNICATIONS SECTION

MAY 18 1939

POSTAL

Mr. Tolson ✓
Mr. Nathan
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey ✓
Mr. Crowl
Mr. Egan
Mr. Foxworth
Mr. Glavin
Mr. Harbo
Mr. Lester
Mr. McIntire
Mr. Nichols
Mr. Quinn Tamm
Mr. Tracy
Miss Gandy

WA21 19 GOVT COLLECT

SANANTONIO TEXAS MAY 18 1939 616PM

✓ DIRECTOR, FEDERAL BUREAU OF INVESTIGATION

U. S. DEPT. OF JUSTICE, WASHINGTON, D. C.

RECOMMEND FAVORABLY SA APPLICATIONS [REDACTED] AND

CALVIN BOYD HOWARD SUBMITTED ON LIST BUREAU LETTER FIFTH INSTANT

CONROY.

(8:15PM)...

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MAY 27 1939

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67-129160-3

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May 23, 1939

Medical Officer in Charge
United States Public Health Service
416-17 Medical Arts building
Houston, Texas

Dear Sir:

The bearer of this letter, Mr. Calvin B. Howard, is a candidate for appointment to the service of the Federal Bureau of Investigation, United States Department of Justice, as a Special Agent.

In accordance with arrangements previously made, it is requested that a thorough physical examination be given to determine the fitness of this candidate for the position in question. The fingerprint of the right forefinger should be included, and also a notation as to the applicant's near vision.

Very truly yours,

J. E. Hoover

John Edgar Hoover
Director

11-4

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AHC:TW
67-129160

May 23, 1939

Mr. Calvin B. Howard
700 East 9th Street
Houston, Texas

Dear Mr. Howard:

With reference to your application on file for a position as Special Agent in the Federal Bureau of Investigation, United States Department of Justice, it is desired that you submit a report on your present physical condition. For this purpose the enclosed letter should be presented to the Medical Officer in Charge, United States Public Health Service, 416-17 Medical Arts Building, Houston, Texas.

It is also desired that you read the enclosed letter carefully and closely and, if the conditions set forth therein are thoroughly understood by you, it is requested that you have same notarized, returning it to this office, together with your physical examination report, not later than May 31, 1939.

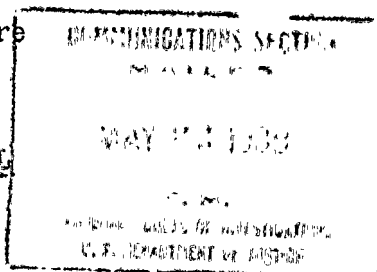
Very truly yours,

J. E. Hoover

John Edgar Hoover
Director

Enclosure

AIR MAIL



FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

AHC:EAT
67-129160

To: COMMUNICATIONS SECTION.

MAY 23, 1939

Transmit the following message to:

SAN ANTONIO

SUBMIT REPORT INVESTIGATION BY MAY TWENTYNINE, CALVIN BOYD HOWARD, SEVEN NAUGHT
NAUGHT EAST NINTH STREET, HOUSTON, SA APPLICANT. REFERENCES [REDACTED]
HOUSTON LIGHTING AND POWER CO. OR TWO NAUGHT THREE ONE WROXTON ROAD, [REDACTED]
[REDACTED] PATENT ATTORNEY, TWO TWO NAUGHT NAUGHT GULF BLDO. OR FOUR FIVE NAUGHT
NAUGHT ROSSMOYNE BLVD., [REDACTED] SOUTHERN RICE SALES CO. OR SIX ONE FOUR
BYRNE, [REDACTED] BAKER, BOTTS, GARWOOD AND WHARTON OR EIGHT THREE EIGHT
CORTLANDT, [REDACTED] GULF REFINING CO. OR SIX TWO ONE EAST NINTH STREET,
ALL HOUSTON. ATTENDED REAGAN SENIOR HIGH SCHOOL, HOUSTON, NINETEEN THIRTY TO
THIRTYTHREE, UNIVERSITY OF TEXAS, AUSTIN, SINCE THIRTYFOUR. EMPLOYED KIRBY
LUMBER CO., CLERK, JUNE THIRTYTHREE TO SEPTEMBER THIRTYFOUR AND JUNE TO SEPTEMBER
THIRTYSIX, DUN AND BRADSTREET, CLERK, JUNE TO SEPTEMBER THIRTYFIVE, HOUSTON GAS
AND FUEL DIVISION, UNITED GAS, JR. SALESMAN, JUNE TO SEPTEMBER THIRTYSEVEN AND
JUNE TO SEPTEMBER THIRTYEIGHT, ALL HOUSTON, N.Y.A., UNIVERSITY OF TEXAS, AUSTIN,
UNDER [REDACTED] CHIEF VISUAL INSTRUCTION BUREAU, FILM INSPECTOR,
SEPTEMBER THIRTYFIVE TO JUNE THIRTYSIX, SEPTEMBER THIRTYSIX TO JUNE THIRTYSEVEN,
SEPTEMBER THIRTYSEVEN TO JUNE THIRTYEIGHT, AND SEPTEMBER TO DECEMBER THIRTYEIGHT,
UNDER [REDACTED] MOR. LITTLE CAMPUS DORMITORY, JANITOR, SEPTEMBER THIRTYFOUR
TO JUNE THIRTYFIVE, AND UNDER [REDACTED] LIBRARIAN, LAW LIBRARY, LIBRARIAN,
SINCE JANUARY THIRTYNINE. BORN HOUSTON, AUGUST ELEVEN, NINETEEN SIXTEEN, SINGLE,
LEGAL RESIDENT HOUSTON. EVERYTHING TEXAS. FATHER HENRY WRIGHT, MOTHERS MAIDEN
NAME JEANETTE THIELEPAPE. YOURS ONLY FIELD DIVISION.

Mr. Tolson
Mr. Nathan
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Crowl
Mr. Egan
Mr. Foxworth
Mr. Glavin
Mr. Harbo
Mr. Lester
Mr. McIntire
Mr. Nichols
Mr. Quinn Tamm
Mr. Tracy
Miss Gandy

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE
COMMUNICATIONS SECTION

MAY 23 1939

HOOVER

SENT VIA

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Per

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67-129160-6

5:00

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

(Place) Houston, Texas
(Date) May 28, 1939

Dear Sir:

Having filed an application for a position as Special Agent in the Federal Bureau of Investigation, United States Department of Justice, I hereby agree that in the event of an appointment I will be governed by the following conditions:

1. Upon appointment and within ten days after receipt thereof, I shall be required to proceed at my own expense to Washington, D. C., where I will take the oath of office and enter on duty.
2. That said appointment will be on a probationary basis.
3. That my retention in the Bureau shall be dependent upon the performance of satisfactory services, and if my services are deemed unsatisfactory it is understood that my employment may be discontinued at any time and that I will not receive transportation to my home, or to any other point, at Government expense. JUN 2 1939
4. That if appointed I may be sent to any part of the continental or territorial United States that the exigencies of the Bureau's work may require; that my headquarters may be fixed in some jurisdiction other than that in which I have heretofore resided; that my headquarters may be changed as the work of the Bureau may require; and that no transfer will be made from one station to another for personal reasons. 67-129160-7
5. That the confidential character of the relations of the employees of the Federal Bureau of Investigation with the public is fully understood by me, and that the strictly confidential character of any and all information secured by me, in connection directly or indirectly with my work as a Special Agent, or the work of other employees of which I may become cognizant, is fully understood by me, and that neither during my tenure of service with the Federal Bureau of Investigation nor at any other time will I violate this confidence, and I agree that I will not divulge any information of any kind or character whatsoever that may become known to me, to persons not officially entitled thereto. ✓

I further agree that nothing connected with this certification is to be construed by me as an assurance that an appointment will be tendered me; that I fully understand all of the foregoing and that the conditions specified herein are agreeable to me; that if appointed I will abide by the foregoing conditions, and I am fully cognizant that the provisions mentioned above are to be complied with and they are to be regarded as a part of my appointment if it is subsequently tendered to me and accepted. ✓

Subscribed and sworn to before me this

28 day of May, A.D. 19

Bessie Frick

Notary Public

Very truly yours,

Calvin B. Howard

CC-74

OK
5-31-24

C. E. Howard

61-129160-8

JUN 2 1939

OK

OK

OK

1-1-15-31-24

UNITED STATES CIVIL SERVICE COMMISSION

CERTIFICATE OF MEDICAL EXAMINATION UNDER EXECUTIVE ORDER, SEPT. 4, 1924
(APPLICANT MUST FILL IN DOTTED LINES BELOW TO HEAVY LINE)

Calvin Boyd Howard
700 E 9th St. Houston, Texas
Male August 11, 1916
What examination did you take? Special Agent
In what Department and Bureau are you to be employed? F. B. I.
In what City or Town are you to be employed? -

ROLLED PRINT, right forefinger

(Print must be taken to identify person examined. Indelible or stamp pad should be used)

(PHYSICIAN SHOULD FILL IN THE FOLLOWING)

69 1/2 inches. * 163 pounds. 155 pounds.
(Height, without shoes) (Weight, in clothing) (Weight, without clothing)

Males, without clothing; females, clothed but without wrap or hat.

Items checked (V) were examined and found normal. Deviations from normal are noted. (See instructions on back of sheet)

1. Eyes: Distant vision: Without glasses: Right: 20 Left: 20 With glasses if worn: Right: 20 Left: 20
(Near vision must be reported; use space provided on back of this form.)
Evidence of disease or injury: Right: None Left: None
Color vision: Normal Method of testing color vision: Ishihara
2. Ears: (Consider denominators indicated here as normal. Record as numerators the actual distance heard.) Ordinary conversation: Right ear: 20 Left ear: 20
Evidence of disease or injury: Right ear: None Left ear: None
3. Nose: Slight septal deviation
4. Mouth: Normal - excellent teeth
5. Throat: Tonsils small
6. Thyroid (especially in women): Normal
7. Heart: Normal
If organic heart disease is present, is it fully compensated? _____
History of tuberculosis _____
Has it been arrested for 1 year? _____
If present, is it supported by a well-fitting truss? _____
8. Lungs: Right: Normal Left: Normal
Varicose veins: None (If "Yes," state location and degree) Varicocele: None (None, slight, moderate, severe)
9. Hernia: None
10. Feet: Is flat foot present? No Degree of impairment of function: None, slight, moderate, severe
12. Deformities, atrophies, and other abnormalities, diseases, or defects not included above: None
13. Scars of serious injury or disease: None
14. Nervous system (give symptoms and history): Normal
15. Urinalysis (see over): Venereal disease: None
16. Has applicant ever received pension, compensation, allowance, retired pay, or training because of disability received while in military or naval service? No If "Yes," describe disability and state whether present now _____

17. In my opinion, applicant is capable of performing duties involving arduous physical exertion.
(Arduous, moderate, or light)

Houston Tex
5/28/39
(Place of examination)
(Date of examination)
The examining physician must be in the Federal service
W. C. Long, M. D.
(Name of examining physician)
(Title, and branch of Federal medical service)

*For males, to be taken only upon special written request of the official ordering examination.

This report is to be returned to the official of the U. S. Civil Service Commission requesting the examination

The aim of the Executive order of Sept. 4, 1924, and of this examination thereunder is to obtain information as to the physical condition of appointees to the classified civil service with a view to promoting efficiency and minimizing accidents and claims under United States employees' compensation laws.

NOTES FOR EXAMINING PHYSICIAN

WEIGHT.—Males, without clothing, and also in ordinary clothing without overcoat or hat (weigh twice); females, clothed, but without wrap or hat. If overweight, state whether due to bone and muscle or to fat.

HEIGHT.—Without boots or shoes; observe that no appliances are used to increase.

The examination should include the following observations, as to—

1. **EYES.**—Ptosis; discharge; corneal scar; pterygium. In recording distant vision consider 20 feet as normal and report all vision as a fraction with 20 feet as numerator and the smallest type read at 20 feet as denominator. If glasses are used, record for each eye the finding with and without glasses.*

2. **EARS.**—Evidence of middle ear or mastoid disease; condition of drums; discharge. In recording hearing, record 20 feet as normal distance for conversational voice and record deviation from normal as fraction with 20 as denominator and actual distance as numerator.

3. **NOSE.**—Ability to blow through each nostril. If free, a speculum examination would not be indicated.

4. **MOUTH.**—Missing teeth, pyorrhea.

5. **THROAT.**—Tonsils, hypertrophy or disease.

6. **THYROID.**—Presence of tumor in neck and tremor, exophthalmos; nervous high-strung disposition, especially in women.

7. **HEART.**—Murmurs. State whether functional or organic. If valvular disease exists, state whether or not it is fully compensated.

8. **LUNGS.**—It is necessary that the auscultatory cough be used. Tuberculosis; if present, state whether active or arrested, and if arrested your opinion as to how long it has been quiescent. Sputum to be examined for tubercle bacilli in all suspected cases.

9. **HERNIA.**—Give details as to size, location, etc., and whether well-fitting truss is worn. An inguinal hernia exists when ring is enlarged and impulse is felt on coughing.

11. Flat foot of such a nature as to incapacitate or become aggravated by work or be alleged later to have been caused by accident or occupation. By "flat foot," as used in this form, is meant a weak foot with impaired function, the term being equivalent to "fallen or misplaced arch," an abnormal condition. Impairment of function is the point to be noted. An anatomically flat foot, but strong, is not disqualifying.

12 and 13. Scars, deformities, atrophies, and paralyses should be noted, but it is not important that small, insignificant scars or blemishes which might be referred to as marks of identification be recorded.

14. This entry should include symptoms and full history of any mental or nervous abnormality.

15. Urinalysis to be made and blood pressure to be taken in the cases of persons over 40, and in all cases where arteriosclerosis, nephritis, or diabetes is suspected.

Record, if taken—Urinalysis—sp. gr. 1.024 Albumen None Sugar None Casts None

Blood pressure: Mm. Hg. systolic _____ Mm. Hg. diastolic _____

If tachycardia is present, give pulse rate: Sitting _____ Immediately after exercise _____ Two minutes after exercise _____ Cardiac reserve _____

(Good, fair, or poor)

I have found this applicant abnormal under the following headings: _____

REMARKS: _____

(Signature of applicant) _____

(This space to be filled in (as a matter of identification) by the applicant in own handwriting, and in ink, in the presence of the physician)

(Signature of examining physician) _____, M. D.

IMPORTANT

(Title, and branch of Federal medical service)

Full time? No Part time? Yes Fee paid? 2.00

Without glasses. R. 3 1/2 in. to 4 1/2 in. With glasses, if used. R. _____ in. to _____ in.

L. 4 in. to 3 1/2 in.

L. _____ in. to _____ in.

*Near vision.

What is the longest and the shortest distance at which the paragraph below can be read by applicant: Test each eye separately.

With the view of promoting health and efficiency and of minimizing accidents among Federal employees, the heads of the several executive departments and independent establishments having a medical personnel are directed to make such physical examinations of applicants for and employees in the Federal classified service as may be requested by the Civil Service Commission or its authorized representative.
This order will supplement the Executive orders of May 29 and June 18, 1923 (Executive order, September 4, 1924).
Jaeger 1; Snellen .50; Dioptre 37 D.

To be appointed in—

Department _____

Bureau _____

Title of position _____

Number of certificate upon which applicant's name appears _____

FEDERAL BUREAU OF INVESTIGATION

Form No. 1

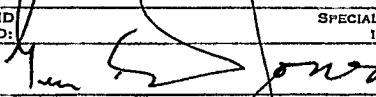
THIS CASE ORIGINATED AT **San Antonio, Texas.**

FILE NO. **67-510**

REPORT MADE AT San Antonio, Texas.	DATE WHEN MADE 5/27/39	PERIOD FOR WHICH MADE 5/24-25-26/39	REPORT MADE BY T. H. SISK
TITLE CALVIN BOYD HOWARD			CHARACTER OF CASE APPLICANT - SPECIAL AGENT

SYNOPSIS OF FACTS:

Employment and school records, Houston, Texas, show applicant was born at Houston, 8/11/16. However, neither City, County nor State have record of his birth. Court records disclose him to be foundling child that unknown person left him at Baptist Sanitarium, Houston, Texas, in August, 1916 and no record is available as to identity of his natural parents. Mr. and Mrs. HENRY W. HOWARD took charge of him and Mr. HOWARD legally adopted him and made applicant his legal heir on 9/27/19, following the death of Mrs. HOWARD in 1918. Applicant graduated from grade school at Crockett, Texas and attended Junior and Senior High School at Houston, 1927 to 1933, when graduated among highest ten percent in class of almost 400 with average of 4.35 (5 being perfect) for entire high school period. Never missed a day from class or work, very punctual and never failed a single course in high school. He has worked every Summer for various concerns in Houston, his legal residence, to defray expenses of education, and employers recommend him highly as industrious, conscientious, energetic, willing worker, well liked by everyone. One employer says he is "cocky." Almost everyone interviewed say he is of average intelligence and enjoys excellent health, is trustworthy, of excellent character and good morals and clean.

APPROVED AND FORWARDED: 	SPECIAL AGENT IN CHARGE	DO NOT WRITE IN THESE SPACES	
COPIES OF THIS REPORT 3- Bureau Airmail 3- San Antonio		<div style="font-size: 2em; font-weight: bold;">9</div> <div style="font-size: 1.5em; font-weight: bold;">MAY 31 A.M.</div>	

habits. Was Eagle Scout and adopted father was Scoutmaster 20 years. Father is reputable, enjoys excellent credit rating, has modest means, and for many years has been Plumbing Inspector with City of Houston. Top salary earned by applicant was \$75.00 monthly and has held no positions of responsibility. Has no Police record at Houston. Applicant has attended Texas University from September, 1934 to date and is candidate for LLB degree in June, 1939. He has been employed part-time as janitor in Dormitory and under NYA at Visual Instruction Bureau and Law Library at Texas University. Applicant lost credit for one English course for violation of the honor system in assisting fellow student in an examination. No Retail Merchants or Police record at Austin, Texas.

C.

REFERENCE: Bureau teletype dated May 23, 1939.

DETAILS:

Personnel Manager [] Houston Gas and Fuel Company, Division of United Gas Corporation, 912 Main Street, Houston, Texas, was interviewed and advised his records show that CALVIN BOYD HOWARD was employed by this company on two different occasions during the Summer months as a temporary employee from June 10, 1936 to August 31, 1936, and from June 13, 1938 to September 15, 1938 at a salary of \$75.00 monthly. In each instance his reason for leaving was "to continue studies at the University of Texas." Applicant was employed as a "Junior Salesman", and along with another young fellow worked on a survey of homes to determine what gas appliances were being used in the average home in Houston. He was also supposed to secure sales prospects on whom the regular salesmen would call. He did no selling himself and handled no money. His immediate superior was Sales Manager []

b6
b7C

He was "highly thought of and everybody around the office liked him very much." [] stated that there is nothing unfavorable on his record; that he was punctual in reporting for work, otherwise there would be a notation on the file; that he did not miss a single day of work during the periods of employment.

[] stated that he had opportunities to observe applicant, even though he was employed in another department, that he appeared to be a very nice, quiet boy, rather good looking, neat and clean, and at least average, and possibly above in intelligence.

His application for employment with the Gas Company, dated June 10, 1938, contains the following information.

Social Security #465-05-3901

Address - 700 East 9th Street, Houston, with parents
(9 years)

Single

Born at Houston, Texas August 11, 1916

American-White

No dependants

Religion - Methodist

Never discharged from a position

Mother - Deceased

Father - HENRY W. HOWARD, Plumber

Father's net worth - \$8,000.00

Has no brothers or sisters

Societies or Clubs - Reagan High School DeMolay

Insurance Policies - Great Southern Life Insurance
Company, \$500 policy, father beneficiary

Bank accounts - \$250 savings account at National
Bank of Commerce, Houston, Texas

Education:

Grade School, Crockett, Texas, 1923 to 1928 - Graduated.

High School, John H. Reagan Senior School, Houston,
1930 to 1933 - Graduated.

University of Texas - Entered pre-law School in 1934.

Personal References:

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b7C

[redacted] Electrician, 621 E. 9th Street, Houston.
[redacted] Plumber, 711 E. 7th Street, Houston.
[redacted] grocery store, 644 E. 9th Street, Houston.

Previous employment record (Dates not given)

Kirby Lumber Company, Houston.

Dun & Bradstreet, Houston.

Andrews, Kelly, Kurth & Campbell, attorneys, Houston.

Medical Examination (By Dr. L. P. KIRKPATRICK, Houston,
on June 10, 1936)

Height 5' 10"

Weight 145

Temperature 98°

No physical defects or deformities

Distant vision 20 both eyes
20

Is not color blind

Only operation - Tonsils removed in 1936
Teeth and gums - good
No defects of any nature - Heart & lungs normal
No venereal disease

Sales Manager [] Houston Gas and Fuel Company, Houston, stated that the applicant worked under his immediate supervision, as outlined above and was honest, reliable, carried out instructions, and was a pretty bright young fellow, but rather young at that time, so it could not be said how well he might do in a position of responsibility. In [] opinion he is about average in intelligence and possesses common sense. His work with the gas company carried no responsibility. However, the boy seemed to be self-reliant, had considerable initiative, was level headed and not excitable. He seemed to be practical, dependable, organized his work well, got it out in good fashion, and turned out good volume. He worked hard, was not a bit lazy and did not seem to mind working overtime on the few occasions it was necessary. He was prompt in reporting for work and never missed a day on account of illness or for any other cause. Mr. HUDSON'S impression was that the applicant was a clean cut, high type boy, well grounded in morals and behavior and well raised. b6 b7C

Assistant Manager [] Dun and Bradstreet, Marine Bank Building, Houston, after examining his records advised that the applicant was employed there from July 29, 1935 to September 15, 1935 as a clerk in a temporary status during the Summer months at a salary of \$60.00 monthly. He made an application at the time, but it has since been destroyed in view of the fact he worked there only a short time. Most of his work was operating what is known as a Ditto Machine, running off reports. He was fast in his work, accurate, turned out a good volume and was alert and caught on quickly. His work was so satisfactory they hated to lose him, and he had stayed the firm would have promoted and advanced him. [] stated he thinks enough of the boy that if the Government does not hire him he will "take him." He stated that the applicant handled no money but is obviously an honest boy of excellent character and good raising. He is above the average in intelligence, industrious, punctual in his habits, and never missed a single day from work. He followed instructions, had a very pleasing personality, and was neat and clean in appearance. He did not meet the public in his work, hence [] cannot judge how well he would get along interviewing people, or whether he possesses diplomacy or tact, although he judges he possesses both qualities. In conclusion [] stated that the applicant was an exceptionally fine boy and they hated to lose him. His reason for leaving was to pursue studies at Texas University. The card index record b6 b7C

shows he was born at Houston on August 11, 1915 rather than 1916 as given elsewhere.

Interview was had with [] Kirby Lumber Company, Kirby Building, Houston, who stated his records show applicant was employed there for temporary Summer work during the following periods: From August 3, 1933 to September 8, 1934, and from June 6, 1937 to September 11, 1937 as general handy man, office boy, and helper with the mail. There is no record of his salary but [] is quite certain it was \$60.00 monthly. He stated that the applicant worked in the office under his immediate supervision and performed his duties very capably, "but was inclined to be a little cocky and sure of himself all of the time." He was a very bright boy and slightly above the average for his age in general intelligence and common sense, at that time. He appeared for work promptly each morning and never missed a day either time he worked there, and looked strong and healthy. Handling money was not among his duties, although he did occasionally make bank deposits, and gave out the impression of being an honest boy of good character. He was very neat and clean in appearance and always looked well groomed. He lived with his family and seemed to be a home boy of good clean habits. He was industrious and energetic and apparently trustworthy and capable of preserving a confidence. His reason for leaving was to attend Texas University. b6 b7C

[] Manager of Hooper-Holmes Service Bureau, Kress Building, Houston, checked his records but could locate nothing on either applicant or his parents. b6 b7C

Manager [] Retail Credit Association, Shell Building, Houston, checked his files but could locate nothing on applicant, indicating he has no credit accounts in Houston. [] produced records on his father, HENRY WRIGHT HOWARD, showing he owns his own home at 700 E. 9th Street, Houston, and has lived there at least since 1921. [] has no record on the father prior to that date. He was been with the city of Houston since 1920 as plumbing inspector and his present salary is \$200 monthly. He has 8 small open accounts which he pays in 30 days and his credit rating is excellent. He has secured accounts up to \$500 and paid them promptly, and there are no judgments against him, and no record of his ever being sued. (Retail Credit posts records of all Civil suits). There is no record on applicant's mother.

A check of old and current Houston City Directories disclosed applicant is listed from 1936 to date, living at 700 E. 9th Street, with no employment designation. His father is listed for years back, at this same address, as Assistant Plumbing Inspector, Department of Public Works, City of Houston.

U. S. Attorney [] U. S. Marshal []
[] and various Government officials at Houston stated that they never heard of the applicant or his family.

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An effort was made to check the applicant's birth record, the reference teletype showing he was born at Houston on August 11, 1916. [] in charge of the Bureau of Vital Statistics, Old Jefferson Davis Hospital, Houston, and County Clerk [] Civil Courts Building, Houston, both checked their birth records without locating a record of the applicant's birth. They stated it is possible, as has often happened, that the attending physician failed to record the birth. They suggested the only other chance to locate same was by check with Dr. W. A. DAVIS, Director, Bureau of Vital Statistics, Austin, Texas. Dr. DAVIS wired he had no record of the applicant's birth.

Mrs. BYRD W. CREEKMORE, Dean, John H. Reagan Senior High School, 13th and Arlington Streets, Houston, stated that she remembers the applicant very well, that he was a fine boy while attending school, "had a good voice, a nice personality" and was an all around good student. He did not participate in athletics or very many school activities so far as she can remember, and "was regarded highly by all of his teachers as being an honest, conscientious, painstaking student, well mannered, and possessing lots of common sense."

He took the College entrance course and the usual standard subjects. The record shows his attendance, deportment, and promptness in attending classes were all excellent. He was never tardy and never missed a day from school and never failed in a single course.

The record shows he was born at Houston on August 11, 1916 and lived at 700 E. 9th with his father. He made 113 in the I.Q. test, which is about average and possibly a trifle above average as over 100 is considered pretty good.

He entered Junior High in September, 1927 and attended in 1927-28-29. He then entered Reagan Senior High in September, 1930 and graduated from the College Entrance Course in June, 1933 and in the same year his credits were forwarded to Texas University, according to a notation on the card. He graduated from Reagan with 18¹/₂ credits, 18 being required. He graduated with 34 honor points, 30 being required for college entrance. Out of 367 graduates he was among the upper ten per cent. His average grade for all high school courses, including all courses and grades, was 4.3567, which is considered very good, as 5 is excellent.

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Interview was had with [] grocery store proprietor, 644 E. 9th Street, Houston, given by applicant as a reference in his application with the Gas Company. He stated he has known HOWARD since he was a young boy and lived in the same neighborhood many years, during which time Mr. HOWARD traded at his grocery store. He stated he never did know applicant's mother "who dies when he was a baby" and that the applicant is the only child. He stated that the applicant is a very fine boy, well-behaved and well mannered, a hard worker, who is never idle, and extremely ambitious. He is rather quiet, and not the rowdy type of boy, keeps good and regular hours and is "about average in intelligence and not highly intelligent or gifted in brains like some people are." He is single and not engaged to any girl so far as [] knows and appears too interested in his future to think about getting married. His ambition for several years has been to become a lawyer. He never did mention the FBI to [] or others interviewed herein. If he drinks at all he has acquired the habit since he went to the University. Mr. HOWARD Sr. was Scoutmaster in the Heights for years and the applicant belonged to his father's troop and became an Eagle Scout, and was very well liked by the other boys. He plays tennis and baseball and boxes some, as his principal sports.

Except for minor ailments [] never knew of his being ill for any extended period or suffering from ill health, and he is positive from living in the same neighborhood that the applicant was never in any kind of trouble and that he never ran around with bad boys. Likewise, he never heard of any member of the HOWARD family being in any trouble. [] stated the best evidence of the boy's mettle is the fact he has always worked in the Summer time to help finance his education and has also worked while attending both high school and college. His father, while comfortably situated, does not have much money and could not afford to defray all expenses at the University. [] thinks it commendable the way applicant always manages to secure himself a job.

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Interview was had with [] plumber, [] [] Houston, given as a reference by applicant at the Gas Company, and he stated he has known applicant since he was a baby and lived in the same neighborhood as the HOWARDS all of that time. He stated that the applicant's parents died when he was a baby and that the HOWARDS then adopted him and Mr. HOWARD is not his natural but his foster father. The HOWARDS had no children of their own and Mrs. HOWARD died years ago. The names of applicant's natural parents are unknown to []. He stated that the applicant did not know until recent years that Mr. HOWARD was not his natural father. How he found it out is not known. He stated that the applicant is "as

fine a boy as you will ever find anywhere, of fine character, morals, and of good clean habits." [redacted] was Scoutmaster for awhile in that section and so was Mr. HOWARD Sr., and applicant was a scout in troop nine, under their supervision, and became an Eagle Scout, the highest ranking. [redacted] understands the applicant belongs to the debating society at Texas University and takes quite an interest in public speaking. [redacted] taught him boxing and wrestling, in which sports applicant is said to be quite adept. He is strong and healthy, and so far as known does not use alcohol, or frequent "joints" with "evil companions." For years it has been applicant's ambition to become an attorney. He attends Collins Memorial Church regularly when in Houston.

At the Civil Courts Building of Harris County, Houston, agent inspected adoption deed records and page 557 of Deed record number 427, case number 18191, shows H. W. HOWARD adopted CALVIN HOWARD on September 27, 1919 at Houston, Texas. A copy of the adoption document was made and is attached hereto for the Bureau. It reads:--"during the month of August, 1916 a certain boy child was left at the Baptist Sanitarium by an unknown person and whereas shortly thereafter HENRY W. HOWARD and his wife, JEANETTE, took charge of this child...., and gave it a name, to-wit: CALVIN HOWARD, and whereas on November 2, 1918 the wife of said HENRY HOWARD dies.... and it is the desire of said HENRY W. HOWARD to make CALVIN HOWARD his legal heir.."

Doctor JOE DANIELS, Medical Director, Great Southern Life Insurance Company, 401 Louisiana, Houston, checked the company's records but could find no record at all where either applicant or his father ever held a policy in this company, either in force now, or lapsed or cancelled.

Interview was had with Pastor OSCAR E. LINSTRUM, Collins Memorial Episcopal Church, 11th and Harvard Streets, Houston, who stated the applicant is an absentee member of his church, presently attending the University, but who attends when in the city. Pastor LINSTRUM came to Houston two years ago and met applicant then, but since applicant has been away at school most of the time he has had little contact with him, but knows "he is a nice boy." Applicant's father is Chairman of the Church Board of Trustees and has been a Scoutmaster 20 years. The HOWARDS have a Summer cottage at Laporte, Texas and applicant spends some time there when not attending school, but most of the time he works. The HOWARD family bears an excellent reputation and are well liked by everyone who knows them.

Interview was had with [redacted] Lineman with the Gulf Pipe Line Company, 621 East 9th Street, Houston, who stated

he has known the applicant and his family 15 years, during all of which time he has lived close to them. Applicant's mother died about 20 years ago and he was raised without a mother's care but has turned out to be a fine young man and "is worthy of anything the Government can give him, a very deserving boy." He has always worked hard, earning his own way through school, except for the small amounts he gets from his father. His character is excellent and he is a boy of very good morals and has never been in the slightest trouble, or tainted by any kind of scandal and neither has his father. "His father is an ordinary, hard working, good man." Applicant's health appears to be excellent and ALLEN never knew of him being sick for any length of time. Applicant is a most trustworthy and dependable boy, smart, with a pleasing personality, and one who makes friends easily and is well liked by both young folks and old.

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[redacted] clerk, Identification Bureau, Houston Police Department, after checking her records, advised neither applicant nor his father was ever arrested in Houston under their correct names. Likewise there is no record on either in the Complaint and Record Room or among the misdemeanor card index files.

The following investigation was conducted by Special Agent C. R. DAVIS:

C. L. McPHAIL, Claim Department of the Houston Power and Light Company, reference, states he has known the applicant since he was a child; that the applicant's mother is dead, having died with the flu in 1918 and applicant at that time was about two or three years old and that he was raised by his father, aunts and grandmother; that his father, HENRY HOWARD, has been connected with the City of Houston for years in the Plumbing Department and is one of the very best men that he, Mr. McPHAIL, has ever known; that he has seen applicant grow from childhood into manhood and that he is and has always been a clean upright sober boy and young man; that applicant was very studious in his grammar and high school work and has and is now working his way through the law school of the Texas University. He stated that the applicant is absolutely dependable, trustworthy in every respect and has a splendid personality; that he is a healthy person. Mr. McPHAIL states that having been an agent of this Bureau and fully realizing the requirements of the Bureau for young Special Agents that he knows of no young man that has all the qualifications to make a first class agent to a greater degree than applicant and heartily endorses him for the position. Mr. McPHAIL states that the applicant's stepmother is a lady of refinement and since she married applicant's father has taken every interest in CALVIN and that CALVIN is very devoted to her and his father.

[redacted] of the firm of Baker, Botts, Andrews and Whorton, attorneys, reference, states that he has known the applicant and the applicant's family since applicant was a child. He stated that the applicant attended school with his, [redacted] children and has often been in his home; that the applicant was always a clean moral boy, very studious and that applicant was one of the leading members of the Boy Scouts and thinks he was an Eagle of that organization. He stated that applicant has grown into young manhood, one of the most outstanding young men of Houston, loved and respected by all who know him; that applicant's mother died when the applicant was two or three years of age and that applicant's father, being an active instructor in Boy Scout work, has made a companion of applicant and has been a splendid example for the applicant and has reared him in clean surroundings and that due to his family training and his school advantages that he knows of no young man more worthy of the position sought than applicant. He states that the applicant is healthy, ambitious, trustworthy, dependable and of splendid personality. He recommends him highly for the position he is seeking. He states that the applicant is about 24 years of age; that he attends the Collins Memorial Methodist Church of Houston, Texas.

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[redacted] Manager of the Houston Branch, Southern Rice Sales Company, 1420 Bernard Street, Houston, Texas, reference, states he has known the applicant since childhood; that he has known the applicant's father for years and that he is one of the most honorable men he has ever known; that the applicant's mother died while he, applicant, was just a baby and that his father, with the assistance of applicant's grandmother and aunts, reared the applicant and that later the applicant's father remarried and that applicant's step-mother, JOY PELTON HOWARD, was a lady of the highest character and refinement and had always taken an interest in the applicant and was very devoted to him. [redacted] states that due to the family environment and due to applicant's ambitions that he has developed to be one of the most honorable young men that he ever knew; that the applicant has visited in his home and been very closely associated with his, [redacted] children and he has had every opportunity to know applicant's sterling character, his studious manner, and his standing in his school work and that the applicant was an outstanding scholar in grammar and high school and is now at the Texas University in Law School and will finish his law course there this term; that applicant was ambitious enough to secure a law education by working his way through Texas University. He recommends him highly for the position he is seeking.

LESTER B. CLARK, Patent Attorney of the firm Jesse R. Stone, Lester B. Clark and Ray L. Smith, 2200 Gulf Building, reference, states

he has known the applicant for possibly eight years. He has known the applicant's father for about the same period; that the applicant comes of a highly respected family and has had a splendid home environment; that the applicant is a young man of splendid character, is studious, sober and very dependable; that applicant is a young man who will in all things be loyal and strictly honest. He has a splendid personality, is healthy and very ambitious; that the applicant's associates are of the highest type. He stated further that the applicant was now at the Texas University and would graduate there this term in law and that he knew applicant had worked his way through the University to secure his legal education. Mr. CLARK states that the applicant's aunt, [redacted] is working in the above firm's office and that she is a lady of the highest character and that he has come into contact with the applicant by his visiting his aunt at the office and that in that manner he has been thrown with the applicant and has been in a position to study the applicant and has found him to be a young man far above the average, very ambitious and dependable, a young man of clean moral habits and a splendid personality. He enjoys good health. Mr. CLARK heartily endorses him for the position he is seeking.

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A neighborhood investigation at [redacted] states that she has known the applicant and the applicant's family for about eight years; that the applicant's father and stepmother are highly respected and that she in the eight years has had almost daily contact with the applicant until he left to attend Texas University. She states that she never knew a sweeter and more refined young man than the applicant; that one of the most outstanding characteristics of applicant is his devotion to his father and stepmother; that the applicant's associates are of the highest class and that she has never known of the applicant associating with a rowdy crowd.

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[redacted] residing at [redacted] Houston, Texas, states that she has known the applicant since he was about three years old; that the applicant's mother died with the flu in 1918 and that shortly thereafter she and her husband moved to their present address and that she has always considered the applicant as very near and dear to her almost like one of her own children due to the fact that he as a child played with her own children and that the applicant is a boy who she is very proud of due to his clean character, his devotion to his parents and his manly manners and courteous manners; that applicant's father and his stepmother, who was Miss JOY PELTON before her marriage to applicant's father, are very high class people and that the applicant's father has made a companion of the applicant and has given him the very best advantages through grammar and high school

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and that the applicant was ambitious and his father not being in a financial condition to pay his way through the University, that the applicant has worked his way through the University and will complete his law course this term, possibly by June, 1939, and that she with his parents is proud of him. [redacted] stated that applicant and his family were members of the Collins Methodist Church; that applicant is absolutely well qualified to fill the position he is seeking from a moral and educational standpoint and recommends him for this position.

The following investigation was conducted by Special Agents W. A. GIDDENS and F. J. LACKEY at Austin, Texas:

The records of the Registrar, Texas University, reflect that CALVIN BOYD HOWARD enrolled in the Arts and Science School of the University on September 20, 1934 at which time he gave the date and place of his birth as August 11, 1916 at Houston, Texas. He listed his home address as 700 E. 9th Street, Houston, and the name, address and occupation of his parents as H. W. HOWARD, Plumbing Inspector, Houston, Texas. The Registrar's records further reflect that the applicant graduated from the J. R. Reagan High School at Houston, Texas in 1933. The records also show that the applicant is a member of the Methodist Church. The Registrar's records reflected that the applicant attended the Arts and Science School of the University during the long school session of 1934 and 1935; that he received credit for 32 hours of work with no failures and received a B plus average in all of his subjects.

The records further show that the applicant attended the Arts and Science school during the long term session of 1935 and 1936 receiving credit for 30 hours of work. However, the records reflect that he received an F (failure) in English 12 for the second semester. In the remainder of his subjects during that term the applicant received a B plus average. The following notation appears on the Registrar's records with reference to the failure in English 12:

"Loss of credit account violation of class room instruction."

The records show that the applicant made up this English course by correspondence, took the examination again on September 20, 1936 and received a grade of B in that course. The Registrar's records further reflect that the applicant entered law school at Texas University in September, 1936 and during the long term session of 1936,37 received credit for 28 hours of work, making an average grade of 72.7 in his subjects. He attended law school during the school year of 1937 and 1938, received credit for 26 hours of work with an average grade of

69.4. Applicant has also been attending the law school since September, 1938. However, the Registrar's records do not reflect any grades for the school year 1938 - 1939 yet except a grade of 66 in taxation. The Texas University School of Law requires an average of 70% in all courses for graduation.

It will be noted that applicant's grades for the first two years in law school are barely passing.

With reference to the failing grade which the applicant received in English 12 the second semester in the school year 1935 - 1936, further examination of the Registrar's records reflected that RALPH LONG was the instructor in English 12 for that semester and his grade book reflects the following notation opposite the applicant's name:

"Grade with-held for investigation."

The Registrar's records further reflect that some disciplinary action was taken against applicant in connection with his failure in English 12.

In the absence of V. I. MOORE, Dean of Student Life and Chairman of the Disiplinary Committee, Texas University, who was out of the city, his secretary, Mrs. JOSEPHINE EVANS exhibited the records of the Dean which reflect that the Discipline Committee of Texas University held a hearing on applicant at Austin, Texas on July 11, 1936. The records show that HOWARD was charged with "cheating on final examination in English 12, Section 19, June 1, 1936."

The records show as a summary of the evidence the following:

"Defendant pleads guilty to giving aid."

The verdict returned by the Disciplinary Committee is shown "Guilty by Admission." The penalty is shown as "Loss of Credit in the Course."

The Dean's file in this matter reflect that the charge against the applicant was based upon the similarity between his paper and the paper of [] of Wiemer, Texas and that the similarity was especially noted in questions 10 and 11, which questions were answered identically in the papers of the applicant and [] and which answers were in error. The Dean's file in this matter further reflects that at the Disciplinary Committee hearing HOWARD appeared and testified that he gave [] information

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in questions 10 and 11 in response to her direct request for same. The Dean's file further reflects that considerable correspondence was had between Dean MOORE and [] and that she denied the charges but would not appear for any hearing in this matter.

A notation appears in the Dean's file that the Committee was lenient in the penalty given to the applicant because of his past record at the University.

Mrs. CHARLES MOORE, Chief, Divisional Instruction Bureau in the Extension Department of Texas University, stated that the applicant worked under her supervision as a film inspector in the Divisional Instruction Bureau from September, 1935 to June, 1936, from September, 1936 to June, 1937, from September, 1937 to June, 1938 and from September, 1938 to December, 1938. Mrs. MOORE explained that the applicant was employed through the NYA and was assigned to employment in the Divisional Instruction Bureau under her supervision. However, she stated that he was paid at the rate of 35 cents per hour and that he worked only part time while he was attending the University.

Mrs. MOORE further stated that after the applicant worked under her supervision the first school year that she requested the appointment of this boy to her Division as he was an excellent employee; that he left the employment of her Bureau on January 1, 1939 of his own accord and that he gave as the reason of his leaving that he wanted to transfer to the Law Library. She stated that applicant has very good habits and morals and that he made an excellent employee in her Bureau and that she is glad to recommend him for a position in this Bureau.

Mr. W. C. RIBBLE, Manager of the Little Campus Dormitory, Texas University, stated that R. D. SHIRLEY was formerly manager of the Little Campus Dormitory up until September, 1936 and that he, RIBBLE, has been manager since that time. Mr. RIBBLE stated that he is very well acquainted with the applicant and that the applicant lived at the Little Campus Dormitory during the school years of 1934-35, 1935-36, 1937-38 and the first semester of 1938-39. Mr. RIBBLE stated that Mr. SHIRLEY is now some place in Kansas, the exact location he does not know, but that he, Mr. RIBBLE, knows applicant was employed as janitor and floor manager in the Little Campus Dormitory under the supervision of SHIRLEY and that he knows applicant performed his services in a satisfactory manner.

Mr. RIBBLE further stated that applicant made application with him for the place of janitor and floor manager for the year 1938 but that he had about 100 other applicants and that he selected someone else instead of the applicant for that place. He stated that there was no particular reason why he did not select applicant except

that he was of the opinion that there were several other boys who made application who were better qualified due to the fact that they were better able to do the work than was the applicant. Mr. RIBBLE stated that during the period that the applicant lived at the Dormitory while he, RIBBLE, was manager that he had no trouble of any kind with the applicant and that the applicant's behavior at the Dormitory was entirely satisfactory. He stated that in January, 1939 applicant moved from the Dormitory into a rooming house at 1902 Sabine Street; that the applicant told him the reason he was moving from the Dormitory was that he was preparing to take the Bar Examinations and that he needed a place where he would not be disturbed so much, in order that he could study.

Miss HELEN HARGROVE, Law Librarian, states that the applicant has been employed under the NYA at the Law Library from January, 1939 to date and that his work has consisted principally of proof reading and checking citations in a book being written by Dean HILDEBRAND of the Law School. She states that the applicant is conscientious and hard-working, always willing to assist with duties not specifically assigned to him, is thoroughly honest and reliable, conscientious, had a good personality, and has no bad habits. She states that he is a thorough gentleman and in so far as she knows has never been in any trouble of any kind.

Dean I. P. HILDEBRAND states that he knows applicant slightly as applicant has been doing some proof reading on his book and in so far as he knows the applicant's morals, habits, and character are all good, his ability is about average and in so far as he knows applicant has been in no trouble of any kind.

Other members of the Law Faculty averred that they know the applicant only casually, inasmuch as there are 175 members in the applicant's class but that they consider he is about average in intelligence and that his character and morals were good.

Mrs. J. O. ANDREWMARTHA, 1902 Sabine Street, Austin, stated that the applicant has been living at her rooming house since January 1, 1939. She stated that the applicant has always conducted himself in a proper manner and that he was quite studious and a fine young gentleman. She stated that he has never caused any disturbance at the house and that she has never had any occasion to get after him for any reason and that to her knowledge he does not drink and that so far as she knows he has no bad habits.

The Cactus, the University Year Book, reflects that the applicant was a member of the Varsity Debating Team, a director of the University Co-op, a member of the Houston Club and Little Campus

Association and a pledge to the Delta Theta Phi, a social legal fraternity.

The records of the Retail Merchants Association at Austin, Texas reflect that the applicant is a student at Texas University and that he is a son of H. W. HOWARD, Plumbing Inspector, Houston, Texas. The Retail Merchants Association records do not reflect that the applicant has ever opened any charge accounts or asked for credit at Austin.

The records of the Supreme Court do not reflect that applicant has been admitted to the Texas Bar or has taken the Texas Bar examination.

The records of the Austin Police Department do not show that applicant has been arrested at any time.

ENCLOSURE - TO BUREAU

Transcript of Adoption Deed dated at
Houston, Texas September 27, 1919, showing
adoption of the applicant by HENRY W. HOWARD.

CLOSED.

No. 18191

H. W. Howard

To

Calvin Howard

Act of Adoption

The State of Texas

County of Harris:

Whereas during the month of August 1916, a certain boy child was left at the Baptist Sanitarium by an unknown person, and whereas shortly thereafter, Henry W. Howard and his wife, Jeanette Howard, took charge of this child and cared for it as if it were their own, and gave it a name, which is to-wit: - Calvin Howard, and whereas said Calvin Howard has ever since lived with the said Henry W. Howard, and whereas on the 2nd day of November, 1918, the wife of the said Henry W. Howard died, and whereas it is the desire of the said Henry W. Howard to make the said Calvin Howard his legal heir;

Now, therefore, know all men by these presents, that I, Henry W. Howard, of the County of Harris, and State of Texas, have by this instrument adopted the child of unknown persons now of the age of three(3) years, as my legal heir, hereby conferring upon him all the rights and privileges both in law and in equity appertaining to this act of adoption.

Witness my hand this the 27th day of September, A.D., 1919.

(Signed) H. W. Howard.

State of Texas

County of Harris:

Before me, the undersigned authority, on this day personally appeared Henry W. Howard, known to me to be the person whose name is subscribed to the foregoing instrument of writing, and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this the 27th day of September, A.D. 1919.

(Signed) W. A. Bauer, Notary Public
Harris County Texas. (seal)

Filed for record Sept. 27, 1919, at 12:55 o'clock P.M. Recorded Oct. 2, 1919 at 10:40 O'clock A. M.

(Signed) Albert Townsend, Clerk County Court
Harris County, Texas
By D. L. Gleason, Deputy.

AHC:abp
67-129160

Federal Bureau of Investigation
United States Department of Justice

Washington, D. C.

June 24, 1939.

BRIEF OF INVESTIGATION

RE: CALVIN BOYD HOWARD
Special Agent Applicant

Letter Howard
7-17-39

Written rating: 63%
Oral " : 76%
Composite " : 69½%

Age 22
Single

Expects LLB June 1939-University
of Texas

EDUCATION

Reagan Senior High School,
Houston, Texas 1930-1933

Applicant graduated with 34 honor points, 30 being required for college entrance. Out of 367 graduates applicant was among the upper ten per cent and his average grade for all high school courses was 4.3567, which is considered very good, as 5 is excellent. Mrs. Creekmore, Dean, advised that applicant was regarded highly by all of his teachers as being an honest, conscientious, painstaking student, well mannered, and possessing lots of common sense. Applicant made 113 in the I.Q. test, which is about average and possibly a trifle above average as over 100 is considered pretty good.

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University of Texas, Austin,
Texas, Sept. 1934-June 1939,
expects LLB degree, June 1939.

Applicant attended the Liberal Arts College two years, averaging B-plus, with the exception of a failure in English the second year. The following notation appears on the records with reference to this failure: "Loss of credit account

violation of class room instruction". Records show that Mr. Long taught this English class, and his grade book reflects the following notation opposite applicant's name: "Grade withheld for investigation." Records of the Dean show that the Discipline Committee held a hearing on applicant in July 1936, and that applicant was charged with "cheating on final examination in English, June 1, 1936." The summary of the evidence is shown as "defendant pleads guilty to giving aid." The verdict returned by the Disciplinary Committee is shown "guilty by admission". The penalty is shown as "Loss of Credit in the Course." The Dean's file in this matter reflects that the charge against applicant was based upon the similarity between his paper and the paper of [redacted] of Wiemer, Texas, and that the similarity was especially noted in questions 10 and 11, which questions were answered identically in the papers of applicant and [redacted] and which answers were in error. The Dean's file further reflects that at the Disciplinary Committee hearing applicant appeared and testified that he gave [redacted] information in questions 10 and 11 in response to her direct request for same. The Dean's file reflects that considerable correspondence was had between the Dean and [redacted] and that she denied the charges, but would not appear for any hearing. A notation appears in the file that the Committee was lenient in the penalty given applicant because of his past record at the University. Applicant made up this English course by correspondence and received a B. He entered Law School in September 1936, and averaged 72.7% the first year and 69.4% the second year, -a 70% average is required for graduation. His grades for the current year, 1938-39, have not been recorded, except a grade of 66% in Taxation. It

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Numbered...
Serialized...
Indexed...
Recorded...
Checked...
Filed...

Searched - Section #1.....

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5.....
6.....
7.....

Number

Block

Routing

EDUCATION (CONT)

will be noted that his grades for the first two years in Law School are barely passing. The year book shows applicant was a member of the Varsity Debating Team. Dean Hildebrand stated applicant has been doing some proof reading on his book and in so far as he knows his morals, habits, and character are all good, and his ability is about average. Other members of the Law Faculty averred that they knew applicant only casually, but they consider he is about average in intelligence.

EXPERIENCE

Kirby Lumber Co., Houston, Texas. Records reflect that applicant was employed from August 1933 to September 1934 and from June to September 1937. Mr. Clerk, August 1933-Sept. 1934; Miller, Treasurer, stated that applicant worked under his June-Sept. 1936 (As on appl.) supervision and performed his duties very capably, "but was inclined to be a little cocky and sure of himself at all times." He advised that applicant was a very bright boy and slightly above the average for his age in general intelligence and common sense, at that time. He left to attend college.

Dunn and Bradstreet, Houston, Texas, Clerk, July-Sept. 1935 Mr. Cushman, Assistant Manager, advised that applicant was fast in his work, accurate, turned out a good volume and was alert and caught on quickly. His work was so satisfactory they hated to lose him, and had he stayed the firm would have promoted and advanced him. Mr. Cushman stated that applicant is above the average in intelligence, industrious, and that applicant left to pursue his studies.

Houston Gas and Fuel Division, United Gas, Houston, Texas, Junior Salesman, June-Sept. 1937; June 13-Sept. 15, 1938 (As on appl.) Records reflect that applicant was employed from June to August 1936, and from June to Sept. 1938. Mr. Jackson, Personnel Manager, advised that applicant was "Highly thought of and everybody around the office liked him very much." He stated that he had opportunities to observe applicant, even though he was employed in another department, that he appeared to be a very nice, quiet boy, and at least average, and possibly above average in intelligence. Mr. Hudson, Sales Manager, and applicant's immediate supervisor, advised that applicant was reliable, carried out instructions, and was a pretty bright young fellow, but rather young at that time, so it could not be said how well he might do in a position of responsibility. In Mr. Hudson's opinion he is about average in intelligence and possesses common sense, and seems to be self-reliant, with considerable initiative. Records of this employment show that applicant had previously been employed by Andrews, Kelly, Hurth, and Campbell, Attorneys at Houston (not investigated).

University of Texas, Austin, Texas, under N.Y.A., Janitor, under R.V. Shirley, Sept. 1934-June 1935; Film Inspector, under Mrs. Charles Joe Moore, Sept. 1935-June 1936; Sept. 1936-June 1937; Sept. 1937-June 1938; Sept. 1938-Dec. 1938; Librarian, under Miss Helen Hargrave, since Jan. 3, 1939 Mr. Shirley, former manager of Little Campus Dormitory, was not available for interview, however, Mr. Ribble, present manager, advised that he knows that applicant performed his services as Janitor and floor manager in a satisfactory manner; that applicant made application for this same position for the year 1938 but he had about 100 other applicants and he selected someone else, but he had no particular reason except that he was of the opinion that there were several other boys who were better qualified due to the fact they were better able to do the work than applicant. Mrs.

Moore, Chief, Divisional Instruction Bureau in the Extension Department, advised that after applicant worked under her supervision the first school year that she requested the appointment of applicant to her division as he was an excellent employee; that he left this employment of his own accord. She stated that applicant made an excellent employee and she is glad to recommend him. Miss Hargrove, Law Librarian, advised that applicant is conscientious and hard working, always willing to assist with duties not specifically assigned to him, is thoroughly honest and reliable, conscientious and has a good personality.

REFERENCES

C.W. McPhail, Claims Dept., Houston Power and Light Co. References recommend applicant. Mr. McPhail, a former Special Agent advised that he fully realized the requirements of the Bureau for young Special Agents, and knows of no young man that has all the qualifications to make a first class agent to a greater degree than applicant and heartily endorses him for the position.

Lester B. Clark, Patent Atty. B.F. Arnim, Manager, Southern Rice Sales Co.

C.H. Wilson, firm of Baker, Botts Andrews and Whorton, Attys.

Bryant Allen, Lineman, Gulf Pipe Line Co., all Houston, Texas

RELATIVES IN GOVERNMENT SERVICE

1st cousin of Step-mother.

During the personal interview applicant stated a first cousin of his step-mother's is a Special Agent in the San Francisco Office, but he does not know his name, and has never met him.

MISCELLANEOUS

Neighborhood investigation and other persons interviewed

Favorable. Mr. Willborn, plumber, stated that applicant's parents died when he was a baby and that the Howards then adopted him and Mr. Howard is not his natural but his foster father; that applicant's natural parents are unknown to Mr. Willborn. Mr. Willborn advised that he was Scoutmaster for awhile and so was Mr. Howard, Sr., and applicant was a scout, under their supervision, and became an Eagle Scout the highest ranking. He stated that for years it has been applicant's ambition to become an attorney. Records of the Civil Courts reflected that in August 1916 applicant was left at the Baptist Sanitarium by an unknown person and shortly thereafter Mr. and Mrs. Howard took care of him, naming him Calvin; that in November 1918, Mrs. Howard died and Mr. Howard made applicant his legal heir; and in September 1919 adopted him. Mr. Jungbecker stated that applicant is rather quiet, is "about average in intelligence and not highly intelligent or gifted in brains like some people are."

Born August 11, 1916 at Houston, Texas

School records show applicant was ^{born} the same date as on application; however employment records of Dunn and Bradstreet show 1915. City, County and State records do not show applicant's birth.

Personal interview with Special Agent in Charge E.E. Conroy

Reports that applicant has excellent personal appearance and approach; is neat in dress; refined features; a good personality; is well-poised; is average in speech; is self-confident and tactful; answers general questions quickly; has had some investigative experience, investigating complaints for Gas Company; appears to be resourceful and to have executive ability; and is likely to develop into a better than average employee. However, he has not studied Federal Procedure. Applicant is a good conversationalist, apparently is an energetic individual and it is believed that he is sincere. He presents a nice appearance and it is believed he is worthy of further consideration. Recommendation-Favorable.

Special Interview Test with Special Agent (A) W.A. Giddens

Reports that applicant made a good approach. His introduction was good and he made the purpose of his interview known clearly and satisfactorily. He did not exhibit any signs of nervousness. He asked his questions in a direct and intelligent manner and gave the impression that he knew exactly what information he was seeking. He made notes during his interview but handled his notes in a satisfactory manner. He handled the conclusion of the interview well and the entire interview was conducted by him in a satisfactory manner. The letter dictated by applicant covered the interview accurately and sets out all the information furnished him.

OUTSTANDING ENDORSERS

None.

Applicant's physical report shows his eyes as 20/20 without glasses; nose-slight sytol deviation; and he is recommended for arduous physical exertion.

A.H. Crowl *Arthur L.*

WRC:MTC
67-129160

July 17, 1939

0
Mr. Calvin B. Howard
700 East Ninth Street
Houston, Texas

Dear Mr. Howard:

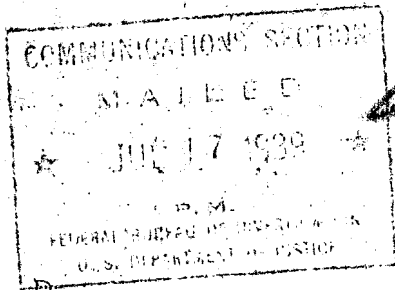
Reference is made to your application dated April 18, 1939, filed for appointment to the position of Special Agent in the Federal Bureau of Investigation.

From a review of all the data in the possession of the Bureau in connection with your application, it is noted that you have not as yet been admitted to the bar, that you had intended to take the state bar examination in June of this year.

Your application is being held in abeyance until further information is received from you concerning your successful passing of the bar.

Very truly yours,

John Edgar Hoover
Director



August 4, 1939

Mr. Calvin B. Howard
700 East 9th Street
Houston, Texas

Dear Mr. Howard:

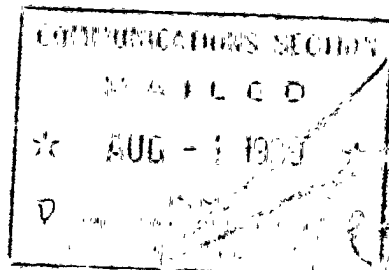
Reference is made to your letter, received July 27, 1939, and it is requested that you advise this Bureau when you learn the result of the bar examination which you took in June of this year.

It is not contemplated that an additional school for new Special Agents will be started in the near future.

Very truly yours,

John Edgar Hoover
Director

Mr. Tolson	
Mr. Nathan	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Coffey	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Hendon	
Mr. Jones	
Mr. Quinn	
Mr. Nease	
Miss Gandy	



6

Mr. Tolson	✓
Mr. Nathan	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Harbo	
Mr. Hendon	
Mr. Jones	
Mr. Quinn Tamm	
Mr. Nease	
Miss Gandy	

48

700 East 9th St.,
Houston, Texas.

Federal Bureau of Investigation,
U. S. Department of Justice,
Washington, D. C.

Attention Mr. John Edgar Hoover

Dear Sir:

This will acknowledge your letter of July 17, 1939 and I appreciate the fact that my application has been considered but am somewhat disappointed to hear that it is being held in abeyance pending further information as to my passing of the Bar examination here in Texas.

The usual procedure in connection with the grading of applicants requires some three or four months, so that following such course it will probably be the latter part of August or early in September before I would receive definite information.

It is my understanding that a class for instruction in your Bureau is being formulated to begin instruction in the very near future and I am exceptionally anxious to be entered in this class if possible. With this in mind I am approaching each of the individual Examiners of the various subjects submitted in the Texas Bar examination to obtain from them information as to my success in passing each of the individual subjects. I have reason to believe that I may be able to have this information at hand within the next few days, and I would appreciate it greatly if you would advise me whether this procedure would be satisfactory to the Bureau. If so, I will forward this information to you just as quickly as possible.

Awaiting your kind response, I am

Yours very truly,

67- 129160- 12

P.S. I can report on two days notice.

CBH

*Must be
member bar -
advise
add school will
commence shortly*

Calvin Howard

*ack
8-1-39*

8/1

September 13, 1939

Mr. Calvin B. Howard
700 East Ninth Street
Houston, Texas

Dear Mr. Howard:

Receipt is acknowledged of your letter dated September 2, 1939, relative to your application on file for appointment to the position of Special Agent in the Federal Bureau of Investigation.

It is suggested that you communicate with this Bureau when you have successfully completed the bar examination, and your application will be given further consideration at that time.

Very truly yours,

John Edgar Hoover
Director

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Coffey
Mr. Hendon
Mr. Jones
Mr. Quinn
Mr. Nease
Miss Gandy

COMMUNICATIONS SECTION
SEP 13 1939

FRANK ANDREWS
(DEC'D. 1936)
ROBERT H. KELLEY
M. E. KURTH
ROBERT F. CAMPBELL
PALMER BRADLEY
W. ST. JOHN GARWOOD
RICHARD F. BURNS
J. L. LOCKETT
W. M. STREETMAN
THOMAS A. SLACK
HARRY R. JONES
JESSE R. STONE
J. R. ANDREWS
HOMER E. MABRY
LESTER B. CLARK
F. L. ANDREWS
THOS. M. MOBLEY
J. L. LOCKETT, JR.
T. D. ANDERSON
RAY L. SMITH
JOHN E. COOK
RAYMOND A. COOK
J. C. GOLDSTON

ANDREWS, KELLEY, KURTH & CAMPBELL

ATTORNEYS

GULF BUILDING

HOUSTON, TEXAS

September 2, 1939

Hon. J. Edgar Hoover,
Director, Federal Bureau of Investigation,
Washington, D.C.

Re: Application for Special Agent-Calvin B. Howard
700 East Ninth Street-Houston, Texas.

In connection with our past correspondence relating to my admission to the Bar in Texas, I have just been advised that of the sixteen subjects covered by the examination I received a satisfactory grade in fourteen. Under the regulations of this State such results entitles me to credit for the fourteen successfully taken and a chance to take a re-examination on the remaining two within the next year. The examinations will be given again in October, and I am sure I can finish up all requirements with little difficulty.

I forward this information for any consideration that it might merit with a strong hope that an appointment in the near future may be possible. The two remaining exams will require little effort, and may even be taken without appearance in Austin, Texas if a worthy cause for such action is presented.

While I am at present employed by the above firm, my one ambition is to become connected with your department, and it is with this goal in mind that I take the liberty to ask for any consideration that might be given my application.

Very respectfully.

Calvin Howard

Calvin B. Howard

67-174160-13
FEDERAL BUREAU OF INVESTIGATION
SEP 6 1939
FOUR PM
CHIEF OF BUREAU

SEP 5 1939

ack
9-13-39
Calvin

ANY ACTION NOW OR ADVISE COMMUNICATE WHEN
SUCCESSFULLY COMPLETES BAR EXAM?

Wait til
member of Bar

700 East Ninth Street
Houston, Texas
November 19, 1939.

Mr. John Edgar Hoover, Director
Federal Bureau of Investigation
Washington, D.C.

*appt. offered
on 11/17/39
re: to
11/17/39*

In re: Application for Special Agent-Calvin
Boyd Howard-700 East Ninth-Houston, Texas.

Dear Mr. Hoover,

I have just received information that I have successfully completed the requirements for admission to the bar in the State of Texas. I received my LL B degree from the University of Texas in July.

This information is submitted for addition to my application for Special Agent filed at a previous date. May this information permit my application to receive additional consideration as I am greatly interested in obtaining an appointment in the Bureau of Investigation.

Sincerely,

Calvin B. Howard

Calvin B. Howard

RECORDED

67-129160-14

APR 8

RG:OW

CC-150

67-13160

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

NOVEMBER 18, 1939

To: COMMUNICATIONS SECTION.

Transmit the following message to: MR. CALVIN B. HOWARD
700 EAST 9TH STREET
HOUSTON, TEXAS

YOU ARE OFFERED APPOINTMENT SPECIAL AGENT THIS BUREAU SALARY THIRTY TWO HUNDRED PER ANNUM ALLOWED FIVE DOLLARS DAY LIEU OF SUBSISTENCE WHEN ABSENT HEADQUARTERS WHICH WILL BE FIXED AT WASHINGTON DC EFFECTIVE WITH ENTRY ON DUTY. NOTIFY THIS OFFICE BY WIRE IF THIS APPOINTMENT ACCEPTED. IF YOU ACCEPT PROCEED TO WASHINGTON AT YOUR OWN EXPENSE REPORT TO ROOM FIVE TWO FIVE SIX UNITED STATES DEPARTMENT OF JUSTICE BUILDING PENNSYLVANIA AVENUE BETWEEN NINTH AND TENTH STREETS NORTHWEST AT NINE AM ON ~~DECEMBER~~ FOURTH TO ENTER ON DUTY. RIGID PHYSICAL EXAMINATION MUST BE TAKEN AT WASHINGTON AND IF SAME REFLECTS YOU ARE NOT CAPABLE PERFORMING STRENUOUS DUTIES OR THAT YOUR COLOR VISION OR VISION NOT NORMAL OR THAT YOU HAVE ANY DEFECT WHICH MIGHT INTERFERE WITH YOUR USE OF FIREARMS APPOINTMENT WILL BE CANCELLED. FBI STANDARDS REQUIRE UNCORRECTED VISION NO LESS THAN TWENTY FORTY IN ONE EYE AND TWENTY FIFTY IN THE OTHER EYE CORRECTED WITH GLASSES TO NORMAL VISION OF TWENTY TWENTY. ARRANGE PERSONAL MATTERS THAT YOU MAY ACCEPT ASSIGNMENT WHERE SERVICES NEEDED CONSIDER THIS STRICTLY CONFIDENTIAL AND PRESENT WIRE UPON REPORTING.

15

JOHN EDGAR HOOVER
DIRECTOR
FEDERAL BUREAU OF INVESTIGATION

WESTERN UNION

SENT VIA _____

11:17 P M

Per AR

FEDERAL BUREAU OF INVESTIGATION

From: Chief Clerk's Office Room 5513.

11-18-39

To: Director
xxx Mr. Tolson
Mr. Glavin
Mr. Tracy
M

FOR APPROVAL TO GO OUT

Appointment Mr. Calvin B. Howard, Special Agent, CAF 9, \$3200 per annum, School of December 4, 1939.

No endorsers

Member of the Texas Bar.

*af. pt. offered
11/15/39
ewg*

*llk
ms*

Mr. Tolson ✓
Mr. Nathan ✓
Mr. E. A. Tamm ✓
Mr. Clegg _____
Mr. Coffey _____
Mr. Crowl _____
Mr. Egan _____
Mr. Glavin _____
Mr. Harbo _____
Mr. Lester _____
Mr. McIntire _____
Mr. Nichols _____
Mr. Q. Tamm _____
Mr. Tracy _____
Miss Gandy _____

DEPARTMENT OF JUSTICE
PERSONNEL RECOMMENDATION SHEET

Name:

Mr. Calvin S. Howard

Date:

November 20, 1949

Present Status

- | | |
|--------------|---|
| 1. Title: | 2. Grade: |
| 3. Salary: | 4. Seat of Government: ()
Field: () |
| 5. Division: | 6. Appropriation: "Salaries and Expenses,
Federal Bureau of Investigation" |

Proposed Change

- | | |
|--|--|
| 7. Title: Special Agent | 8. Grade: CAF 9 |
| 9. Salary: \$3200 per annum and
\$5.00 per diem | 10. Seat of Government: ()
Field: (F) |
| 11. Division: | 12. Appropriation: "Salaries and Expenses,
Federal Bureau of Investigation" |
| 13. Effective: With entry on duty | 14. Position: Additional: ()
Vice:
George H. Kirby -
Identical: assigned |

15. Remarks:

Recommended for appointment as a Special Agent in grade CAF 9, with salary at the rate of \$3200 per annum and \$5.00 per diem in lieu of subsistence and expenses of travel and operation when absent from official headquarters.

16

CC: Miss Waddle
Chief, Audit Section

Respectfully submitted,

Director, Federal Bureau of Investigation.

Requirements as to Classification Act:

Efficiency () _____

Date

Initial

Average provision () _____

approved: _____

The Administrative Assistant
to the Attorney General.

Funds certification:

approved: _____

The Assistant
to the Attorney General.

Note: If more than one personnel change is proposed, schedule the same on a separate sheet under captions 1 to 15 above, and attach hereto.

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE
COMMUNICATIONS SECTION

NOV 20 1939

WESTERN UNION

Mr. Tolson	✓
Mr. Nathan	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Ladd	
Mr. Coffey	
Mr. Egan	
Mr. Glavin	✓
Mr. Harbo	
Mr. Kuter	
Mr. Nichols	
Mr. Rosen	
Mr. Quinn Tamm	
Mr. Tracy	
Miss Gandy	

WH5 10

SANANTONIO TEX NOV 20 917A

✓ JOHN EDGAR HOOVER

DIR FEDERAL BUR OF INV WASHDC

I ACCEPT APPOINTMENT AND WILL REPORT DEC 4 AS ADVISED

CALVIN B HOWARD.

4.

1035A.

Searched	Indexed
Serialized	Filed

NOV 22 1939
RECORDED

67-179160-17

10LS9A
CHIEF CLERK

DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

6:45

November 20, 1939.

Mr. Calvin S. Howard,
Federal Bureau of Investigation,
Department of Justice.

Dear Mr. Howard:

You are hereby appointed a Special Agent in the Federal Bureau of Investigation, Department of Justice, with salary at the rate of \$3000 per annum in Grade GS-9. You will also be allowed your expenses of travel and operation in accordance with existing regulations, and \$5.00 a day in lieu of subsistence when absent from official headquarters, which are hereby fixed at Washington, D. C., effective with your entry on duty, to which point you should proceed at your own expense in order to assume your official duties. Your headquarters will hereafter be changed from time to time to such place as may be deemed advisable by the Director of the Federal Bureau of Investigation, under whose supervision and instructions you will be employed.

Your salary, expenses, and per diem will be paid from the appropriation for Salaries and Expenses, Federal Bureau of Investigation, F. I. D.

This appointment will take effect when you enter on duty at Washington, D. C.

This letter is not to be considered an operating creditable and is not to be so used. Operating creditables are issued separately.

Respectfully,

B

Franklin D. Roosevelt

Attorney General.

By the Attorney General:

The Assistant to the Attorney General.

Vice (Camp) L. de Troy - resigned

DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

HGP:VV

November 20, 1939.

Mr. Calvin B. Howard,
Federal Bureau of Investigation,
Department of Justice.

Dear Mr. Howard:

You are hereby appointed a Special Agent in the Federal Bureau of Investigation, Department of Justice, with salary at the rate of \$3200 per annum in Grade Caf-9. You will also be allowed your expenses of travel and operation in accordance with existing regulations, and \$5.00 a day in lieu of subsistence when absent from official headquarters, which are hereby fixed at Washington, D. C., effective with your entry on duty, to which point you should proceed at your own expense in order to assume your official duties. Your headquarters will thereafter be changed from time to time to such places as may be deemed advisable by the Director of the Federal Bureau of Investigation, under whose supervision and instructions you will be employed.

Your salary, expenses, and per diem will be paid from the appropriation for "Salaries and Expenses, Federal Bureau of Investigation," FIELD.

This appointment will take effect when you enter on duty at Washington, D. C.

This letter is not to be considered as operating credentials and is not to be so used. Operating credentials are issued separately.

67-17-110 48
Respectfully,

Frank Murphy

Attorney General.

By the Attorney General:

(Sd.) Edward G. Tamm

The Assistant to the Attorney General.

Vice George H. McKelroy - resigned

I, Calvin Boyd Howard do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office of

Special Agent Federal
Bureau of Investigation, U.S. Dept. of Justice

on which I am about to enter: So help me God.

(Sign here) Calvin Boyd Howard

Subscribed and sworn to before me this) Where born (State Only) Texas

4th day) Date of birth Aug 11, 1916

of December A. D. 1939 Whence appointed:

State Texas County Harris

Wm. C. Jackson
Notary Public

Congressional District # 8

X-----X
: :
: SEAL :
: :
X-----X

Date of entry upon duty Dec 4, 1939

Residence 700 E 9th Houston, Texas

Do you receive an annuity under the Civil Service Retirement Act? No

CC-125

file
12-5-39
WJG

December 5, 1939

MEMORANDUM FOR MR. T. D. QUINN
THE ADMINISTRATIVE ASSISTANT TO THE ATTORNEY GENERAL

This is to advise you that the following individuals entered on duty in the Federal Bureau of Investigation as Special Agents on December 4, 1939:

Fred J. Baumgardner	Thomas S. McInerney
P. Bowers Beachum, Jr.	Shedric H. Roberson
Morton P. Chiles, Jr.	Walter C. Rogers
Kenneth M. Crosby	Carl B. Sherman
Theodore S. Cruise	E. Sumner Slater
Austin H. Gunsel	Rollin A. Stanley
Oliver W. Holmes	William A. Stigler
Calvin B. Howard	John F. Sullivan, Jr.
Winston C. Ingman	Marion E. Torrens
Oscar J. Keep	Henry M. Wade

Oaths of office have been received from the above employees.

Very truly yours,

John Edgar Hoover
Director

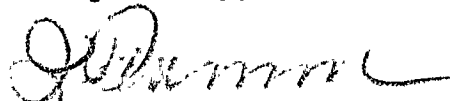
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

December 9, 1939

MEMORANDUM

A search of the files of this Division
fails to disclose any record of Calvin Boyd Howard,
employee, whose fingerprint card has been
retained here. The fingerprint classification
in this case is P.S.
 23 L 1 R 000 12.
 M 1 R III

Respectfully,


Q. Tamm

0 67-12-11-19
mg

AG:EE

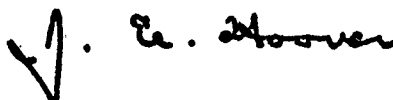
December 13, 1939

Mr. Calvin B. Howard
Federal Bureau of Investigation
U. S. Department of Justice
Washington, D. C.

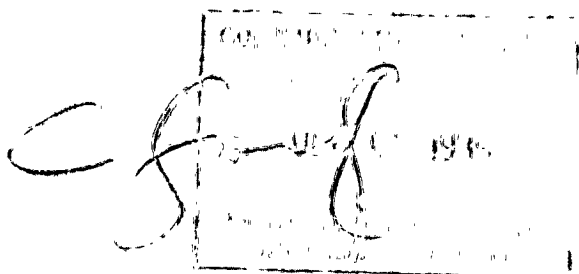
Dear Mr. Howard:

This will acknowledge receipt of your contribution of \$10 to the fund to be paid to the designated beneficiary of any participating Special Agent of the Bureau who may lose his life by violence in the line of official duty.

Very truly yours,

A handwritten signature in dark ink, appearing to read "J. E. Hoover". The signature is written in a cursive style with a large, stylized initial "J".

John Edgar Hoover
Director



JOHN EDGAR HOOVER
DIRECTOR

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund and who may lose his life by violence in line of official duty, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10), made payable to the Chief Clerk of said Bureau, to be included in said fund. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping, and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. In the event of a finding that the death was by violence in line of official duty, appropriate instructions will be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$5,000.

The following person is hereby designated as my beneficiary:

Name Mr. H. W. Howard Address 700 E 9th, Houston, Texas
Relationship Father

Very truly yours,

Calvin E. Howard
Special Agent

*Administrative 12/18
R
12-18
J.H.*

7

JOHN EDGAR HOOVER
DIRECTOR

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

HN:CSH

December 20, 1939

MEMORANDUM FOR THE DIRECTOR

RE: CALVIN B. HOWARD
Special Agent

I spoke to this Agent, who is in the new Agents' class which commenced December 4, 1939. I was very favorably impressed. At first he does not impress you as anything in particular. Later conversation indicates very definitely, however, that he is aggressive, is going to work hard, will be enthusiastic, and is ambitious. If anything goes wrong it will not be for want of trying on his part. The record shows he is not an outstanding scholar, but he will manage to get by along that line. My personal impression is that he will make very definite progress, and later will acquire executive or administrative ability.

Very truly yours,

H. Nathan

Mr. Tolson
Mr. Nathan
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Coffey
Mr. Hendon
Mr. Lester
Mr. Quinn
Mr. Nease
Mr. Gandy

67-127160-20

Dec 21 1939
H. Nathan
J. E. [unclear]
[unclear]

[unclear]
[unclear]
[unclear]

December 27, 1939

PERSONAL AND CONFIDENTIAL

Mr. Calvin B. Howard
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Mr. Howard:

The Bureau has received the report of the physical examination afforded you at the United States Naval Hospital, Washington, D. C., on December 7, 1939.

This report reflects the following physical defects:

First degree bilateral flat foot - no symptoms

Chronically diseased tonsils

The Board of Examining Physicians states that you are capable of performing strenuous physical exertion and qualified for participation in raids or other work involving the practical use of firearms. It does recommend, however, that you be inoculated for typhoid.

For your information, it was determined during this examination that your blood is International Type "A".

Sincerely yours,

John Edgar Hoover
Director

Revised	Indexed
Searched	Serialized
Numbered	Checked
Set	Filed

67-129100-21

DEC 28 1939

U. S. DEPT. OF JUSTICE

FILE

COMMUNICATIONS SECTION

DEC 27 1939

CC - Mr. Clegg

Mr. Tolson

Mr. E. A. Tamm

Mr. Clegg

Mr. Glavin

Mr. Ladd

Mr. Nichols

Mr. Rosen

Mr. Tracy

Miss Gandy

JL

C. Louis B. Hornum

PHYSICAL EXAM.

JAN 10 1940

Received
by
for
MA

67-129140-22
FEDERAL BUREAU OF INVESTIGATION
DEC 26 1939
U. S. DEPARTMENT OF JUSTICE
RECEIVED



NAME

Harvard, C

N.M.S. Form 16.

STATUS

200

LABORATORY EXAMINATION

U.S. NAVAL MEDICAL SCHOOL

Naval Medical Center

Washington, D.c.

DATE

12/7/39

2317

REPORT

KAHN

WASSERMANN

Request of

Dr. Duncan

Qualitative

Quantitative

Cholesterolized

Units

Antigen

Address:

200

Negative

Negative

Request for Blood KAHN and Blood

WASSERMANN TESTS.

Blood Type "A"

A

SA
T*F. W. Farrar*

F. W. FARRAR, Lieutenant, (MC), U.S.N.

NAME HOWARD. C.

N.M.S. Form 6.

LABORATORY EXAMINATION

RATE F.B.I.

U. S. NAVAL MEDICAL SCHOOL,

Naval Medical Center,

DATE 12-7-39

Washington, D. C.

Request of Dr. Duncan.

Address: F.B.I. ROOM.

Diagnosis

Character of examination desired

R & M.

Amount 24 hours.....Submitted.....

Appearance.....Amber, opaque.

Reaction.....Alkaline. Sp.Gr. 1.025

Albumin.....Negative.

Sugar.....Negative.

Occult Blood.....Negative.

Special.....

Casts.....

Cylindroids.....

Mucus.....

Leucocytes.....Occasional.

Erythrocytes.....

Epithelium.....Rare squamous.

Crystals.....Numerous amorphous phosphates.

J. E. HENNINGER
Lt. Col. (MC), U.S.N.

(MC), U.S.N.

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS OF THE
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

Washington, D.C.
Place

December 7 1939

HISTORY

Name Calvin B. Howard Age 23 years, 3 months
Nativity (state) Texas Married, Single, Widowed: Single Number of Children

Diseases, operations, or injuries previous to age of 15 (Give date and full description of each and examine carefully for evidence of sequelae.)

Usual childhood diseases

Diseases, operations, or injuries subsequent to age 15 (Give date and full description of each and examine carefully for evidence of sequelae.)

Father (Living? yes State of Health Excellent
(Dead? Cause & age at death?)
Mother (Living? State of Health
(Dead? Dead Cause & age at death? 27 Pneumonia)
Brothers (Number living State of Health
(Number dead Cause & age at death?)
Sisters (Number living State of Health
(Number dead Cause & age at death?)

Has any member of family suffered from neurasthenia or insanity or been confined in any institution for the insane? Give relationship and full history of case.

No

Has any blood relative been an inmate of a penal institution or poorhouse? Give relationship and state reasons.

No

Habits: Tobacco? No Alcoholics? No Drugs? No

FBI 1

ENTERED ON CARD
12-20
gm

Let this Howard
12-27-39
RTH.

Calvin B. Howard
Signature of Candidate.

PHYSICAL EXAMINATION

Eyes: Color? blue Exophthalmos? no

Chronic inflammation? no Other abnormality? no

Eyelids: Ptosis? no Condition of conjunctiva on eversion? normal

Other eye conditions? no

Vision: (Note: Each eye must be tested separately.)

Does candidate wear glasses? _____ For what purpose? _____

Distant: Uncorrected vision of right eye? 20/20 Left eye? 20/20

Corrected vision of right eye? _____ Left eye? _____

Near: Uncorrected vision of right eye? J₅ Left eye? J₅

Corrected vision of right eye? _____ Left eye? _____

Remarks: no

Color sense: Normal
(Standard color plate test required)

Ears: Abnormalities? no Evidence of mastoid or other disease: no

Condition of drums? Right normal Left normal

Hearing: (Note: When testing hearing, the eyes and the opposite ear must be closed.)

Distance conversational speech can be heard:

Right ear 15/15 feet. Left ear 15/15 feet.

Distance whispered speech (Using residual air) can be heard:

Right ear _____ feet. Left ear _____ feet.

(Note: Use tuning fork tests, Rinne, Weber & Schwabach, if indicated.)

Right ear _____ Left ear _____

Nose: Deflection of septum no Polypi? no

Chronic nasal disease? no Is candidate a mouth breather? no

Palate: Cleft or perforated? no Other conditions? no

Fauces: Condition of tonsils? enlarged, chronic Pharynx? normal

H. E. Robson
Signature of Examining Specialist.

Height? 5 feet, 8 3/4 inches. Weight, stripped? 160 Pounds.

General appearance: (Robust? ☒) (White? ☒)
(Puny? ☐) (Colored? ☐)
(Plethoric? ☐) (Blonde? ☐)
Complexion: (Anaemic? ☐) (Brunette? ☒)
(Corpulent? ☐) (Florid? ☐)
(Emaciated? ☐) (Sallow? ☐)

Skin: Diseases? ☒

Hair: Color: Light Brown Thickness 1

Glands: Enlargement: ☒ Other abnormalities ☒

Head, Depressions? ☒ Asymmetries? ☒

Facial disfigurement? ☒ Facial asymmetry? ☒

Abnormalities of speech? ☒

Neck: Goitre? ☒ Other conditions? ☒

Chest: Inspiration 37 1/2 inches. Expiration 34 1/2 inches. Respiratory rate? 16

Inspection: ☒

Lungs: Palpation: ☒

Percussion: ☒

Auscultation: ☒

X-ray examination: ☐

Heart: Palpation: ☒

Percussion: ☒

Auscultation: ☒

Exercise Test: Step upon chair 25 times in 30 seconds. Pulse rate should return to normal after two minutes.

Pulse rate: Sitting 86 After exercise 132

Condition of heart after exercise: ☒

Blood pressure, Systolic? 132 Distolic? 66 Pulse pressure 66

Abdomen:

Circumference at umbilicus? 33 1/2 " Tenderness? h
Other abnormalities? h
Liver, percussion? h Palpation? h
Spleen, percussion? h Palpation? h
Inguinal rings? h Hernia? h

Scrotum:

Varicocele? h Hydrocele? h Sarcocoele h

Testicles:

Induration? h Atrophy? h
Other conditions? h

Penis:

Epispadias? h Hypospadias? h
Condition of prepuce? h Venereal diseases? h

Anus:

Hemorrhoids? h Fistulae? h
Prolapse of bowel? h Other conditions h

Spine:

Tenderness? h Curvature? h

Reflexes:

Pupillary: h Cremasteric: h
Patellar: h Babinski: h Ankleclonus: h

Upper Extremity:

Missing fingers? h Contractures of hand? h
Condition of joints? h Other conditions? h

Lower Extremity:

Flat foot? 1st Deg Bilat Bowed legs? h
Knock-knees? h Varicose Veins? h

Hammer toes? h Bunions? h

Other abnormalities? h

Agility:

Co-ordination of muscular movements? h Romberg? h

Defects of gait? h

Mental Condition? h

(Note: If indicated refer to specialist)

Temperature? _____

Has this person been successfully vaccinated within 5 years? Yes

Has this person had prophylactic typhoid inoculation? no Date last taken none

Urine: Color? _____ Sp. Gr.? _____ Albumin? _____ Sugar? _____

See attached Report Reaction? _____ Shreds? _____ Blood cells? _____

Pus cells? _____ Casts? _____ Epithelial cells? _____

Blood: Red corpuscles per C.mm _____ White corpuscles per C.mm _____

Differential count _____

Blood serologic tests (syphilis): _____ Haemoglobin per cent: _____

Has candidate any of the following defects, viz: Cachexia, or apparent predisposition to any constitutional diseases, permanent defects of either of the extremities or articulations, including defects of gait, flat foot, badly bowed legs, knock-knees, unnatural curvature of the spine, impaired vision, color-blindness, chronic diseases of the visual organs, epilepsy, insanity, chronic diseases of the ears, deafness, chronic nasal disease, polypi, chronic ulcers or cicatrices of old ulcers likely to break out afresh, chronic cardiac pulmonary or renal affections, insufficient chest expansion, hernia, sarcocoele, hydrocele, varicocoele (unless slight), fistula in ano, hemorrhoids, varicose veins on lower limbs (unless slight) stature less than 5 feet 4 inches, or more than 6 feet 2 inches, or any marked abnormality of speech or facial disfigurement?

Report of any special examination:

DENTAL EXAMINATION OF _____

GENERAL ORAL CONDITION

MUCOUS MEMBRANE

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Inflamed
<input type="checkbox"/>	Swollen
<input type="checkbox"/>	Ulcerated
<input type="checkbox"/>	Septic

SALIVA

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Excessive
<input type="checkbox"/>	Acidity
<input type="checkbox"/>	Thick or ropy
<input type="checkbox"/>	Odor

OCCUSION

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Class I
<input type="checkbox"/>	Class II
<input type="checkbox"/>	Class III

TONGUE *Normal*

<input type="checkbox"/>	Coating
<input type="checkbox"/>	Cryptic
<input type="checkbox"/>	Ulcerated
<input type="checkbox"/>	Enlarged

Glands _____

Sinus _____

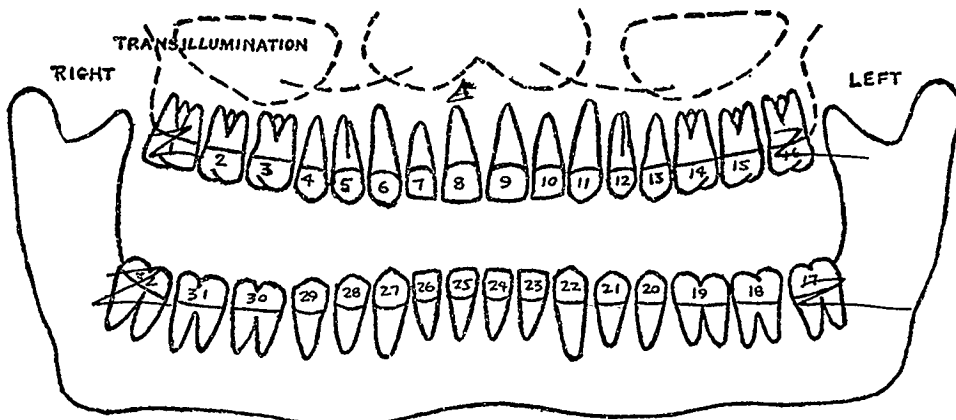
Throat _____

ARCH

<input checked="" type="checkbox"/>	Square
<input type="checkbox"/>	Tapering
<input type="checkbox"/>	Ovoid

DENTAL DIAGNOSIS

- A. Labial
- B. Lingual
- C. Incisal
- D. Occlusal
- E. Buccal
- G. Mesial
- H. Distal
- K. Mesio-labial
- L. Disto-labial
- M. Mesio-lingual
- N. Disto-lingual
- O. Mesio-incisal
- P. Disto-incisal
- R. Mesio-occlusal
- S. Disto-occlusal
- T. Bucco-occlusal
- U. Lingual-occlusal
- V. Mesio-disto-occlusal
- W. Bucco-lingual-occlusal



- ☒ Roots
 ☐ Abscess
 ☐ Impacted
 ☐ Crown
 ☐ Devitalized
 ☐ Dummy bridge
 ☐ On denture
 ☐ Missing
 ☒ Extraction Indicated

X-ray No. 8 X-ray reading There is a radiolucent area at apex of tooth #8.

Gingival disease (indicate nature and extent) _____

Conditions of appliances replacing teeth _____

Remarks: _____

In case a dentist is not available to make the dental examination, the medical examiner shall record missing teeth, prosthetic replacements, and give a general estimate of oral condition.

Date 12/7/39 (Signature) R. W. Taylor
Dental Surgeon

Summary of Findings

(Summarize here all defects found.)

1. 1st Degree bilateral flatfoot - No symptoms
2. Chr. Diseased toesails.
3. _____
4. _____
5. _____

Recommendations: Typhoid prophylaxis

1. Is this man capable of strenuous V moderate _____ light _____
or very light _____ physical exertion. (Indicate which).
2. Has this man any defect which would interfere with his participation
in raids or other work connected with the detection and apprehension
of criminals which might entail the practical use of firearms?
(Indicate YES or NO) No

Remarks:

H. K. Rayle
R. W. Morgan
Quay Brown

Administrative action by Federal Bureau of Investigation.

DIRECTOR

January 11, 1940

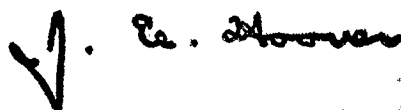
Special Agent in Charge
Philadelphia, Pennsylvania

Dear Sir:

This is to advise you that Special Agent C. E. Howard, who entered on duty December 1, 1937, in Grade Caf-9, at a salary of \$3,200 per annum, has been directed to report to you for assignment. The training school terminates on February 17, 1940, on which date he will proceed to your division. You should advise the date of his arrival.

You are instructed to continue the training of the Agent so that he may receive experience in all branches of the work of the Bureau. In submitting special efficiency reports, in accordance with the provisions of the Manual of Rules and Regulations, you should include statements as to the kinds of cases on which the employee has been engaged, his ability or lack thereof in any certain phase of the work, and particularly his ability to perform more involved investigations, such as bankruptcy. It is further desired that you give your personal attention to the development of this employee along administrative and executive lines and that any pertinent information indicating possibilities for assignment to such work be reported to the Washington headquarters of the Bureau from time to time.

Very truly yours,



John Edgar Hoover
Director

23

JOHN EDGAR HOOVER
DIRECTOR

**Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.**

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

December 9, 1939.

Dear Sir:

In response to Bureau communication of November 15, 1939 concerning Departmental Circular #3302 please be advised that I have not been holding office in any political party or political club.

Very truly yours,

Calvin H. Howard
Special Agent

A

Note:

If the above is answered affirmatively an explanation follows stating whether or not you have resigned and the date of resignation.

Q

NAME: CALVIN B. HOWARD
AGE: 23
MARITAL STATUS: Single
EDUCATION: LL.B.
LEGAL RESIDENCE: Houston, Tex.

TITLE: Special Agent
OFFICES OF PREFERENCE: Dallas, New Orleans,
El Paso
PREVIOUS VALUABLE EXPERIENCE: Librarian

REMARKS:

Howard is one of the better members of the class, although he is very young, 23. He has a pleasant personality, works hard, is sufficiently aggressive, and it is believed that he will be able to handle himself in the field. He needs to develop a little more polish, however. An eastern office of any size is recommended with the exception of New York.

14

JOHN EDGAR HOOVER
DIRECTOR

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

KL:MET

January 31, 1940

MEMORANDUM FOR MR. CLEGG

Re: Special Agent Trainee Calvin B. Howard

During firearms training at Quantico, I discovered that this Agent had a physical defect in his right thumb, causing him a great deal of difficulty in shooting right handed. It also made it very difficult for him to properly manipulate the fire control levers on the Thompson Sub-Machine Gun. I talked with him concerning his ailment and asked him whether or not it had been examined by the doctors at the time he took his physical examination. He stated that they had not noticed it or if they did, no notice was made of same. Upon return to Washington I took this matter up with Mr. Hince and he suggested that the Agent have an examination made of his hand. Consequently, this Agent was taken over to the Naval Hospital for an examination. I am attaching hereto the report of Commander R. E. Duncan of the United States Navy.

Respectfully,

Kenneth Logan
Kenneth Logan

Encl

KL

RECORDED
INDEXED

67-129160-24
FEB 13 1940
CLERK
CHIEF CLERK

U. S. NAVAL MEDICAL SCHOOL
NAVAL MEDICAL CENTER
WASHINGTON, D. C.

22 January, 1940

PHYSICAL EXAMINATION IN THE CASE OF:

HOWARD, Calvin B., F.B.I.

This man has an atrophy of the hyperthenar muscles of the right hand. This does not interfere with the use of this hand except for weakness in flexion of the thumb. No other muscles are involved. He had a bone tumor removed from right shoulder five years ago but this undoubtedly has no connection with the hand defect. Exact cause for the wasting of this small group of muscles is unknown -possibly the result of a mild anterior poliomyelitis in childhood. The condition should not progress nor will it improve under any form of treatment.

This man uses firearms with left hand efficiently. In my opinion this defect in no way interferes with his participation in raids or other work connected with the detection and apprehension of criminals which might entail the practical use of firearms.


R.E. Duncan,

Comdr., (MC), U.S. Navy.

**Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.**

February 8, 1940

RHL:AC
67-129160

MEMORANDUM FOR MR. TOLSON

RE: CALVIN B. HOWARD
Special Agent
Trainee

Reference is made to the attached memorandum by Mr. Logan concerning the difficulty the above Agent had in shooting right handed due to a physical defect in his right thumb.

This Agent was taken to the United States Naval Hospital and Dr. Duncan has submitted a report in this matter indicating that Agent Howard has an atrophy of the muscles of the right hand. Dr. Duncan advises that this does not interfere with the use of his hand except for weakness in the flexion of the thumb. No other muscles are involved and the exact cause for the wasting of this small group of muscles is unknown. Dr. Duncan points out that this condition should not progress nor will it improve under any form of treatment. He further states that this man uses firearms with his left hand efficiently and in his opinion this defect in no way interferes with his participation in raids or other work connected with the detection and apprehension of criminals. No further action will be taken in this matter unless you advise.

Respectfully,

R. H. Laughlin

Attachment

R. H. Laughlin

FEB 19 1940

RECORDED

67-124-25

FEB 19 1940

HHS

RECEIVED

PHILADELPHIA, PENNSYLVANIA

Director
Federal Bureau of Investigation
Washington, D. C.

February 19, 1940.

Dear Sir:

This is to advise that Special Agent CLAVIN B. HOWARD
arrived in this district under transfer from the Training School
Field Office at 8:45 PM on 2-17-40

Agent HOWARD has the following Government property in
his possession:

1-BUREAU BADGE # <u>835</u>	.38 CAL. SUPERAUTOMATIC
1-BADGE CASE	PISTOL # _____
1-COMMISSION CARD # <u>1339</u>	.45 CAL. AUTOMATIC
1-COMMISSION CARD CASE	PISTOL # _____
1-MANUAL OF RULES AND REGULATIONS # <u>1439</u>	HIP HOLSTER FOR AUTO-
1-MANUAL OF INSTRUCTIONS # <u>1439</u>	MATIC PISTOL
1-TAX EXEMPTION IDENTIFICATION CARD # <u>J-2195</u>	SHOULDER HOLSTER FOR
NATIONAL BANK ACT 1933	AUTOMATIC PISTOL
NATIONAL BANK LAWS AS OF JANUARY 1936*	CHIEF CLERKS' MANUAL
AGENT'S BRIEF CASE	# _____ **
1-ACCOUNTANT'S BRIEF CASE WITH LOCK & KEY	U.S. GOVERNMENT TRANS-
1-ZIPPER BRIEF CASE	PORTATION IDENTIFI-
DIGEST OF POSTAL DECISIONS, VOLUME I # _____ *	CATION CARD # _____ **
DIGEST OF POSTAL DECISIONS, VOLUME II # _____ *	
DIGEST OF DECISIONS RE NATIONAL BANKS, VOLUMES 1, 2, 3, & 4.*	
.38 CAL. COLT POLICE POSITIVE REVOLVER # _____	
ADAPTER FOR POLICE POSITIVE REVOLVER	
HIP HOLSTER FOR POLICE POSITIVE REVOLVER	
SHOULDER HOLSTER FOR POLICE POSITIVE REVOLVER	
1-.38 CAL. COLT OFFICIAL POLICE REVOLVER (4"BB) # <u>634177</u>	
1-ADAPTER FOR OFFICIAL POLICE REVOLVER	
1-HIP HOLSTER FOR OFFICIAL POLICE REVOLVER	

*Furnished to Accountants

**Furnished to Special Agents in Charge

Agent's Address Room 1024 Y.M.C.A., 15th & Arch Sts., Philadelphia, Pa.
Telephone No. RIt. 8100 Name, relationship and address of person
to be notified in case of emergency: Henry J. Howard, 700 E. 9th St.,
Houston, Texas (father)

Very truly yours,

J. R. CLARK,

Special Agent in Charge

JRC:AG

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

LAH:RS

MEMORANDUM FOR THE DIRECTOR

TRAINING SCHOOL FOR NEW SPECIAL AGENTS - EFFICIENCY REPORT

Re: CALVIN B. HOWARD

Date Submitted February 27, 1940

Date of Training School 12-4-39 to 2-17-40

Age 23

Legal Residence Houston, Texas

Marital Status Single

Offices of Preference Dallas; New Orleans;
El Paso

Assigned to Philadelphia

Education: LL.B. Degree

Previous Valuable Experience: Office clerk; salesman (fuel company); film
inspector; shipping clerk

Training School Grades

Examination, Rules & Regulations	<u>85</u>	Auditory Test	<u>75</u>
Examination, Manual of Instructions	<u>92 3/4</u>	Visual Memory Test	<u>92</u>
NMVT Special Interview Test	<u>Good</u>	Resourcefulness Test	<u>Satisfactory</u>
Location of Houses and Raid Plan		Fingerprint Identification	<u>99</u>
Kidnap Victim Interview Test		Bankrupt Report Test	<u>Good</u>
Crime Scene Test and Report	<u>Good</u>	Description Tests	<u>Satisfactory</u>
Investigation Work in Wash. Field Div.	<u>Average</u>	Identification by photos	<u>Satisfactory</u>
Dictation Ability	<u>Very Good</u>	Auto Driving	<u>Satisfactory</u>
Searches at Crime Scene	<u>Satisfactory</u>	Scientific Training	<u>Received Training</u>
Examination, Plant Protection	<u>93</u>	First Aid	
Examination, Espionage	<u>95</u>	Moot Court	<u>Good</u>
		Crime Statistics Test	<u>Satisfactory</u>

Firearms Training

Hip Shooting:	<u>91</u>
Practical Pistol Course:	<u>74.8</u>
Automobile Course - Pistol:	<u>--</u>
Automobile Course - Machine Gun:	<u>--</u>
Shotgun:	<u>80</u>
.30'06 Rifle:	<u>70</u>
.351 Rifle:	<u>66</u>
Machine Gun:	<u>60</u>

Physical Training

Physical Condition:	<u>Fair</u>
Coordination of Mind and	
Muscle:	<u>Fair</u>
Alertness:	<u>Good</u>
Team Spirit:	<u>Good</u>

67-11-21-27

Memo for Director

- 2 -

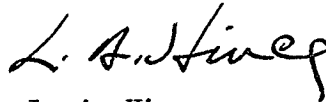
February 27, 1940

REMARKS:

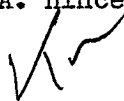
Howard is very young but is more mature than his twenty-three years of age would indicate. He is not large in size but seems to be able to take care of himself and keeps his head in a practical problem. He has exhibited an above average mental status during the training course. In the various skills he was above average.

This Special Agent has considerable confidence and presents a pleasant personality and industrious attitude. He needs a little more polish such as would be received through associations in a large eastern city, and his development along this line should be observed. He will need not more than average supervision, and his prospects are above average.

Respectfully,



L. A. Hince



773
March 2, 1940

Special Agent in Charge
Philadelphia, Pennsylvania

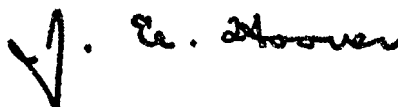
Dear Sir:

There are transmitted herewith the following papers concerning Special Agent Calvin B. Howard, who entered on duty in the Bureau on December 1, 1939, as an Agent:

Special Qualification Record,
Copy of Personnel Status Report
submitted during Training School,
Field Leave Record Card.

The Special Qualification Record and the copy of the Personnel Status Report should be placed in this Agent's Field Personnel File.

Very truly yours,

J. E. Hoover

John Edgar Hoover
Director

Enclosures

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Federal Bureau of Investigation
United States Department of Justice
philadelphia, Pennsylvania

March 7, 1940

Director
Federal Bureau of Investigation
Washington, D. C.

Dear Sir:

It is requested that Special Agent Calvin B.
Howard be enrolled in the Bureau's Accounting Course.

Very truly yours,

J. F. Sears
J. F. SEARS *for*
Special Agent in Charge

CBH:LEM

3/14/40
1/12/40
29
MAR 14 1940

RG:whm

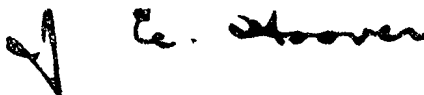
March 11, 1940

Mr. Calvin B. Howard
Philadelphia, Pa.

Dear Sir:


This will acknowledge the receipt of your communication regarding your desire to be enrolled in the bookkeeping and elementary accounting course. Your name has been placed on the list and you will be furnished with this course of instruction.

Very truly yours,



John Edgar Hoover,
Director.

30


MAR 11 1940

**Federal Bureau of Investigation
United States Department of Justice**

Philadelphia Pennsylvania

April 8, 1940

PERSONAL & CONFIDENTIAL

Director
Federal Bureau of Investigation
Washington, D. C.

RE: Special Agent CALVIN B. HOWARD;
Forty-five Day Efficiency Rating

Dear Sir:

Special Agent HOWARD is a young man who has a pleasant personality, and presents a good appearance, it being noted that his dress is neat and conservative.

Since assigned to the Philadelphia Division, he has handled cases of the following classification: Extortion, Larceny from Interstate Shipment, National Motor Vehicle Theft Act, White Slave Traffic Act, Impersonation, Theft of Government Property and Espionage. His efforts indicate that he utilizes common sense in the conduct of his investigations; seems to possess an average knowledge of his Manuals; applies himself well and possesses sufficient force to properly represent the Bureau in the conduct of investigations.

His work for a new man requires a minimum amount of supervision. He seems to analyze his problems carefully, and pays sufficient attention to details. His paper work is average, he being careful in preparing his work. His dictation is considered good.

Agent HOWARD handles himself well on the firing line, observing all rules of safety. His ability with firearms is considered good, and it is believed he possesses the necessary qualifications to be utilized on dangerous assignments. I have not had an opportunity to observe this agent testify.

His work during the past forty-five days has been good, but due to lack of experience he is only entitled to the rating of fair.

Very truly yours,

JFS:mec

APR 12 1941

J. F. SEARS
Special Agent in Charge

Searched
Numbered
Serialized
Filed

7-127160-31

TELETYPE UNIT

WATSON

Mr. Tolson.....
Mr. Nathan.....
Mr. E. A. Tamm.....
Mr. Clegg.....
Mr. Ladd.....
Mr. Coffey.....
Mr. Egan.....
Mr. Glavin.....
Mr. Harbo.....
Mr. Lester.....
Mr. Herndon.....
Mr. McIntire.....
Mr. Nichols.....
Mr. Rosen.....
Mr. Quinn Tamm.....
Tour Room.....
Adm. Files.....
Pers. Files.....
Mr. Tracy.....
Miss Gandy.....

ENCLOSURE

April 10, 1935

Special Agent in Charge

Philadelphia, Pennsylvania

Re: Photographic Training

Dear Sir:

Reference is made to the photographs exposed by the Agents listed below in connection with training in the use of the camera noted below, which you recently submitted.

The grade obtained by each Agent is noted opposite his name.

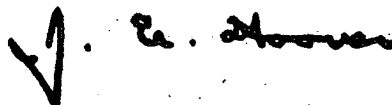
Report

J. W. Benson	- Average	E. L. Olson	- Average
F. C. Finley	- Average	C. E. Weeks	- Excellent
C. B. Bowers	- Average	W. E. McLaughlin	- Above Average
H. J. Bruns	- Above Average	P. H. Travers	- Above Average
T. J. Connor	- Average	C. J. Gill	- Average
T. J. Scott	- Above Average	V. J. Hughes	- Above Average
A. J. Quinn	- Above Average	W. A. McKinley	- Average
G. H. Stanley	- Above Average		
J. C. O'Connell	- Above Average		
L. J. O'Connell	- Average		

It is requested that you relay the photographs and grade obtained by any Agent listed above who may be assigned to another Field Division.

The developed negatives together with prints from the same and the camera training forms which you submitted on which have been noted appropriate comments are being transmitted under separate cover.

Very truly yours,



John Edgar Hoover
Director

67-1271-32

JUN 17 1960

WIEF CLERK
M. J.

ALBANY, N.Y. YORK

Director
Federal Bureau of Investigation
Washington, D. C.

June 17, 1940

Dear Sir:

This is to advise that Special Agent HOWARD Calvin D. Howard
arrived in this district under transfer from the Philadelphia
Field Office at 4:48 PM on 6-17-40

Agent HOWARD has the following Government property in
his possession:

<u>1</u> BUREAU BADGE # <u>835</u>	<u> </u> .38 CAL. SUPERAUTOMATIC
<u>1</u> BADGE CASE	<u> </u> PISTOL # <u> </u>
<u>1</u> COMMISSION CARD # <u>1330</u>	<u> </u> .45 CAL. AUTOMATIC
<u>1</u> COMMISSION CARD CASE	<u> </u> PISTOL # <u> </u>
<u>1</u> MANUAL OF RULES AND REGULATIONS # <u>1430</u>	<u> </u> HIP HOLSTER FOR AUTO-
<u>1</u> MANUAL OF INSTRUCTIONS # <u>1430</u>	<u> </u> MATIC PISTOL
<u>1</u> TAX EXEMPTION IDENTIFICATION CARD # <u>J 2195</u>	<u> </u> SHOULDER HOLSTER FOR
<u> </u> NATIONAL BANK ACT 1933	<u> </u> AUTOMATIC PISTOL
<u> </u> NATIONAL BANK LAWS AS OF JANUARY 1936*	<u> </u> CHIEF CLERKS' MANUAL
<u>1</u> AGENT'S BRIEF CASE	<u> </u> # <u> </u> **
<u>1</u> ACCOUNTANT'S BRIEF CASE WITH LOCK & KEY	<u> </u> U.S. GOVERNMENT TRANS-
<u>1</u> ZIPPER BRIEF CASE	<u> </u> PORTATION IDENTIFI-
<u> </u> DIGEST OF POSTAL DECISIONS, VOLUME I # <u> </u> *	<u> </u> CATION CARD # <u> </u> **
<u> </u> DIGEST OF POSTAL DECISIONS, VOLUME II # <u> </u> *	
<u> </u> DIGEST OF DECISIONS RE NATIONAL BANKS, VOLUMES 1, 2, 3, & 4.*	
<u> </u> .38 CAL. COLT POLICE POSITIVE REVOLVER # <u> </u>	
<u> </u> ADAPTER FOR POLICE POSITIVE REVOLVER	
<u> </u> HIP HOLSTER FOR POLICE POSITIVE REVOLVER	
<u> </u> SHOULDER HOLSTER FOR POLICE POSITIVE REVOLVER	
<u>1</u> .38 CAL. COLT OFFICIAL POLICE REVOLVER (4"BB) # <u>634177</u>	
<u>1</u> ADAPTER FOR OFFICIAL POLICE REVOLVER	
<u>1</u> HIP HOLSTER FOR OFFICIAL POLICE REVOLVER	
<u>1</u> Antique Pistol <u>Plant Protection Manual 1930</u>	

*Furnished to Accountants

**Furnished to Special Agents in Charge

Agent's Address Ten Dyck Hotel, Albany, N.Y.
Telephone No. 4-1111 Name, relationship and address of person
to be notified in case of emergency: Ten Dyck Hotel, Albany, N.Y.

Very truly yours,

Special Agent in Charge

JHE:ELI

**Federal Bureau of Investigation
United States Department of Justice**

PHILADELPHIA, PENNSYLVANIA

June 19, 1940.

PERSONAL AND CONFIDENTIAL

Director,
Federal Bureau of Investigation,
Washington, D.C.

Re: Special Agent C.B. HOWARD⁰
Special Efficiency Report

Dear Sir:

The annual efficiency report submitted on
May 1, 1940 relative to this agent is again reiterated.

The additional comment is that this agent
has acquired more confidence since the submission of the
annual efficiency report, his work has steadily improved
and he is entitled to the rating of Good.

Very truly yours,

J. F. Sears
J. F. SEARS,
Special Agent in Charge.

JFS:AG

CHS

67-1
JUN 29 1940

34
JUN 29 1940

W-
CHIEF CLERK

JED:12

June 21, 1945

1-30-27-103

Special Agent in Charge

Philadelphia, Pennsylvania

Re: Photographic Training

Dear Sir:

Reference is made to the photographs exposed by the Agents listed below in connection with training in the use of the camera noted below, which you recently submitted.

The grade obtained by each Agent is noted opposite his name.

1. A. Jones	- Average
2. B. Brown	- Above Average
3. C. White	- Above Average
4. D. Black	- Above Average
5. E. Green	- Average
6. F. Gray	- Above Average
7. G. Gold	- Above Average
8. H. Silver	- Above Average
9. I. Iron	- Average
10. J. Lead	- Average

It is requested that you relay the photographs and grade obtained by any Agent listed above who may be assigned to another Field Division.

The developed negatives together with prints from the same and the camera training forms which you submitted on which have been noted appropriate comments are being transmitted under separate cover.

Very truly yours,

J. E. Hoover

John Edgar Hoover
Director

EWC

June 22, 1940

Mr. C. B. Howard
450 Ontario Street
Albany, New York

Dear Mr. Howard:

I have learned of your recent marriage and I want to take this opportunity to extend through you to Mrs. Howard my best wishes and to you my congratulations.

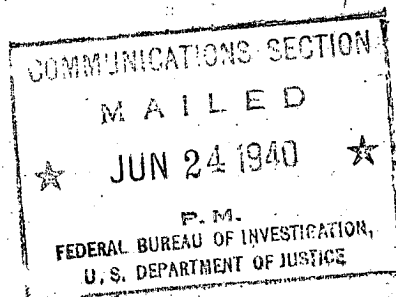
May the future hold much for you in the way of happiness and prosperity.

Sincerely,

J. Edgar Hoover

CC SAC Albany
CC SAC Philadelphia

Mr. Tolson _____
Mr. Nathan _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Ladd _____
Mr. Egan _____
Mr. Glavin _____
Mr. Nichols _____
Mr. Hendon _____
Mr. Rosen _____
Mr. Tracy _____
Miss Gandy _____



RECORDED

67-12216-35
JUL 1 1940
RECORDED
INDEXED
FILED

JOHN EDGAR HOOVER
DIRECTOR

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

HN:CSH

June 15, 1940

CALVIN B. HOWARD, Special Agent
Philadelphia

Efficiency rating	FAIR-plus	5-1-40
Previous efficiency rating		
Entered on duty	12/4/39	
Grade and salary	Caf 9	\$3200
Last salary change		
Previous test ratings:		
Rules & Regulations	85	
Instructions	92-3/4	
In-service		

Accounting course	enrolled
Marksmanship	marksman
Qualified in all firearms:	yes
Times failed to qualify with:	none

REMARKS

SAC Sears states he has a pleasing personality, makes good contacts, requires a minimum of supervision for a new man, is enthusiastic, industrious, has an average knowledge of the manuals is good in dictation, is qualified in the use of firearms, suitable for dangerous assignments, is steadily and progressively improving and his work has been entirely satisfactory.

In April, 1940 SAC Sears reported favorably on him.

In February, 1940 at the conclusion of his training period Mr. Hince stated he had exhibited above average mentality during the training period, had a pleasing personality, needed a little more polish, and would not need more than average supervision.

RECOMMENDATION - I recommend no change.

RECORDED

H. Nathan

67-1-111-36

JUL 1940

TOLSON
NATHAN
L. A. TAMM
CLEGG
FOXWORTH
CHIEF CLERK
PERSONNEL

Mr. Tolson
Mr. Nathan
Mr. E. A. Tamm
Mr. Clegg
Mr. Ladd
Mr. Coffey
Mr. Egan
Mr. Glavin
Mr. Harbo
Mr. Hendon
Mr. Lester
Mr. McIntire
Mr. Nichols
Mr. Pennington
Mr. Rosen
Mr. Quinn Tamm
Adm. Files
Pers. Files
Tour Room
Mr. Tracy
Miss Gandy

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

EFFICIENCY RATING SHEET

Office submitting PHILADELPHIA, PA.

Date submitted MAY 1, 1940

Name of employee C.B. HOWARD, SPECIAL AGENT CAF-9 \$3200.00
(Title) (Grade) (Salary)

Entered on duty 12-4-39 Entered on duty this office 2-17-40
(Date) (Date)

Consider carefully these definitions, keep them in mind when rating, and compare the employee with all others in the same position for the entire service:

UNSATISFACTORY.....Duty NOT performed AS WELL AS SHOULD BE EXPECTED;
not satisfactory; DECIDEDLY below standard.
FAIR.....Work ORDINARILY satisfactory; NOT OUTSTANDING.
GOOD.....Duty performed in an EFFICIENT MANNER; qualifica-
tions UP TO STANDARD and SATISFACTORY.
EXCELLENT.....Duty performed in HIGHLY EFFICIENT MANNER; qualified
to a PREEMINENT DEGREE.

The following characteristics should be taken into consideration in the determination of the category in which the employee is placed:

KNOWLEDGE: Extent of information concerning all duties of his position; ability to analyze cases; practical application of intelligence and educational training; readiness of comprehension.

JUDGMENT: Common sense; ability to think clearly and arrive at logical conclusion; tact.

INITIATIVE: Trait of beginning needed work or taking appropriate action on own responsibility in absence of orders.

FORCE: Aggressiveness; faculty of performing work with vigor and resolution.

INDUSTRY: Physical activity; application to work; health; energy.

ACCURACY: Attention to details; thoroughness; precision.

PERSONAL APPEARANCE: Impression made on others; personality; neatness.

PAPER WORK: Reporting; marshaling facts; dictating.

ATTITUDE TOWARD WORK: Attention to duty; loyalty to the service; amenability to discipline; dependability.

EXECUTIVE CAPACITY: Executive ability; leadership; capacity to direct, control, and influence others in proper performance of duties.

Rating FAIR-Plus

REMARKS:

(Under this heading shall be set forth a digest of criticisms and conditions of significance which will reflect deficiencies, meritorious features; and special qualifications or disqualifications.)

Special Agent HOWARD is a young man who has a pleasant personality and presents a good appearance, it being noted that his dress is neat and conservative. He has the quality of making friends and holding them. His work for a new man requires a minimum amount of supervision. He is enthusiastic and a hard worker. He seems to analyze his problems carefully and pays sufficient attention to details. Since being assigned to this office he has handled various classifications and his efforts indicate he utilizes common sense during his investigations. He appears to possess an average knowledge of his manuals, applies himself well throughout the working day and performs sufficient hours of overtime. His dictation is considered good. He has recently completed a road trip and this was successfully and satisfactorily handled. He applies himself well on the firing line observing all rules of safety, and his ability with firearms is good.

Agent Howard possesses the necessary qualifications to be utilized on dangerous assignments. He has not had an opportunity to testify since being assigned to this office. His rough drafts are presented in good form, requiring a minimum of supervision and his ability with a typewriter is average.

This agent is steadily and progressively improving and his work has been entirely satisfactory since being assigned to this Division but due to lack of experience he is only entitled to the rating of Fair-Plus. If his development continues he will soon be entitled to a rating of Good.

Have the contents of this report under the heading "Remarks" been read in full to the employee to whom they relate, and has the employee been informed as to the status reflected on the reverse side of this report? yes

I have read this rating

C. J. Howard

J. J. Evans
Rating Officer.

Federal Bureau of Investigation
United States Department of Justice
ALBANY, NEW YORK

August 3, 1940

Director
Federal Bureau of Investigation
Washington, D. C.

Re: Special Agent CALVIN B. HOWARD
Special Efficiency Report.

Dear Sir:

Special Agent CALVIN B. HOWARD reported at the Albany Field Division for assignment on June 17, 1940.

He appears to have a good knowledge of his duties as a Special Agent and applies that knowledge with good judgment. He goes about his work upon his own initiative and requires a minimum amount of supervision. He has indicated that he has the ability to analyze his cases and performs his work without investigating matters which are immaterial to the case being handled by him.

He is good at dictation, can operate a typewriter very satisfactorily and submits rough draft reports in excellent form. It is my opinion that he is accurate in his work. He is a competent automobile driver and handles Bureau firearms in an approved manner. In view of this and the fact that he displays mature judgment, I would not hesitate to assign Agent Howard to raid duty.

He always makes a neat appearance, is a rather cheerful fellow who accepts suggestions in the right manner. I am sure that his loyalty to the Service cannot be questioned.

I think this Agent should be given a rating of Good.

Very truly yours,

G. A. STEVENS.

Special Agent in Charge

GAS:gmg

CPA

12911-37
AUG 7 1940
Volsen
CHIEF CLERK

Federal Bureau of Investigation
United States Department of Justice
ALBANY, NEW YORK

September 14, 1940

Director
Federal Bureau of Investigation
Washington, D. C.

RE: SPECIAL AGENT CALVIN B. HOWARD;
SPECIAL EFFICIENCY REPORT

Dear Sir:

Agent HOWARD, who is being transferred to Washington, has been assigned to the Albany Field Division for the period from June 17, to September 14, 1940. During this period he handled all types of investigations, with the exception of plant surveys, including road trips.

He appears to have a good knowledge of his duties and goes about his work energetically and upon his own initiative. He uses good judgment, is good in dictation, and submits rough draft reports in good form. The work of this Agent requires only a minimum amount of supervision. Agent HOWARD willingly works a reasonable amount of overtime and he is loyal to the Service. He is a competent automobile driver and can handle Bureau firearms in an approved manner. He appears to have mature judgment and I would not hesitate to assign him to raid duty. He did not testify as a witness while he was in this district.

Agent HOWARD works well with his fellow employees, always makes a neat appearance, and is a creditable representative of the Bureau. I am giving him a rating of Good.

Very truly yours,

G. A. Stevens
G. A. STEVENS
Special Agent in Charge

GAS:JB
66-87

SEP 19 1940

67-127151-38

SEP 14 1940

401507

CHIEF CLERK

Washington, D. C.
September 16, 1940

Director
Federal Bureau of Investigation
Washington, D. C.

Dear Sir:

This is to advise that Special Agent CALVIN B. HOWARD
arrived in this district under transfer from the ALBANY
Field Office at 4 P.M. on September 15, 1940

Agent HOWARD has the following Government property in
his possession:

<u>1 BUREAU BADGE # 835</u>	<u>.38 CAL. SUPRAUTOMATIC</u>
<u>1 BADGE CASE</u>	<u>PISTOL #</u>
<u>1 COMMISSION CARD # 1339</u>	<u>.45 CAL. AUTOMATIC</u>
<u>1 COMMISSION CARD CASE</u>	<u>PISTOL #</u>
<u>1 MANUAL OF RULES AND REGULATIONS # 1439</u>	<u>HIP HOLSTER FOR AUTO-</u>
<u>1 MANUAL OF INSTRUCTIONS # 1439</u>	<u>MATIC PISTOL</u>
<u>1 TAX EXEMPTION IDENTIFICATION CARD # J-2195</u>	<u>SHOULDER HOLSTER FOR</u>
<u>NATIONAL BANK ACT 1933</u>	<u>AUTOMATIC PISTOL</u>
<u>NATIONAL BANK LAWS AS OF JANUARY 1936*</u>	<u>CHIEF CLERKS' MANUAL</u>
<u>1 AGENT'S BRIEF CASE</u>	<u># **</u>
<u>ACCOUNTANT'S BRIEF CASE WITH LOCK & KEY</u>	<u>U.S. GOVERNMENT TRANS-</u>
<u>1 ZIPPER BRIEF CASE</u>	<u>PORTATION IDENTIFI-</u>
<u>DIGEST OF POSTAL DECISIONS, VOLUME I # *</u>	<u>CATION CARD # **</u>
<u>DIGEST OF POSTAL DECISIONS, VOLUME II # *</u>	
<u>DIGEST OF DECISIONS RE NATIONAL BANKS, VOLUMES 1, 2, 3, & 4.*</u>	
<u>.38 CAL. COLT POLICE POSITIVE REVOLVER #</u>	
<u>ADAPTER FOR POLICE POSITIVE REVOLVER</u>	
<u>HIP HOLSTER FOR POLICE POSITIVE REVOLVER</u>	
<u>SHOULDER HOLSTER FOR POLICE POSITIVE REVOLVER</u>	
<u>1 .38 CAL. COLT OFFICIAL POLICE REVOLVER (4"BB) # 634177</u>	
<u>1 ADAPTER FOR OFFICIAL POLICE REVOLVER</u>	
<u>1 HIP HOLSTER FOR OFFICIAL POLICE REVOLVER</u>	<u># 1439</u>
<u>1 Plant Protection Manual #600; 1 National Defense Manual; 1 Protection of In-</u>	
<u>dustrial Facilities #118.</u>	
<u>*Furnished to Accountants.</u>	
<u>**Furnished to Special Agents in Charge</u>	

Agent's Address Bellevue Hotel
Telephone No. METROPOLITAN 0900 Name, relationship and address of person
to be notified in case of emergency: MRS. C. B. HOWARD - Wife
Bellevue Hotel, Washington, D. C.

Very truly yours,

CH:DFC

GUY HOTTEL
Special Agent in Charge

39

ALBANY, NEW YORK

September 14, 1940

PERSONAL AND CONFIDENTIAL

Special Agent in Charge
Washington, D. C.

RE: SPECIAL AGENT CALVIN B. HOWARD

Dear Sir:

In connection with the transfer of Agent HOWARD to your office, I am transmitting, herewith, the personnel file, firearms record card, leave card and leave slips for leave taken by Agent HOWARD during the current year.

Very truly yours,

G. A. STEVENS
Special Agent in Charge

GAS:JB
66-87
Encls.
(Regis. Mail)
cc Bureau

66-87

67-129160-40

RECORDED

INDEXED

3 SEP 17 1940

U.S. DEPT. OF JUSTICE

FILED SECTION

CT:DJS

November 13, 1940

Mr. L. V. Boardman
Federal Bureau of Investigation
U. S. Department of Justice
1501 Bankers' Building
Milwaukee, Wisconsin

Dear Mr. Boardman:

Please be advised that Special Agent Calvin D. Howard is being transferred from the Washington Field Division to the Milwaukee Division.

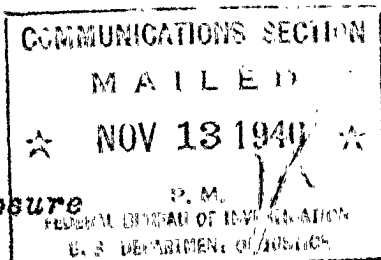
You will note that in the special efficiency report prepared with respect to this employee on November 8, 1940 Special Agent in Charge Eottel, of the Washington Field Division, has indicated he has displayed a somewhat disgruntled attitude and a lack of interest in his work. Mr. Eottel states the employee is lackadaisical; that he apparently lacks ambition and that he does not feel the employee is natural in the use of handling firearms.

It is desired that you carefully supervise the work of this employee and submit a definite report not later than January 1, 1941 indicating whether his services are such that he should be continued in the service of the Bureau.

A letter is going forward to Agent Howard placing him in a probationary status and a copy of this communication is attached hereto for your information.

Sincerely yours,

John Edgar Hoover
Director



Enclosure

Mr. Tolson _____
Mr. Clegg _____
Mr. E. A. Tamm _____
Mr. Foxworth _____
Mr. Nathan _____
Mr. Ladd _____
Mr. Egan _____
Mr. Glavin _____
Mr. Nichols _____
Mr. Hendon _____
Mr. Rosen _____
Mr. Tracy _____
Miss Gandy _____

JED:IG

October 23, 1940

1-30-52-13
Special Agent in Charge

Albany, New York

Re: Photographic Training

Dear Sir:

Reference is made to the photographs exposed by the Agents listed below in connection with training in the use of the camera noted below, which you recently submitted.

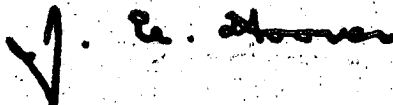
The grade obtained by each Agent is noted opposite his name.

C. B. Howard	- Above Average
P. B. Beahm	- Above Average
H. D. O'Neill	- Above Average
F. C. Good	- Above Average
E. H. Caver	- Above Average
E. J. Carpenter	- Above Average

It is requested that you relay the photographs and grade obtained by any Agent listed above who may be assigned to another Field Division.

The developed negatives together with prints from the same and the camera training forms which you submitted on which have been noted appropriate comments are being transmitted under separate cover.

Very truly yours,



John Edgar Hoover
Director

CT:DSS

November 13, 1940

Mr. Calvin B. Howard
Federal Bureau of Investigation
U. S. Department of Justice
Washington, D. C.

Dear Mr. Howard:

The Bureau desires to refer to the special efficiency report submitted concerning your services by Special Agent in Charge Hottel, of the Washington Field Division, under date of November 8, 1940.

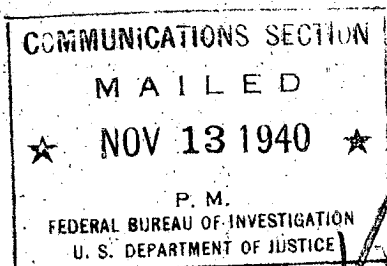
As you know, Mr. Hottel has indicated that you have displayed somewhat of a disgruntled attitude and a lack of interest in your work.

This is entirely unsatisfactory for one with your tenure of service in the Bureau. You are advised that you are being placed in a probationary status and are being transferred to the Bureau Office at Milwaukee, Wisconsin. It will be necessary for you to convince your Special Agent in Charge of your ability to properly function as a Special Agent in the service of the Bureau.

Sincerely yours,

John Edgar Hoover
Director

Mr. Tolson _____
Mr. Clegg _____
Mr. E. A. Tamm _____
Mr. Foxworth _____
Mr. Nathan _____
Mr. Ladd _____
Mr. Egan _____
Mr. Glavin _____
Mr. Nichols _____
Mr. Hendon _____
Mr. Rosen _____
Mr. Tracy _____
Miss Gandy _____



67-127160-42

NOV 13 1940

66

5

Nov 13 5 46 PM '40

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

November 8, 1940

Director
Federal Bureau of Investigation
Washington, D. C.

PERSONAL AND CONFIDENTIAL

RE: CALVIN B. HOWARD
Special Agent
Special Efficiency Report

Mr. Tolson	✓
Mr. Clegg	
Mr. E. A. Tamm	
Mr. E. J. Connelley	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Coffey	
Mr. Hendon	
Mr. Jones	
Mr. Quinn	
Mr. Nease	
Miss Gandy	

Dear Sir:

I am submitting the following special efficiency report on Agent Howard who reported to this office for assignment under date of September 15, 1940.

Agent Howard has been assigned exclusively to a technical surveillance of a highly confidential nature and other than this assignment, no opportunity has been afforded this Agent to determine his investigative ability.

Agent Howard has displayed somewhat of a disgruntled attitude and has not shown much interest in his work. He is not amenable to discipline, giving the impression of resentment whenever suggestions are made by older and more experienced Agents as to the proper operation of the mechanical equipment under his supervision. When this Agent was first placed on this assignment, he wanted to dictate his working hours instead of following instructions as were issued to him.

This employee is lackadaisical, and has not exhibited any initiative in further developing the project upon which he is engaged. He apparently lacks ambition, and, in my opinion, possesses no administrative ability.

Agent Howard put in a total of 168 hours' overtime during the month of September which was above the average of the office. He engaged in firearms training and is qualified in their use. I do not believe, however, that he is natural in the use of these firearms. I would hesitate to use him on assignments involving danger.

Very truly yours,

NOV 23 1940

GUY HOTTEL
Special Agent in Charge

NOV 16 1940

GH:MBL

I have read this report:

CHH
Initials of Agent

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

November 8, 1940

PERSONAL AND CONFIDENTIAL

Director
Federal Bureau of Investigation
Washington, D. C.

RE: CALVIN B. HOWARD
Special Agent

Dear Sir:

Reference is made to my special efficiency
report on Special Agent Calvin B. Howard dated November
8, 1940.

It is my recommendation that Agent Howard
be placed on probation and assigned to another field of-
fice in order that he may be observed by another Special
Agent in Charge to determine whether he is suitable to
remain permanently in the Bureau.

Very truly yours,

Guy Hottel

GUY HOTTEL
Special Agent in Charge

GH:MBL

Mr. Tolson.....	✓
Mr. Clegg.....	
Mr. E. A. Tamm.....	
Mr. Foxworth.....	
Mr. Nathan.....	
Mr. Ladd.....	
Mr. Egan.....	
Mr. Glavin.....	
Mr. Nichols.....	
Mr. Rosen.....	
Mr. Tracy.....	
Miss Gandy.....	

67-1571 44

Nov 23

memo to Mr. Glavin
Mr. Glavin
* See Case 100-100000
11/3/40
K

CT:DSS

November 13, 1940

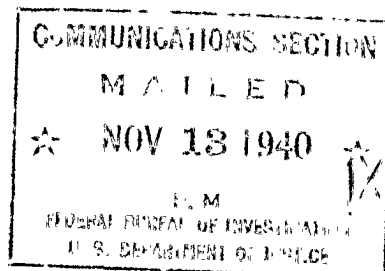
MEMORANDUM FOR MR. GLAVIN

Please transfer Special Agent Calvin D.
Howard from the Washington Field Division to the
Milwaukee Division.

Very truly yours,

John Edgar Hoover
Director

Mr. Tolson _____
Mr. Clegg _____
Mr. E. A. Tamm _____
Mr. Foxworth _____
Mr. Nathan _____
Mr. Ladd _____
Mr. Egan _____
Mr. Glavin _____
Mr. Nichols _____
Mr. Hendon _____
Mr. Rosen _____
Mr. Tracy _____
Miss Gandy _____



45-111-101

Milwaukee - Wisconsin
November 28, 1940

Director
Federal Bureau of Investigation
Washington, D. C.

Dear Sir:

This is to advise that Special Agent C. B. HOWARD arrived in this district under transfer from the Washington Field Office Field Office at 6:30 PM on 11-23-40.

Agent Howard has the following Government property in his possession:

Badge with Case, # 835
Commission Card with Case, # 1339
Manual of Rules and Regulations # 1439
Manual of Instructions # 1439
Tax Exemption Identification Card # J 2195
Agents Brief Case Good condition
Zipper Brief Case Good condition
G. T. R. Identification Card # _____
Plant Protection Manual _____
Matnap Memorandum _____
Digest of Postal Decisions, Vol. 4, # _____
FIREARMS:
Official Police Revolver # 634177
Official Police Hip Holster Good condition
Pachmayr Adapter Yes
MISCELLANEOUS: National Defense Manual #1439
Suggestions for Protection of Industrial Facilities #118

Agent's address Colonial Hotel, Apartment 315
Telephone No. Daly 3882. Name, relationship and address of person to be notified in case of emergency: Mrs. Lydia Mary Howard, wife, same address.

Very truly yours,

L. V. Boardman
Special Agent in Charge

mlc

STH:IG

PERSONNEL FILES

January 9, 1941

1-30-21-78

Special Agent in Charge

Milwaukee, Wisconsin

Re: Photographic Training

Dear Sir:

Reference is made to the photographs exposed by the Agents listed below in connection with training in the use of the camera noted below, which you recently submitted.

The grade obtained by each Agent is noted opposite his name.

Remarks

P. V. Rebo	- Average
H. A. Hill	- Average
H. W. Sigura	- Average
J. H. Garland	- Average
L. A. Buckland	- Average
M. G. Conna	- Average
C. B. Howard //	- Average

It is requested that you relay the photographs and grade obtained by any Agent listed above who may be assigned to another Field Division.

The developed negatives together with prints from the same and the camera training forms which you submitted on which have been noted appropriate comments are being transmitted under separate cover.

Very truly yours,

J. E. Hoover

**Federal Bureau of Investigation
United States Department of Justice**

Washington, D. C.

January 2, 1941

HL:RS
67-129160

MEMORANDUM FOR MR. TOLSON

RE: CALVIN B. HOWARD
Special Agent

*file
1-5-41*

Entered on duty
Efficiency rating May 1, 1940
Present Grade and Salary
Accounting Course
Marksmanship
Qualified in all firearms
Failed to qualify with:

December 4, 1939
Fair - plus
CAF-9 \$3200
Enrolled - No lessons completed
Expert
Yes, to date
None

Under date of August 3, 1940, Mr. Stevens reported on this Agent favorably, stating that he had a good knowledge of his duties; exercises initiative; possessed of ability to analyze cases; dictates well and submits good rough drafts; qualified for dangerous assignments; amenable to discipline; good personal appearance and personality; and he gives this Agent a rating of Good.

Under date of September 14, 1940, Mr. Stevens again reported favorably on this Agent along the lines set forth in the first paragraph, stating that he willingly works a reasonable amount of overtime.

Under date of November 8, 1940, SAC Hottel recommended that this Agent be transferred from the Washington Field Division due to the fact that this Agent had displayed a somewhat disgruntled attitude; had not shown much interest in his work; was not amenable to discipline; appeared to resent suggestions made by older and more experienced Agents as to the proper operation of the mechanical equipment under his supervision, this being while he was assigned exclusively to a technical surveillance of a highly confidential nature; appears lackadaisical; has not exhibited any initiative in further developing the project upon which he was engaged; lacked ambition; did not appear to possess administrative ability and that he would hesitate to use him on assignments involving danger.

Under date of November 13, 1940, the Director by letter informed this Agent that he was being placed in a probationary status due to the information set forth in the previous paragraph.

This Agent was transferred from the Washington Field Division to the Milwaukee Field Division, arriving there on November 23, 1940.

JAN 7 1941

JAN 6 1941
RECEIVED

RECEIVED

Memo - Tolson

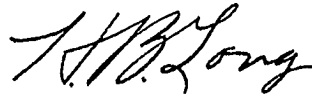
Calvin B. Howard

January 2, 1941

Under date of November 13, 1940, the Director by letter informed SAC Boardman of the Milwaukee Field Division of the reasons for this Agent's transfer, and requested a report on this Agent not later than January 1, 1941, indicating whether his services are such that he should be continued in the service of the Bureau.

No special efficiency report or recommendation relative to the possible reallocation of this employee from Grade CAF-9 at \$3200 per annum to Grade CAF-10 at \$3500 per annum was received in connection with this Agent.

Respectfully,



H. B. Long

Recommend no change
J 1/5/41

Federal Bureau of Investigation
United States Department of Justice
Milwaukee - Wisconsin
January 2, 1941

~~Confidential~~

DECLASSIFICATION AUTHORITY DERIVED FROM:
FBI AUTOMATIC DECLASSIFICATION GUIDE
DATE 03-01-2012

Director
Federal Bureau of Investigation
Washington, D. C.

Re: Special Agent Calvin B. Howard

Dear Sir:

Reference is made to Bureau letter dated November 13, 1940, advising that Special Agent Calvin B. Howard has been placed in a probationary status and that it is desired that a definite report be submitted on this Agent, indicating whether his services are such that he should be continued in the service of the Bureau.

In view of this agent's status, I very closely supervised his work and have paid particular attention to his accomplishments and attitude.

I find that this Agent presents a very neat appearance, has a pleasant personality, is forceful and aggressive. He has readily made friends with the personnel in this office, and impresses me as being the type that can make good contacts with persons outside the Bureau.

I have given Agent Howard assignments that in my opinion would indicate whether he is really interested and sincere in the work of this Bureau. For example, I assigned him to a surveillance in connection with the case entitled, [redacted] with aliases - ESPIONAGE," Atlanta Office origin. He was conscientious in the handling of this work, had no complaints to make, and performed his duties well. I have also had him performing considerable work in connection with the case entitled [redacted] ESPIONAGE (G); REGISTRATION ACT," Milwaukee Office origin. His performance in this case has been considerably above average. He has been thorough and pains-

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Coffey	
Mr. Hendon	
Mr. Jones	
Mr. Quinn	
Mr. Nease	
Miss Gandy	

57-127110-48

Noted	Recorded
Searched	Checked
Indexed	Filed
JAN 17 1941	
FEDERAL BUREAU OF INVESTIGATION	

Removal from probation 1/6 1941

Letter to Howard 1/10/41

b6
b7C

Director
January 2, 1941

taking in the handling of the leads in this case.

I feel that Agent Howard has above average mental capacity and am not able to discern that he lacks interest in his work. On the contrary, he impresses me as being very desirous of continuing as an agent in this service, and I feel that he will become a valuable asset to this Bureau, assuming, of course, that his attitude continues as it has been reflected during his assignment at this office.

Agent Howard was in attendance at the first winter training period at this office. The weather was unusually stormy and cold on that date. Because of these conditions, I did not have a good opportunity to observe this Agent in the handling of firearms. My limited observation enabled me to reach the conclusion that he has a good general knowledge of the handling of firearms. Further than that I can make no comment.

This Agent's dictation is above average, and the investigative reports thus far submitted have been very satisfactory. I consider his work to be above average for an Agent of his experience.

Very truly yours,

L. V. Boardman

L. V. Boardman
Special Agent in Charge

LVB/mlg

CPH

IAB

January 10, 1941

Mr. Calvin B. Howard
Federal Bureau of Investigation
U. S. Department of Justice
1501 Bankers' Building
Milwaukee, Wisconsin

Dear Mr. Howard:

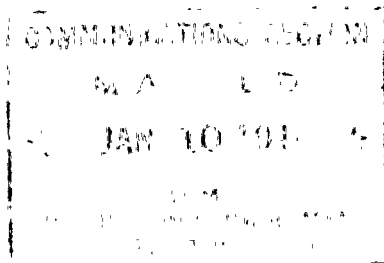
In view of the favorable efficiency
report recently submitted on you by Special Agent
in Charge L. V. Boardman, you are advised that
you have been removed from a probationary status
on the rolls of the Bureau.

Sincerely yours,

John Edgar Hoover
Director

CC - Milwaukee

Mr. Tolson _____
Mr. Clegg _____
Mr. E. A. Tamm _____
Mr. Foxworth _____
Mr. Nathan _____
Mr. Ladd _____
Mr. Egan _____
Mr. Glavin _____
Mr. Nichols _____
Mr. Hendon _____
Mr. Rosen _____
Tracy _____
Gandy _____



49
r

AS:IO
1-30-2-84

PERSONNEL FILES

March 13, 1941

Special Agent in Charge
Milwaukee, Wisconsin

Re: Photographic Training

Dear Sir:

Reference is made to the photographs exposed by the Agents listed below in connection with training in the use of the camera noted below, which you recently submitted.

The grade obtained by each Agent is noted opposite his name.

Exposure

W. W. Mill	- Average	J. E. Howard	- Average
L. E. Beckstead	- Average	E. J. Gregg	- Average
H. I. Faltmann	- Average	J. F. Sullivan	- Average
L. W. Michonah	- Average	E. P. Greenman	- Average
H. D. Shostrom	- Average	E. A. Kierly	- Average
<u>C. W. Howard</u>	- Average		

It is requested that you relay the photographs and grade obtained by any Agent listed above who may be assigned to another Field Division.

The developed negatives together with prints from the same and the camera training forms which you submitted on which have been noted appropriate comments are being transmitted under separate cover.

Very truly yours,

J. E. Hoover

John Edgar Hoover
Director

JCB

April 3, 1941

Mr. Calvin E. Howard
Federal Bureau of Investigation
U. S. Department of Justice
1501 Bankers' Building
Milwaukee, Wisconsin

Dear Mr. Howard:

You are hereby designated Resident Agent at
Madison, Wisconsin. As a consequence thereof, your
headquarters are being changed from Milwaukee, Wisconsin,
to Madison, Wisconsin, effective upon your arrival there
on or after this date.

Sincerely yours,

John Edgar Hoover
Director

CC Milwaukee

50
APR 11 1941
FBI - MILWAUKEE

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Foxworth _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Carson _____
Mr. Quinn Tamm _____
Mr. Hendon _____
Mr. Tracy _____
Miss Gandy _____

JCB

44-351
April 3, 1941

Special Agent in Charge
Milwaukee, Wisconsin

Dear Sir:

Reference is made to your letter dated March 26, 1941, wherein you recommend that Special Agent Calvin B. Howard be designated Resident Agent at Madison, Wisconsin.

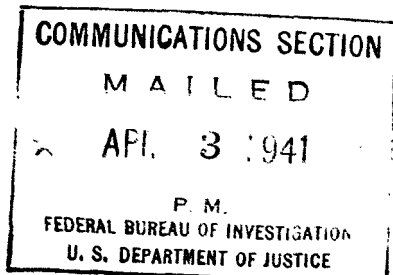
You are advised that the Bureau approves this recommendation and the necessary letters have been prepared today effecting this change.

You should advise the Bureau as to the date of Agent Howard's arrival in Madison, and furnish his residence address and telephone number there.

Very truly yours,

John Edgar Hoover
Director

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Cowley _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Carson _____
Mr. Quinn Tamm _____
Mr. Nease _____
Mr. Tracy _____
Miss Gandy _____



gf

Milwaukee, Wisconsin
March 26, 1941

Director
Federal Bureau of Investigation
Washington, D. C.

Dear Sir:

Reference is made to Bureau letter dated March 11, 1941, requesting that in view of the transfer of Special Agent J. F. SULLIVAN, JR. to the New York Field Division I advise the Bureau of the Agent presently assigned to the Milwaukee Office whom I consider best qualified to assume the duties of Resident Agent at Madison, Wisconsin.

I recommend that Special Agent CALVIN B. HOWARD be designated Resident Agent at Madison. I believe that of the Agents presently assigned to this office who are available for consideration as Resident Agent, Agent HOWARD is best qualified to assume the duties of Resident Agent.

Special Agent HOWARD entered on duty in this Bureau on December 4, 1939. He arrived at this office for assignment on November 22, 1940. I submitted a special efficiency rating on this Agent January 2, 1941. I feel that his work has been above average since his assignment here and I think that he could satisfactorily handle the duties of Resident Agent and therefore make the above recommendation.

Very truly yours,

L. V. Boardman
Special Agent in Charge

LVB/pf

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

AR:AI

April 18, 1941

leaving you

MEMORANDUM FOR MR. TOLSON

Re: Special Agent Calvin B. Howard

This Agent has finished his In-Service course. I spoke to him for some time with reference to a personal problem which he had. It concerned an efficiency rating given him by SAC Hottel, at which time he was criticized because of an unsatisfactory attitude which it was alleged he displayed. I spoke to him at some length concerning this, and he felt deeply about it because it concerned his loyalty to the Bureau.

There is nothing in the file to indicate the reason for the conclusion reached as reflected in the efficiency report. The report relates a conclusion and does not give any facts to substantiate these conclusions. I therefore read the report to the Agent and asked him specifically to what he attributed the observations of Mr. Hottel. He said he remembered that upon one occasion a work schedule was being prepared, and he, together with other Agents on the technical surveillance, submitted recommendations. There was an open discussion as to the time schedule and after the discussion had progressed for some time, Agent Howard and others were told that there would be no more discussion about the schedule and that he would have to perform his surveillance as he was instructed. Agent Howard said he paid no attention to this incident inasmuch as he thought the discussion was an open one. He believes that this was the basis for the criticism.

He stated that he saw Mr. Hottel on 3 occasions. He saw the supervisor of the technical surveillance about once a week, and he had no indication at all that his work was not satisfactory. He had never been told that his attitude was not as it should be nor had he been given any criticism while on the technical surveillance.

I told him that there had been some criticism about his resentment concerning suggestions which were made to him, and he said he had never failed to receive suggestions that he

54 APR 29 1941 RECORDED 187-11-51

APR 25 1941

TOLSON
H. C. C. *W. J. W.*

Memorandum for
Mr. Tolson

- 2 -

did remember one occasion while on the surveillance when he was asked a question as to why he did not call certain information to the supervising agent's attention. He said he placed no significance on the information which was received. He was told that in the future he was to call such matters to the attention of the supervising agent immediately. He said that he acted upon those instructions and guided his future actions in accord with such instructions. He said that when the efficiency report was read to him he did not have an opportunity to express his side of the picture. He was merely told that this was the action that was taken; that he had better guide himself accordingly from then on. I believe that such practice is highly undesirable.

It is further noted that the period covering the efficiency rating indicates that this Agent put in 168 hours overtime during the month of September, which was above the average of the office. It would appear that this man was not lackadaisical and unwilling to work.

It should be noted that all previous reports written with reference to this Agent are favorable. Following his transfer from the Washington Field Office, at which time he was placed on probation, he reported to the Milwaukee Office, and shortly thereafter because of his record at Milwaukee his probationary status was removed. I informed him that this previous criticism concerning him had been completely removed.

I was particularly concerned with the attitude of this Agent, because he struck me as being well above the average, of fine appearance and outstandingly frank and sincere in his attitude. The incident concerning his loyalty to the Bureau was of great concern to him and was so because apparently it was unfounded in fact. No criticism was ever made directly to him, and the first he knew of the incident was when it was included in an efficiency report. I assured him that everyone should have an opportunity to have his deficiencies called to his attention and that I felt that in the event any criticism was made of him in the future, he should have an opportunity to answer any criticism directed against him.

- 3 -

This Agent is presently in Grade Caf-9, \$3200. He has been in the service since December, 1939, and I strongly recommend that he be given a promotion to Caf-10.

A. Rosen

Brown letter
 sent 1/13/41
 Rec'd 1/25/41
 074
 4-20
 1

Milwaukee, Wisconsin
April 14, 1941

Director
Federal Bureau of Investigation
Washington, D. C.

Dear Sir:

Reference is made to Bureau letter dated April 7, 1941, transmitting circular letters to be executed by each employee of this office.

In accordance with the instructions contained therein, I am transmitting herewith the above-mentioned forms, executed by all employees of this office with the exception of Special Agent Calvin B. Howard, who is presently attending In-Service Training at Washington, D. C. I shall have Agent Howard execute one of these forms immediately upon his return, and forward same to the Bureau.

Very truly yours,

L. V. BOARDMAN
Special Agent in Charge

chb
Enc.

FEDERAL BUREAU OF INVESTIGATION

Mr.
Miss
Mrs.

Mr. Calvin D. Howard

Date April 23, 1941

New appointment ☐

Transfer ☐

Promotion ☒

Separation ☐

PRESENT STATUS

1. Title: Special Agent

2. Grade: CAF 9

3. Salary: \$3200 per annum

4. Seat of Government: ☐
Field: ☒

5. Division:

6. Appropriation: "Salaries and Expenses,
FBI, (National Defense)".

PROPOSED ACTION

7. Title: Special Agent

8. Grade: CAF 10

9. Salary \$3500 per annum

10. Seat of Government: ☐
Field: ☒

11. Division:

12. Appropriation: "Salaries and Expenses,
FBI, (National Defense)".

13. Effective: May 1, 1941.

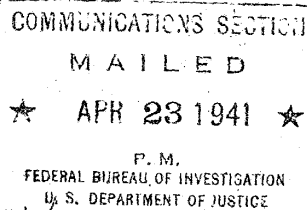
14. Position: Additional: ☐
Vice: Marshall J. Bell-Transferred
Identical:

15. Remarks:

Respectfully submitted,

CC: Chief, Audit Section

Director, Federal Bureau of Investigation



67-12916-42

95

Colman R. Howard

PHYSICAL EXAM.

RECORDED

67-129160-52	
Routed.. 56	Recorded
Searched.. 56	57
Numbered..	
APR 28 1941	
JUN	

CHF. GLK.

RLK



LABORATORY EXAMINATION

NAME HOWARD, C.B.

N.M.S. Form 6

RATE F.B.I.

milwaukee

DATE 10 April, 1941.

U. S. NAVAL MEDICAL SCHOOL

Naval Medical Center

Washington, D. C.

Request of Dr. Feen

Address: F.B. I. Room

Diagnosis

Character of examination desired

Amount: 24 hrs. Submitted
 Color Light amber Transparency Clear
 Reaction Acid Sp. Gr. 1.028
 Albumin Negative
 Sugar Negative
 Occult blood Negative Special
 Casts
 Cylindroids Mucus Numerous thread
 Leucocytes Rare
 Erythorocytes
 Epithelium Rare squamous
 Crystals

URINALYSIS

[Signature]
 L. R. NEWHOUSE (MC), U.S.N.
 Lt. Comdr. (MC), U.S.N.

NAME *Howard, C. B.*

N.M.S. Form 16.

STATUS *Y. B. 2.*

LABORATORY EXAMINATION

DATE *4/10/41*

5259

U.S. NAVAL MEDICAL SCHOOL

Naval Medical Center

Washington, D.C.

REPORT

KAHN

WASSERMANN

Request of *A. Green*

Address: *Y. B. 1. Room*

Request for Blood KAHN and Blood

WASSERMANN TESTS.

Qualitative

Quantitative

Cholesterolized

Units

Antigen

NEGATIVE

"BLOOD TYPE"

A

F. W. Farrar

F. W. FARRAR

Lieut. Comdr. (MC), U.S.N.

(MC), U.S.N.

A

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS OF THE
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

Washington, D.C.
Place

April 10 1941

HISTORY

Name Calvin Boyd Howard Age 24 years, 8 months
Nativity (state) Texas Married, Single, Widowed: Married Number of Children None

Diseases, operations, or injuries previous to age of 15 (Give date and full description of each and examine carefully for evidence of sequelae.)

and childhood diseases

Diseases, operations, or injuries subsequent to age 15 (Give date and full description of each and examine carefully for evidence of sequelae.)

Removal of small growth on bone of right arm.

Father (Living? Living State of Health Good
(Dead? _____ Cause & age at death? _____)

Mother (Living? _____ State of Health _____
(Dead? Dead Cause & age at death? Pneumonia - 28

Brothers (Number living — State of Health _____
(Number dead — Cause & age at death? _____)

Sisters (Number living — State of Health _____
(Number dead — Cause & age at death? _____)

Has any member of family suffered from neurasthenia or insanity or been confined in any institution for the insane? Give relationship and full history of case.

No

Has any blood relative been an inmate of a penal institution or poorhouse? Give relationship and state reasons.

No

Habits: Tobacco? Yes Alcoholics? No Drugs? No

Letter to C. B. Howard
4-23-41-946

PHYSICAL EXAMINATION

Eyes: Color? Blue Exophthalmos? no
Chronic inflammation? no Other abnormality? no
Eyelids: Ptosis? no Condition of conjunctiva on eversion? normal
Other eye conditions? _____

Vision: (Note: Each eye must be tested separately.)

Does candidate wear glasses? _____ For what purpose? _____
Distant: Uncorrected vision of right eye? 20/20 Left eye? 20/20
Corrected vision of right eye? _____ Left eye? _____
Near: Uncorrected vision of right eye? JT Left eye? JT
Corrected vision of right eye? _____ Left eye? _____

Remarks: _____

Color sense: Normal
(Standard color plate test required)

Ears: Abnormalities? no Evidence of mastoid or other disease? no
Condition of drums? Right normal Left normal

Hearing: (Note: When testing hearing, the eyes and the opposite ear must be closed.)

Distance conversational speech can be heard:

Right ear ✓ feet. Left ear _____ feet.

Distance whispered speech (Using residual air) can be heard:

Right ear 15/15 feet. Left ear 15/15 feet.

(Note: Use tuning fork tests, Rinne, Weber & Schwabach, if indicated.)

Right ear _____ Left ear _____

Nose: Deflection of septum no Polypi? no

Chronic nasal disease? no Is candidate a mouth breather? no

Palate: Cleft or perforated? no Other conditions? _____

Fauces: Condition of tonsils? cryptic Pharynx? normal

J. J. Ryan
Signature of Examining Specialist.

General appearance: (Robust? ☒) (Puny?) (Plethoric?) (Anaemic?) (Corpulent?) (Emaciated?)

Complexion: (White? ☒) (Colored?) (Blonde?) (Brunette? ☒) (Florid?) (Sallow?)

Auscultation: _____

Blood pressure, Systolic? 120 Distolic? 78 Pulse pressure 42

Abdomen:

Circumference at umbilicus? 32" Tenderness? n
Other abnormalities? n
Liver, percussion? n Palpation? n
Spleen, percussion? n Palpation? n
Inguinal rings? n Hernia? n

Scrotum:

Varicocele? n Hydrocele? n Sarcocoele n

Testicles:

Induration? n Atrophy? n
Other conditions? n

Penis:

Epispadias? n Hypospadias? n
Condition of prepuce? n Venereal diseases? n

Anus:

Hemorrhoids? One Sigmoid thrombotic Fistulae? n
Prolapse of bowel? n Other conditions n

Spine:

Tenderness? n Curvature? n

Reflexes:

Pupillary: n Cremasteric: n
Patellar: n Babinski: n Ankleclonus: n

Upper Extremity: Linear Scar, 3 1/2", Rt. Bellard region.

Missing fingers? n Contractures of hand? n
Condition of joints? n Other conditions? n

Lower Extremity:

Flat foot? 1° Bilateral Bowed legs? n
Knock-knees? n Varicose Veins? n

Hammer toes? 2 Bunions? 2

Other abnormalities? 2

Agility:

Co-ordination of muscular movements? 2 Romberg? 2

Defects of gait? 2

Mental Condition? 2

(Note: If indicated refer to specialist)

Temperature? _____

Has this person been successfully vaccinated within 5 years? No

Has this person had prophylactic typhoid inoculation? Yes Date last taken 1984

Urine: Color? See Sp. Gr.? _____ Albumin? _____ Sugar? _____

Reaction? Refact Shreds? _____ Blood cells? _____

Pus cells? attached Casts? _____ Epithelial cells? _____

Blood: Red corpuscles per C.mm _____ White corpuscles per C.mm _____

Differential count _____

Blood serologic tests (syphilis): _____ Haemoglobin per cent: _____

Has candidate any of the following defects, viz: Cachexia, or apparent predisposition to any constitutional diseases, permanent defects of either of the extremities or articulations, including defects of gait, flat foot, badly bowed legs, knock-knees, unnatural curvature of the spine, impaired vision, color-blindness, chronic diseases of the visual organs, epilepsy, insanity, chronic diseases of the ears, deafness, chronic nasal disease, polypi, chronic ulcers or cicatrices of old ulcers likely to break out afresh, chronic cardiac pulmonary or renal affections, insufficient chest expansion, hernia, sarcocoele, hydrocele, varicocele (unless slight), fistula in ano, hemorrhoids, varicose veins on lower limbs (unless slight) stature less than 5 feet 4 inches, or more than 6 feet 2 inches, or any marked abnormality of speech or facial disfigurement?

Report of any special examination:

DENTAL EXAMINATION OF

Harvard CB

GENERAL ORAL CONDITION

MUCOUS MEMBRANE

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Inflamed
<input type="checkbox"/>	Swollen
<input type="checkbox"/>	Ulcerated
<input type="checkbox"/>	Septic

SALIVA

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Excessive
<input type="checkbox"/>	Acidity
<input type="checkbox"/>	Thick or ropy
<input type="checkbox"/>	Odor

OCCLUSION

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Class I
<input type="checkbox"/>	Class II
<input type="checkbox"/>	Class III

TONGUE

<input checked="" type="checkbox"/>	Coating
<input type="checkbox"/>	Cryptic
<input type="checkbox"/>	Ulcerated
<input type="checkbox"/>	Enlarged

Glands

Sinus

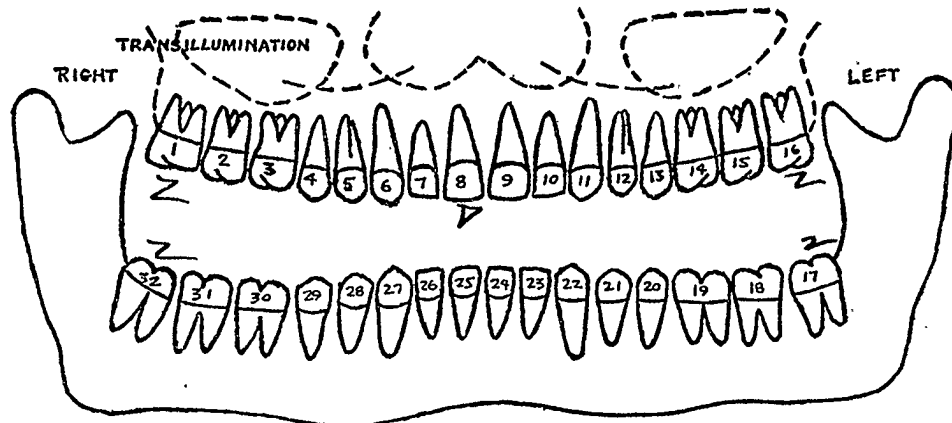
Throat

ARCH

<input checked="" type="checkbox"/>	Square
<input type="checkbox"/>	Tapering
<input type="checkbox"/>	Ovoid

DENTAL DIAGNOSIS

- A. Labial
- B. Lingual
- C. Incisal
- D. Occlusal
- E. Buccal
- G. Mesial
- H. Distal
- K. Mesio-labial
- L. Disto-labial
- M. Mesio-lingual
- N. Disto-lingual
- O. Mesio-incisal
- P. Disto-incisal
- R. Mesio-occlusal
- S. Disto-occlusal
- T. Bucco-occlusal
- U. Lingual-occlusal
- V. Mesio-disto-occlusal
- W. Bucco-lingual-occlusal



☒ Roots
 ☐ Abscess
 ☐ Impacted
 ☒ Crown
 ☐ Devitalized
 ☐ Dummy bridge
 ☐ On denture
 ☐ Missing
 ☐ Extraction Indicated

X-ray No. # 8 X-ray reading # P - normal

Gingival disease (indicate nature and extent) _____

Conditions of appliances replacing teeth _____

Remarks: Prophylaxis necessary

In case a dentist is not available to make the dental examination, the medical examiner shall record missing teeth, prosthetic replacements, and give a general estimate of oral condition.

Date _____ (Signature) Carl A. Black

Dental Surgeon

Summary of Findings

(Summarize here all defects found.)

1. Small Thrombotic hemorrhoid.
2. Repressed Anus, 1st Bilateral - No symptoms.
3. _____
4. _____
5. _____

SA
1 1/2 yr.

Recommendations: Suppliment & small lax prophylaxis.
Dental Prophylaxis

1. Is this man capable of strenuous ☒ moderate _____ light _____
or very light _____ physical exertion. (Indicate which).
2. Has this man any defect which would interfere with his participation
in raids or other work connected with the detection and apprehension
of criminals which might entail the practical use of firearms?
(Indicate YES or NO) No

Remarks:

B.G. Keen
Carl Q. Schlack

Administrative action by Federal Bureau of Investigation.

DIRECTOR

JEP:MH

April 23, 1941

PERSONAL AND CONFIDENTIAL

0
 Mr. Calvin E. Howard
 Federal Bureau of Investigation
 United States Department of Justice
 1501 Bankers' Building
 Milwaukee, Wisconsin

Dear Mr. Howard:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Washington, D. C., on April 16, 1941.

This report reflects the following physical defects:

Cryptic tonsils.
 Depressed arches - 1° bilateral - no symptoms.
 Small thrombotic hemorrhoid.

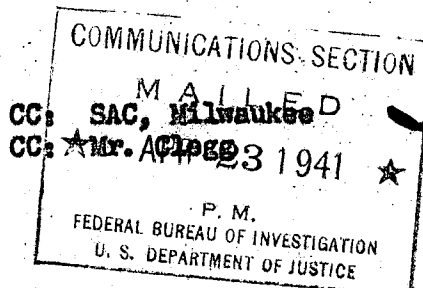
The Board of Examining Physicians makes the following recommendations:

Vaccination for smallpox.
 Inoculation for typhoid.
 Dental attention.

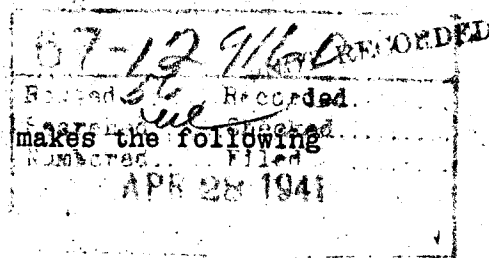
It reports that you are capable of performing strenuous physical exertion, and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

For your information, it was determined during this examination that your blood is International Type

Sincerely yours,



John Edgar Hoover
 Director



JOHN EDGAR HOOVER
DIRECTOR

**Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.**

AFC:MH

May 3, 1941

MEMORANDUM FOR MR. TOLSON

RE: IN-SERVICE TRAINING COURSE
April 7, 1941 TO April 19, 1941
SPECIAL AGENT - C. B. Howard
EOD - 12-4-39
GRADE - CAF 9
SALARY - \$3,200

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Harbo	
Mr. Hendon	
Mr. Jones	
Mr. Mumford	
Mr. Quinn	
Mr. Nease	
Miss Gandy	

This Special Agent attended the In-Service Training Course as indicated above, during which period he was afforded a physical examination.

This Special Agent attained the following grades:

Photographic Training	Above Average
Notebook	Good
Written Examination	96
Hip Shooting	96
Practical Pistol Course	80
Shotgun	100
.30'06 Rifle	62
.351 Rifle	68
Machine Gun	90
Night Firing	70

REMARKS: Interviewing Official - Mr. Rosen

This Agent struck me as being well above the average, of fine appearance and outstandingly frank and sincere in his attitude.

Very truly yours,

H. H. Clegg

TOLSON

CH. F.

129110-53

AFC:VH

April 30, 1941

~~CONFIDENTIAL~~

Special Agent in Charge
Milwaukee, Wisconsin

DECLASSIFICATION AUTHORITY DERIVED FROM:
FBI AUTOMATIC DECLASSIFICATION GUIDE
DATE 03-01-2012

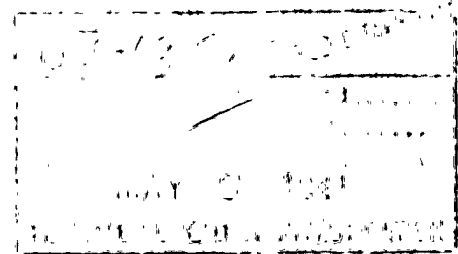
RE: C. B. HOWARD
SPECIAL AGENT

Dear Sir:

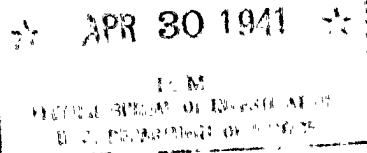
The above-named Special Agent attended an In-Service training course at the Seat of Government from April 7 to April 19, 1941

He attained the following grades:

Photographic Training	Above Average
Notebook	Good
Written Examination	96
Hip Shooting	96
Practical Pistol Course	83
Shotgun	100
.30'06 Rifle	62
.351 Rifle	68
Machine Gun	90
Night Firing	70



COMMUNICATIONS SECTION
The firearms grades should be entered on the individual field firearms training record card.



Very truly yours,

J. E. Hoover

John Edgar Hoover
Director

cc - C. B. Howard

144-103

May 7, 1941

PERSONAL AND CONFIDENTIAL

Special Agent in Charge
Milwaukee, Wisconsin

Re: Calvin F. Howard
Special Agent

Dear Sir:

You are instructed to submit, to arrive at the Bureau not later than May 15, 1941, a special efficiency report relative to the above-named Special Agent.

In a separate communication, to be submitted in the same mail, the Bureau desires to receive from you any recommendation you may have relative to an increase in salary for this Agent. If you do not desire to recommend this Agent for an increase in salary at this time, you should so state, giving your reasons therefor.

Very truly yours, May 14 1941

J. E. Hoover

John Edgar Hoover
Director

COMMUNICATIONS SECTION
M A I L E D
★ MAY 8 1941 ★
FEDERAL BUREAU OF INVESTIGATION U. S. DEPARTMENT OF JUSTICE

Federal Bureau of Investigation
United States Department of Justice

Milwaukee - Wisconsin
May 7, 1941

~~Confidential~~

DECLASSIFICATION AUTHORITY DERIVED FROM:
FBI AUTOMATIC DECLASSIFICATION GUIDE
DATE 03-02-2012

Director
Federal Bureau of Investigation
Washington, D. C.

Re: SA C. B. Howard

Dear Sir:

Special Agent C. B. Howard was recently designated resident agent at Madison, Wisconsin. A review of his personnel file reflects that he entered on duty December 4, 1939. He entered on duty in this office on November 23, 1940. He is presently in Grade Caf 9 at an annual salary of \$3,200.00.

This Agent's services since his assignment to this office have been much better than average for an Agent of his experience. I am taking the liberty, therefore, of suggesting that the Bureau may desire that a special efficiency rating be submitted on Agent Howard at this time.

Very truly yours,

L. V. Boardman

L. V. Boardman
Special Agent in Charge

54 MAY 26 1941

67-129160-54

MAILED
SEARCHED
SERIALIZED
MAY 8 1941
FEDERAL BUREAU OF INVESTIGATION
TOLSON
CHIEF CLERK

*100
5/26/41*

May 13, 1941

0
Mr. Calvin B. Howard
Federal Bureau of Investigation
United States Department of Justice
1501 Bankers' Building
Milwaukee, Wisconsin

Dear Mr. Howard:

It is with pleasure that I am enclosing a
letter from the Attorney General advising you of your
promotion from \$3200 per annum in Grade CAF 9 to
\$3500 per annum in Grade CAF 10, effective May 1, 1941.

Sincerely yours,

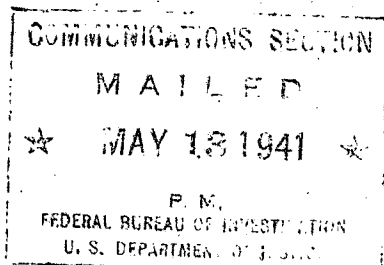
J. Edgar Hoover

John Edgar Hoover
Director

Enclosure

CC: SAC, Milwaukee

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Foxworth _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Carson _____
Mr. Quinn Tamm _____
Mr. Hendon _____
Mr. Tracy _____
Miss Gandy _____



DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

BJF:eca

April 23, 1941

Mr. Calvin B. Howard,
Federal Bureau of Investigation,
Department of Justice.

Dear Mr. Howard:

You are hereby transferred from one position to another in
the Federal Bureau of Investigation as indicated:

From

Position: Special Agent

Assignment: Field

Grade: Caf-9 Salary: \$3200 per annum

Appropriation: "Salaries and Expenses, Federal Bureau of
Investigation (National Defense)," FIELD

To

Position: Special Agent

Assignment: Field

Grade: Caf-10 Salary: \$3500 per annum

Appropriation: "Salaries and Expenses, Federal Bureau of
Investigation (National Defense)," FIELD

Effective: May 1, 1941.

Respectfully,



Attorney General.

By the Attorney General:

(Sgt.) Matthew F. McGuire

The Assistant to the Attorney General.

Vice: Marshall J. Bell - transferred.

Office of the Attorney General
4/25/41

Federal Bureau of Investigation
United States Department of Justice
Milwaukee - Wisconsin
May 15, 1941

~~Confidential~~

DECLASSIFICATION AUTHORITY DERIVED FROM:
FBI AUTOMATIC DECLASSIFICATION GUIDE
DATE 03-02-2012

Director
Federal Bureau of Investigation
Washington, D. C.

Re: SA C. B. Howard

Dear Sir:

Reference is made to Bureau letter dated May 8, 1941, requesting that a recommendation be made concerning the above Agent, relative to an increase in salary.

Please be informed that Special Agent C. B. Howard, by Bureau letter dated May 13, 1941, received a promotion from \$3200 per annum in Grade Caf 9 to \$3500 per annum in Grade Caf 10, effective May 1, 1941.

In view of this recent promotion, I am not making any further recommendation concerning this Agent. I had intended, however, to make such a recommendation.

Very truly yours,

L. V. Boardman

L. V. Boardman
Special Agent in Charge

LVB/mlg

54 JUN 20 1941

13411 56

JUN 13 1941

13411

Federal Bureau of Investigation
United States Department of Justice
Milwaukee - Wisconsin
May 15, 1941

Mr. Tolson	✓
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	✓
Mr. Ladd	✓
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Harbo	
Mr. Hendon	
Mr. Jones	
Mr. Mumford	
Mr. Quinn	
Mr. Nease	
Miss Gandy	

~~Confidential~~

DECLASSIFICATION AUTHORITY DERIVED FROM:
FBI AUTOMATIC DECLASSIFICATION GUIDE
DATE 03-02-2012

Director
Federal Bureau of Investigation
Washington, D. C.

Re: SA C. B. Howard

54 MAY 27 1941

Dear Sir:

Reference is made to Bureau letter dated May 8, 1941, requesting that a special efficiency report be submitted concerning the above-named Agent.

Special Agent Howard was recently designated Resident Agent at Madison, Wisconsin. He has not been engaged on these duties sufficiently long to permit me to reach a conclusion as to whether or not he will be a good Resident Agent. He did, however, organize his investigative assignments well prior to his departure, and he has been handling a good volume of work since his designation as Resident Agent. His reports reflect that he has a good understanding of investigative procedures, and he does his work thoroughly.

Prior to his becoming Resident Agent, and subsequent to the submission of my last rating on him, dated January 2, 1941, Agent Howard performed a considerable amount of activity with reference to Selective Service matters, and with reference to the development of American Legion contacts. He made very good contacts with the local draft boards, and was able to handle the Selective Service work very efficiently. He also created a very friendly feeling between the American Legion officials and this office. I considered his work on these two assignments to be very good.

Agent Howard has a splendid attitude towards his work, and I believe that he is a very loyal employee. He impresses me as being ambitious, and I feel that he is anxious to succeed. He has a good personality and approaches his work with

Director
Washington, D. C.
5-15-41

vigor and enthusiasm.

I recently had occasion to observe this Agent in firearms training, and find that his marksmanship ability is better than average. He has a good knowledge of safety rules, and he conducts himself with discretion. His services could be utilized on assignments involving danger.

I am informed that his diction is better than average.

I believe Agent Howard has supervisory ability. I consider him to be better than average for an Agent of his experience.

Very truly yours,

L. V. Boardman

L. V. Boardman
Special Agent in Charge

LVB/mlg

AMSD

CHH

**Federal Bureau of Investigation
United States Department of Justice**

Milwaukee - Wisconsin
June 2, 1941

Director
Federal Bureau of Investigation
Washington, D. C.

Re: SA C. B. Howard

Dear Sir:

In view of my transfer to the Cleveland Field Division, a special efficiency rating is due on Special Agent C. B. Howard.

I submitted a special efficiency rating on this Agent May 15, 1941. I have no additional comments to make at this time and therefore will not submit a further rating unless contrarily advised by the Bureau.

Very truly yours,

L. V. Boardman

L. V. Boardman
Special Agent in Charge

LVB/mlg

RECORDED

67-129160-58

JUN 5 1941

[Signature]
CHIEF CLERK

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE
COMMUNICATIONS SECTION

JUN 28 1941

TELETYPE

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Hendon	
Mr. Jones	
Mr. Mumford	
Mr. Quinn	
Mr. Nease	
Miss Gandy	

FBI MILWAUKEE 6-8-41 3 50 PM CST AWB

SA CXXX DIRECTOR

SA C. ~~C~~B. HOWARD RECEIVED QUESTIONNAIRE FROM SELECTIVE SERVICE BOARD
NUMBER TWENTY, TWELVE NAUGHT TWO MONROE STREET NORTHEAST, WASHINGTON
D. C.

MELVIN, ACTING

END

OK FBI WASH EAE

RECORDED

56-5178-11

67-	59
JUN 18 1941	
FEDERAL BUREAU OF INVESTIGATION	

CHAS. GLENN

Feb 8

[Handwritten notes and signatures]

June 13, 1941

Special Agent in Charge
Milwaukee, Wisconsin

Dear Sir:

There is being transmitted herewith D.S.S. Form
42, "Claim For Deferred Classification By Person Other Than
Registrant", which has been issued for Special Agent Calvin B.
Howard.

It is requested that Agent Howard
be instructed to forward this certification to his local draft
board immediately.

Very truly yours,

J. E. Hoover

John Edgar Hoover
Director

Enclosure
Air Mail
Special Delivery
Registered
Return Receipt Requested

60

1070851-1000

U.S. DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON, D. C.

CALVIN B. HOWARD

I am the Director of the Federal Bureau of Investigation, United States Department of Justice.

The Federal Bureau of Investigation, United States Department of Justice, has been designated by the President to take charge of investigative work in matters relating to espionage, sabotage and violations of the neutrality regulations. This Bureau is also charged with the duty of investigating other matters bearing upon the maintenance of the internal security of the United States. The duties thus imposed upon this Bureau constitute a vital function in the national defense program of this country. At the present time this Bureau is required by Act of Congress to expand its personnel in order effectively to discharge the important duties devolving upon it.

Calvin B. Howard is a trained Special Agent and has been continuously employed by the Federal Bureau of Investigation since December 4, 1939. He cannot be replaced satisfactorily because of the shortage of persons with his qualifications and experience in such activity, and his removal for induction would cause material loss of effectiveness in the conduct of the national defense work of the Federal Bureau of Investigation. Extreme difficulty is being experienced at present in obtaining a sufficient number of qualified applicants to take care of the increasing expansion of this Bureau and it is impossible to consider a replacement of any individual for this reason. Turnover of personnel is extremely detrimental to efficiency, as trained and experienced members of the staff, such as Calvin B. Howard, must form the nucleus of the expanded staff which this Bureau must recruit in order to fulfill its function, and therefore it is suggested that he be given Classification II-B.

general supervisory

John Edgar Hoover

Mr. Tolson _____
 Mr. E. A. Tamm _____
 Mr. Clegg _____
 Mr. Foxworth _____
 Mr. Glavin _____
 Mr. Ladd _____
 Mr. Nichols _____
 Mr. Rosen _____
 Mr. Carson _____
 Mr. Drayton _____
 Mr. Quinn Tamm _____
 Mr. Hendon _____
 Mr. Tracy _____
 Miss Gandy _____

Federal Bureau of Investigation
 United States Department of Justice
 Washington, D. C.

10th

June

41.

*Sent to Mulvihill
 6/10/41*

[Handwritten signature]

RHL:MB

June 7, 1941

Mr. Calvin B. Howard
Federal Bureau of Investigation
U. S. Department of Justice
1501 Bankers' Building
Milwaukee, Wisconsin

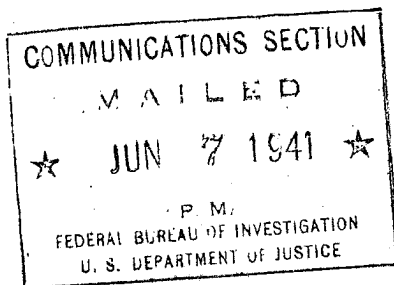
Dear Mr. Howard:

This will acknowledge the receipt of your contribution of \$5.00 to the fund to be paid to the designated beneficiary of any participating Special Agent of the Bureau who dies, from any cause, while employed as a Special Agent.

Sincerely yours,

J. E. Hoover

John Edgar Hoover
Director



JOHN EDGAR HOOVER
DIRECTOR

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

April 30, 1941

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to April 15, 1941, and who dies from any cause, while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONEY ORDER~~) the sum of five dollars (\$5), made payable to the Chief Clerk of said Bureau, to be included in said fund. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping, and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$5,000.

b6
b7C

The following person is hereby designated as my beneficiary:

Name Address 419 N. Plac Khey
Madison, Wisconsin

Relationship Wife

Very truly yours,

Calvin H. Howard
Special Agent

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

VHA

To: COMMUNICATIONS SECTION.

JULY 7, 1941

Transmit the following message to:

SAC MILWAUKEE

ADVISE IMMEDIATELY VIA RETURN WIRE IF AFFIDAVIT RE OVERTHROW OF
GOVERNMENT HAS BEEN EXECUTED BY SA CB HOWARD

HOOVER

COLLECT

CODE UNDERScoreD WORDS

129160-61
13

Initiated in Director's Office

AND SENT

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Foxworth _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Carson _____
Mr. Drayton _____
Mr. Quinn Tamm _____
Mr. Hendon _____
Mr. Tracy _____
Miss Gandy _____

SENT VIA

M

Per

UNITED STATES DEPARTMENT OF JUSTICE
COMMUNICATIONS SECTION

JUL -7 1941

TELETYPE

fu

Whe 7-7-41

DECODED COPY

FBI MILWAUKEE

7-7-41

-015 PM CST HAW

DIRECTOR

RETEL TODAY. AFFIDAVIT RE OVERTHROW OF GOVERNMENT HAS BEEN
EXECUTED BY SA C B HOWARD. WILL BE FORWARDED TO BUREAU TOMORROW.

MELVIN, ACTING

A AND H

OK FBI WASH DC DCN

67-13910-62	
SEARCHED	INDEXED
SERIALIZED	FILED
JUL 11 1941	
FBI - MILWAUKEE	

THREE
u

JOHN EDGAR HOOVER
DIRECTOR

C. B. Howard - Milwaukee

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Director
Federal Bureau of Investigation
U. S. Department of Justice
Washington, D. C.

Dear Sir:

This is to advise you that I have not at any time advocated the overthrow of the Government of the United States by force or by violence.

I am not now, nor have I been a member of any organization that advocates the overthrow of the Government of the United States by force or by violence.

Very truly yours,

C. B. Howard
Special Agent

Subscribed and duly sworn to before me by the above-named person, this 8th day of July, 1941, at city of Madison, county of Dane, and State (or Territory or District) of Wisconsin

Paul W. Lappley
Notary Public

MY COMMISSION EXPIRES
JANUARY 10, 1943

67
NOT RECORDED

[Signature]

PERSONNEL FILES

AB:19
1-30-21-95

July 14, 1941

Special Agent in Charge
Birmingham, Alabama

Re: Photographic Training

Dear Sir:

Reference is made to the photographs exposed by the Agents listed below in connection with training in the use of the camera noted below, which you recently submitted.

The grade obtained by each Agent is noted opposite his name.

Speed Graphics and Recorder

L. W. Dishough	- Average	E. A. Hill	- Average
F. E. Felt	- Average	C. E. Jensen	- Average
E. B. Gresham	- Average	S. E. Johnson	- Average
F. G. Harwood	- Average	A. B. Martin	- Average


The photostats taken by the above agents are all above average.

44

It is requested that you relay the photographs and grade obtained by any Agent listed above who may be assigned to another Field Division.

The developed negatives together with prints from the same and the camera training forms which you submitted on which have been noted appropriate comments are being transmitted under separate cover.

Very truly yours,

 J. E. Hoover

John Edgar Hoover
Director

JBH/elb

August 1, 1941

PERSONAL AND CONFIDENTIAL

Special Agent in Charge
Milwaukee, Wisconsin

Re: ^Q CALVIN B. HOWARD
Special Agent

Dear Sir:

You are instructed to submit, to arrive at the Bureau not later than August 15, 1941, a special efficiency report relative to the above-named Special Agent.

Very truly yours,

J. E. Hoover

John Edgar Hoover
Director

COMMUNICATIONS SECTION
MILWAUKEE
AUG 1 1941
RECEIVED

67-129160 NOT RECORDED
Recorded
AUG 4 1941

8

**Federal Bureau of Investigation
United States Department of Justice**

Milwaukee, Wisconsin
August 6, 1941

PERSONAL AND CONFIDENTIAL

EOD 12-1-39

Director
Federal Bureau of Investigation
Washington, D. C.

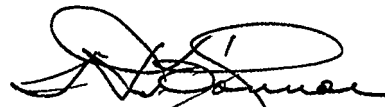
Dear Sir:

Re: CALVIN B. HOWARD
Special Agent

Reference is made to the Bureau's communication of August 1, 1941, instructing that a special efficiency report be submitted not later than August 15, 1941 in regard to the above - named Special Agent.

In view of the writer's recent arrival in Milwaukee, and unless advised to the contrary, this special efficiency report will be submitted on September 15, 1941.

Very truly yours,



H. T. O'Connor
Special Agent in Charge

HTO'C/pf

67-1511-63
AUG 9 1941

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

THREE
0-11

Federal Bureau of Investigation
United States Department of Justice

Milwaukee, Wisconsin

DECLASSIFICATION AUTHORITY DERIVED FROM: September 15, 1941

FBI AUTOMATIC DECLASSIFICATION GUIDE

DATE 03-01-2012

~~CONFIDENTIAL~~

EOD 12-4-39

Director
Federal Bureau of Investigation
Washington, D. C.

Dear Sir:

Re: SA C. B. HOWARD
Special Efficiency Rating

Pursuant to Bureau instructions dated August 1, 1941, the following special efficiency rating is being submitted on Special Agent C. B. HOWARD, who is assigned to the duties of Resident Agent at Madison, Wisconsin.

This Agent makes a very good impression. His appearance is good and he has a very aggressive mannerism. He also has a good knowledge of his duties as a Special Agent and exercises initiative and good judgment in connection with his assignments. I believe that he has the ability to analyze the law enforcement officers with whom he makes contact, which enables him to thereafter handle them accordingly. In my limited observations I have found that Agent Howard is well-known in his territory and that his contacts have been well made.

He has submitted some helpful suggestions since the writer's experience with him and he has been found to have a very progressive attitude toward his work. He thinks clearly and is ever on the alert to advance himself as well as the Bureau. He is tactful, conscientious, sincere, and in a very satisfactory status.

In addition to the above, I rate Agent Howard's personality above average and feel that he is the type of Agent who will continue to advance in the service with additional experience. I also feel that he is the type who will defend the Bureau if at any time this is necessary in his work.

Special Agent Howard performs a satisfactory volume of work and his reports are well written, reflecting his ability as an Agent and the quality of the work which he performs. He performs a satisfactory amount of overtime voluntarily and is the type who can be depended upon in a resident agency.

67-12760-64
FEDERAL BUREAU OF INVESTIGATION

RECORDED
THREE

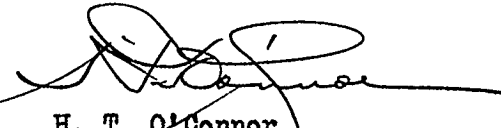
10

Director
9/15/41

I have not had an opportunity to observe Agent Howard handling firearms since he has been on the range with Special Agent T. G. Melvin, No. 1 Man, when he was running the line. However, I have been advised that he is above average in this phase of his work, and from my observations, I would not hesitate to assign him to work of a dangerous nature.

Based on the above, I rate Special Agent Howard as a good Special Agent.

Very truly yours,



H. T. O'Connor
Special Agent in Charge

HTO'C/pf





Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

October 8, 1941

JBW:FW

MEMORANDUM FOR MR. GLAVIN

RE: CALVIN B. HOWARD
Special Agent

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Foxworth ☒
Mr. Glavin ☒
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Carson _____
Mr. Drayton _____
Mr. Quinn Tamm _____
Mr. Hendon _____
Mr. Coffey _____
Mr. Harbo _____
Tele. Room _____
Tour Room _____
Mr. Nease _____
Mr. Tracy _____
Miss Beahm _____
Miss Gandy _____

Entered on duty	12/4/39
Reported to field	2/17/40
Present grade and salary	CAF-10 \$3500
Last salary change	5/1/41
Accounting course	Enrolled, Completed, None
Marksmanship	Expert
Qualified in all firearms:	Yes, to date
Failed to qualify with:	None

REMARKS

This Agent was last promoted effective May 1, 1941, at which time he was promoted to Grade CAF-10 at \$3500. This Agent attended an In-Service Course from April 7 - April 19, 1941, during which he was interviewed by Mr. Rosen who said he struck him as being well above the average, of fine appearance and outstandingly frank and sincere in his attitude. On May 7, 1941, Mr. Boardman said his services had been much better than average for an Agent of his experience. On May 15, 1941, Mr. Boardman said he had a splendid attitude, was very loyal, ambitious, and he felt he was anxious to succeed; that he had a good personality and approached his work with vigor and enthusiasm; that his marksmanship ability was better than average; that his dictation was better than average, and it was believed that he had supervisory ability, and he considered him to be better than average for an Agent of his experience.

This Agent has received his Selective Service questionnaire and on June 10, 1941, was furnished with the deferment form. On Sept. 15, 1941, Mr. O'Connor said he made a very good impression; that his appearance was good and he had a very aggressive mannerism; that he had a good knowledge of his duties, exercised initiative and good judgment in connection with his assignments, had a very progressive attitude toward his work, thought clearly and was ever on the alert to advance himself as well as the Bureau; that he was tactful, conscientious, sincere, and in a very satisfactory status; that his personality was above average; that he performed a satisfactory volume of work and his reports were well written; that he performed a satisfactory amount of overtime voluntarily and was the type who could be depended upon in a resident agency; and that he rated him as a good Special Agent.

Rec 11- 3600 F 10/11 10/13

Respectfully,
J. B. Glavin

FEDERAL BUREAU OF INVESTIGATION

Mr.
Miss
Mrs.

Mr. Calvin E. Howard

Date October 14, 1941

New appointment ☐

Transfer ☐

Promotion ☒

Separation ☐

PRESENT STATUS

Special Agent

CAF 10

1. Title: \$3500 per annum

2. Grade:

3. Salary:

4. Seat of Government: ☐
Field:

5. Division:

6. Appropriation: "Salaries and Expenses, FBI"
(National Defense)

PROPOSED ACTION

Special Agent

CAF 11

7. Title: \$3800 per annum

8. Grade:

9. Salary:

10. Seat of Government: ☐
Field:

11. Division: October 16, 1941.

12. Appropriation: "Salaries and Expenses, FBI"
(National Defense)

13. Effective

14. Position: Additional William C. Fuller -
Vice: transferred 8-1-41.
Identical:

15. Remarks:

67-NOT RECORDED

Respectfully submitted,

CC - Chief, Audit Section

Director, Federal Bureau of Investigation

(Title)

Mr. Tolson

Mr. E. A. Tamm

Mr. Clegg

Mr. Foxworth

Mr. Glavin

Mr. Ladd

Mr. Nichols

Mr. Rosen

Mr. Carson

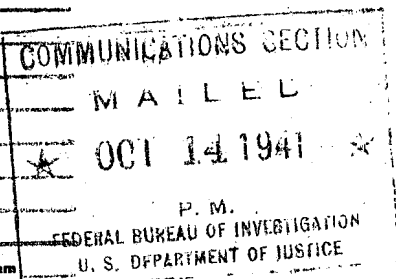
Mr. Drayton

Mr. Quinn Tamm

Mr. Hendon

Mr. Tracy

Miss Gandy



October 30, 1941

Mr. Calvin B. Howard
 Federal Bureau of Investigation
 United States Department of Justice
 735 United States Post Office Customs
 and Court House
 Milwaukee, Wisconsin

Dear Mr. Howard:

It is with pleasure that I am enclosing
 a letter from the Attorney General advising you
 of your promotion from \$3500 per annum in Grade
 CAF 10 to \$3800 per annum in Grade CAF 11, effective
 October 16, 1941.

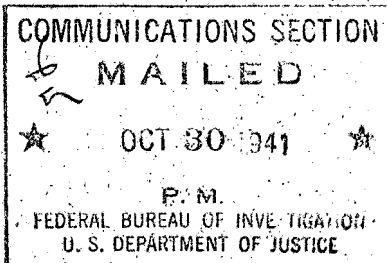
Sincerely yours,

John Edgar Hoover
 Director

Enclosure

CC: SAC, Milwaukee

Mr. Tolson _____
 Mr. E. A. Tamm _____
 Mr. Clegg _____
 Mr. Glavin _____
 Mr. Ladd _____
 Mr. Nichols _____
 Mr. Tracy _____
 Mr. Rosen _____
 Mr. Carson _____
 Mr. Coffey _____
 Mr. Hendon _____
 Mr. Holloman _____
 Mr. Quinn Tamm _____
 Mr. Nease _____
 Miss Gandy _____



67-129160 66
 Routed _____ Recorded _____
 Searched _____ Check _____
 Numbered _____ Filed _____
 FEDERAL BUREAU OF INVESTIGATION

Handwritten signature

Handwritten signature

DEPARTMENT OF JUSTICE
WASHINGTON, D. C.

October 14, 1941

Mr. Calvin B. Howard,
Federal Bureau of Investigation,
Department of Justice.

Dear Mr. Howard:

You are hereby transferred from one position to another in
the Federal Bureau of Investigation as indicated:

From

Position: Special Agent
Assignment:
Grade: CAF 10 Salary: \$3500 per annum
Appropriation: "Salaries and Expenses, FBI" (National Defense)
FIELD

To

Position: Special Agent
Assignment:
Grade: CAF 11 Salary: \$3500 per annum
Appropriation: "Salaries and Expenses, FBI" (National Defense)
FIELD
Effective: October 16, 1941

Respectfully,



Attorney General.

By the Attorney General:

Linton M. Collins

~~Acting~~ The Assistant to the Attorney General.

Vice: William C. Fuller - transferred 8-1-41

RHL:IMP

November 1, 1941

Honorable Leo A. Rover
Chairman
Local Board Number 20
Selective Service System
1202 Monroe Street, N. E.
Washington, D. C.

~~CONFIDENTIAL~~

DECLASSIFICATION AUTHORITY DERIVED FROM:
FBI AUTOMATIC DECLASSIFICATION GUIDE
DATE 03-01-2012

Dear Mr. Rover:

Reference is made to the Selective Service case of Mr. Calvin B. Howard who is duly registered at your Board. You will recall that under date of June 10, 1941, D.S.S. Form 42 executed by me was issued to your Board requesting that he be placed in a deferred status.

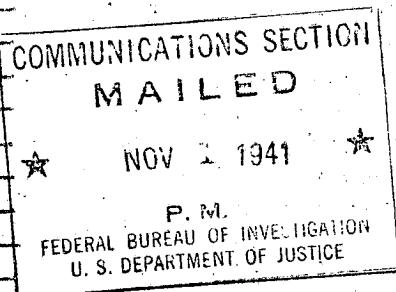
In accordance with the new Selective Service regulations, I desire to advise you that Mr. Howard, in view of his increased experience and length of service, has now been promoted to a salary of \$3800 per annum. This information is being furnished to you in order that you will, at all times, have a complete set of facts with regard to this case.

Sincerely yours,

J. Edgar Hoover

John Edgar Hoover
Director

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Tracy _____
Mr. Rosen _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Holloman _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____



JJS:MS

68
November 14, 1941

PERSONAL ATTENTION

Mr. H. T. O'Connor
Federal Bureau of Investigation
U. S. Department of Justice
735 U. S. Post Office,
Customs and Court House Building
Milwaukee, Wisconsin

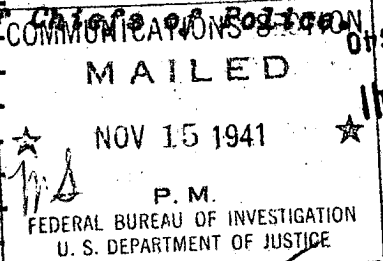
Dear Mr. O'Connor:

Reference is made to your letter dated November 6, 1941, with which you enclosed copies of a talk prepared by Special Agent C. B. Howard. I wish to advise that while the manuscript is satisfactory it is not desired that Special Agent Howard be utilized for speaking engagements except in emergency cases when your Number One Man or you are not available.

With particular reference to the manuscript, attention is called to the first paragraph on page 3, in which a discussion is made concerning the Identification Division. The discussion gives a wrong impression regarding the purpose of the civil files of the Identification Division. It would appear from the discussion that criminal and civil fingerprints are handled in the same manner. This, of course, should be corrected, and it is suggested that you discuss this matter with Special Agent Howard.

In the first sentence of the second paragraph on this same page, the statement is made that the Identification Division at the time of its inception contained less than 100,000 sets of fingerprints. This statement, of course, is not true inasmuch as there was a total of more than 200,000 fingerprint cards received by the Bureau from the files of Leavenworth Penitentiary and the International Association of Chiefs of Police.

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Tracy _____
Mr. Rosen _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Holloman _____
Mr. Quinn Tamm _____
Mr. Nease _____
Mr. Gandy _____



RECEIVED ROOM 56
NOV 15 1941
Sincerely yours,

John Edgar Hoover
Director

Federal Bureau of Investigation
United States Department of Justice

Milwaukee, Wisconsin
November 6, 1941

Handwritten signature

Handwritten initials

Director
Federal Bureau of Investigation
Washington, D. C.

100-129160-68

Dear Sir:

Re: PUBLIC RELATIONS

I am enclosing herewith a draft of a proposed speech prepared by Special Agent C. B. HOWARD, Resident Agent at Madison, Wisconsin.

It is respectfully requested that the Bureau's observations on this address be transmitted to the Milwaukee Office as soon as possible.

Very truly yours,

Handwritten signature of H. T. O'Connor

H. T. O'Connor
Special Agent in Charge

Handwritten initials

100-129160-68

*11-12-41
Dear appearance,
immediate, energetic,
lower attitude and
frank. Progress good*

HTO'C/pf

Encl. *an*

*copy of speech
detached in
Crime Records
11-14-41
med*

RECORDED

67-129160-68	
Revised	...
Searched	...
Numbered	...
NOV 13 1941	
FEDERAL BUREAU OF INVESTIGATION	

Handwritten signatures and stamps
FILES SECTION

(Draft of proposed speech prepared by SA C. B. HOWARD)

INTERNAL SECURITY

(Appropriate introductory remarks)

In our unsettled world a very vital and current topic is Internal Security. We all are most interested in seeing that our inalienable rights to life, liberty, and pursuit of happiness are fully protected and preserved. With a view toward assuring our country of the protection necessary for the preservation of such rights, the President of the United States, by a directive of September 6, 1939, designated the Federal Bureau of Investigation, United States Department of Justice, as the coordinating agency responsible for conducting investigations pertaining to espionage, sabotage, and related matters of Internal Security.

The President requested the local law enforcement agencies to cooperate in the work by referring to the FBI all information in their possession relative to espionage, sabotage, and subversive activities.

The Bureau, organized on a national scale employing college educated investigators, assisted by the facilities of a modern scientific crime detection laboratory, was a logical agency to accept the responsibilities of such a tremendous task. You perhaps would be interested in a brief background of the agency that has been designated as the coordinating unit for Internal Security.

The Federal Bureau of Investigation, United States Department of Justice, was originally established in 1908. It is charged with the duty of investigating violations of the laws of the United States and collecting

Page 2

evidence in which the United States is or may be a party in interest. The Bureau does not have primary investigative jurisdiction over all Federal violations, as some violations are designated as coming within the investigative jurisdiction of other Federal agencies; that is, counterfeiting and narcotic violations. The following are a few of the major violations over which the Bureau has investigative jurisdiction:

Espionage, Sabotage, Violations of the Neutrality Act, and similar matters related to Internal Security

Kidnapping

Robbery of National Banks, insured banks of the Federal Deposit Insurance Corporation.

Antitrust Laws

Impersonation of Government Officials

National Motor Vehicle Theft Act

White Slave Traffic Act

National Bankruptcy Act

Extortion cases where mail is used to transmit threats of violence to persons or property.

The Bureau was reorganized in 1924 and that time our present Director, Mr. J. Edgar Hoover, was placed in charge. With an inspiring leader of outstanding administrative ability, the Bureau since 1924 has compiled a record of which it is justifiably proud.

Under Mr. Hoover's leadership, the Identification Division of the FBI was established at Washington, D. C. in 1924. It serves as a national clearing house for identification data. Fingerprints serve as an infallible means of personal identification and they may be used both in criminal and civil matters. An individual's fingerprints may be sent to the Bureau to ascertain if he has any known previous criminal record or they may be sent with a view of ascertaining the person's true identity. Frequently, in cases of disaster, accident and amnesia, a person's identity cannot be established by any other way than through his fingerprints.

The Identification Division at its inception contained less than a hundred thousand sets of prints. On October 1, 1941 the total number of fingerprint cards on file in the Identification Division of the FBI was over twenty-three million. In September, 1941, the Bureau received fingerprints at a record rate of 26,418 sets per day. The use of fingerprinting has become an exact science. However, a set of prints may be checked against the 23 millions of sets on file within three minutes.

A few interesting instances wherein the benefits of the Identification Division were shown are --- (Interesting cases)

The Federal Bureau of Investigation for many years realized the need for careful consideration of evidence in criminal cases by trained technicians. Under Mr. Hoover's directorship the need was met by the establishing of a Technical and Research Laboratory at Washington, D. C. in the fall of 1932. The laboratory assists the FBI's Special Agents in investigations being conducted by them and makes available to police and law enforcement officers the scientific aids to criminal investigations.

From a modest beginning the Laboratory has grown by leaps and bounds in usefulness and size, until today more than 100 carefully selected scientists are engaged in extensive workrooms in which are concentrated every possible scientific apparatus for the detection of crime. The Laboratory exists for the benefit of all law enforcement agencies. An officer may submit physical evidence to the Laboratory, requesting any one of many examinations conducted in the Laboratory. The examinations are expeditiously made by experts and the results of the examination are furnished the original sender. Scientific examination of evidence eliminates a great deal of unnecessary investigation, as well as furnishes invaluable leads for proper solution of a case.

The Bureau, as a cooperative measure, goes even farther than merely conducting scientific examinations for local law enforcement agencies and advising them of the results. If requested by a law enforcement agency, the experts conducting the examination will be made available for a court trial. The expert's services and expenses are provided by the Bureau at no cost whatsoever to the law enforcement agency.

A few of the many examinations conducted in the Bureau are: Blood examinations; Firearms Identification; Document examinations, and Glass Fractures. In blood examinations it is possible to determine if a stain on a piece of cloth is a blood stain. If the stain is determined to be a blood stain, an examination can be made to determine if the blood is human blood or animal blood. If the blood is an animal's blood, it is possible to ascertain

from what kind of animal it came; that is, horse, cow, chicken, or dog. An even further test may be made if an ample amount of stained specimen is available to determine the blood grouping and classification. In firearms identification it is possible to ascertain if a bullet or cartridge recovered at the scene of a crime or bullets removed from a body of a victim, were fired in the weapon of some suspect. Document examinations are made in many instances. Handwriting, hand-lettering, and typewriting comparisons can determine if specimens made by some person or machine are identical with an original note or letter. Examinations of erasures and alterations, of obliterations and secret writings, often prove productive in the solution of crimes.

Glass fracture examinations permit one to determine from what direction a blow was directed, causing the glass to break. The Bureau in this connection has a complete file of headlight lens data, covering lenses of all automobiles manufactured between the years of 1932-1940, inclusive. From an examination of relatively few fragments of broken lenses, it is often possible to determine the make and model of the automobile for which the lenses were designed. This file has proved of invaluable assistance in hit and run cases.

A few examples of instances wherein the work of the Technical and Research Laboratory of the FBI has assisted in the solution of crimes are:

(Appropriate examples)

Enough for the brief background of the coordinating agency in Internal Security. In compliance with the President's directive, the Federal Bureau of Investigation immediately undertook the task assigned to it, making available its entire personnel and investigative facilities.

In 1940, under the guidance of the Federal Bureau of Investigation, the greatest mobilization of law enforcement in the history of the United States was undertaken under the FBI Law Enforcement Officers' Mobilization Plan for National Defense. Fully realizing Internal Security was a task requiring the cooperation of all law enforcement agencies, 452 conferences in as many cities throughout the United States were held with law enforcement officials for the purpose of discussing the question of National Defense. Local law enforcement agencies were instructed in methods of conducting investigations relative to Internal Security and the services of the law enforcement agencies were utilized to great advantage. The FBI as a coordinating unit is able to correlate and classify all information concerning Internal Security as furnished by its own investigations and investigations made by local agencies. In this manner a national picture of the subversive activities and movements is obtained.

Quarterly conferences are held under the direction of the Special Agent in charge of the FBI Field Offices, to make available to the local law enforcement agencies current information and investigative procedures. The Bureau is glad to be able to say that your local law enforcement officers are doing their part well.

Under the Mobilization plan, relatively speaking, the long arm of the law has been lengthened. The Internal Security of the United States, however, cannot be assured merely through the cooperation of all law enforcement agencies coordinated under the FBI. To complete the plan for internal security, every loyal American has a definite part to play. You, in your

Page 7

diversified positions of life, should become alert, observant, and conscious of individuals within our midst whose sympathies lie with a foreign nation. Report to the nearest FBI office by letter, by telephone, or in person any information in your possession that may indicate activities of a subversive nature or actions on the part of some individual which reflects his sympathies for a foreign foe. The problem of dealing with the spy, the saboteur, and subverter, however, is one for trained investigators. You should not become an amateur sleuth or a member of some vigilante group. Remain calm and sensible and refrain from jumping at conclusions and reporting information without any basic justification. Cooperate fully with any authorized representative of a law enforcement agency if you are ever requested to furnish information. Your identity will be protected and not disclosed to anyone if the disclosure of the source of the information might in any way prove detrimental to the original informant. Through information received from a loyal citizenry, it is possible to direct the efforts of Special Agents and law enforcement officers where their work will prove most productive.

Let us all accept our individual responsibilities, perform our duties to the best of our ability, so in the end our combined efforts will result in the completion of a tremendous task - a task well done.

- - - -

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE
-----BHL:IMP
TO: COMMUNICATIONS SECTION.

NOVEMBER 25, 1941

Transmit the following message to:

SAC
MILWAUKEE

SUBMIT BY RETURN WIRE FOLLOWING SELECTIVE SERVICE INFORMATION RE

SPECIAL AGENTS CALVIN E. HOWARD AND ~~ELMER~~ WILSON
PRESENT CLASSIFICATION AND IF CLASSIFIED AS TWO A FOR HOW LONG. COMPLETE
ADDRESS OF LOCAL DRAFT BOARD AND NAME OF CHAIRMAN IF POSSIBLE.

HOOVER

RECORDED

67-129160-69
INDEXED 1/53
SEARCHED 1/53
SERIALIZED 46-47
NOV 27 1941
FEDERAL BUREAU OF INVESTIGATION

SENT VIA _____

9 02
MPer AT

23

NOV 26 1941

Mr. Tolson.....
Mr. E. A. Tamm.....
Mr. Clegg.....
Mr. Glavin.....
Mr. Ladd.....
Mr. Nichols.....
Mr. Tracy.....
Mr. Rosen.....
Mr. Carson.....
Mr. Coffey.....
Mr. Hendon.....
Mr. Holloman.....
Mr. Quinn Tamm.....
Mr. Nease.....
Miss Gandy.....

Reeder

FBI MILWAUKEE

11-26-41

1-23 AM CST HAW

DIRECTOR

b6
b7C

RETELET SS CLASSIFICATION OF SPECIAL AGENT CLASSIFIED
THREE A., ADDRESS OF LOCAL BOARD -- POST OFFICE BUILDING, LOCAL BOARD
NUMBER ONE, EAU CLAIRE, WISCONSIN. SS CLASSIFICATION OF SPECIAL AGENT
CALVIN B. HOWARD, CLASSIFIED THREE A, LOCAL BOARD NUMBER TWENTY, ONE
TWO NAUGHT TWO MONROE STUREET, N. E. J WASHINGTON, D. C. DATE OF
CLASSIFICATION OCTOBER FOURTH, NINETY FORTY ONE.

OCONNOR

ACK AND PLS HOLD

OK FBI WASH DC MH

RECORDED

107-34486-116

58-53

NOV 27 1941

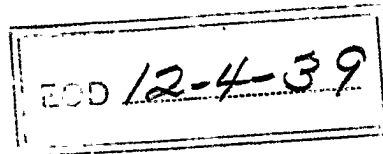
Wray

*note
SBR*

Federal Bureau of Investigation
United States Department of Justice
Milwaukee, Wisconsin
December 1, 1941

Director
Federal Bureau of Investigation
Washington, D. C.

Re: SA C. B. HOWARD



Dear Sir:

Reference is made to the Bureau's communication dated October 24, 1941, instructing that a communication be submitted on each Special Agent assigned to this office, advising whether he is qualified to testify.

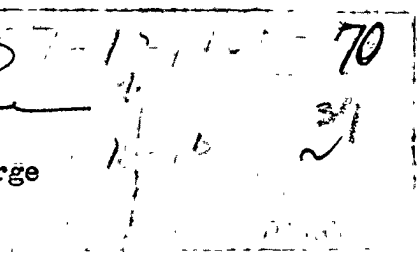
Agent Howard is assigned to the resident agency at Madison, Wisconsin. However, at the present time I have not had an opportunity to observe him give testimony in any of the cases which he has investigated. However, based upon his ability to think clearly and logically in normal assignments, and his ability to speak before Agent groups, I feel that he is competent to represent the Bureau as a witness in any matter.

Because of Special Agent Howard's assignments, he will be a necessary witness at least before the grand jury in the near future, at which time his competence will be checked.

Very truly yours,


H. T. O'Connor
Special Agent in Charge

HTO: C/mlg



DICTATION ABILITY OF AGENTS

Inspector M. E. Gurnea.

The following table sets out the comparative ability of the Agents insofar as their dictation is concerned, as rated by the stenographers of the office. Every effort should be made to improve those Agents in the lower bracket and their delinquencies as called to your attention by the stenographers should be called to their attention.

<u>Relative Rating</u>	<u>Agent</u>
7	L. P. Hurley, jr.
8	C. B. Howard
9	L. A. Beckstead
10	J. T. O'Brien
11	
12	C. H. Corkran

b6
b7C

SAC O'Connor

The Agents in the lower bracket in the above relative rating of dictation ability are all comparatively new Agents and their dictation is being watched and suggestions for their improvement made periodically as deficiencies are noted. This practice will be continued.

INSPECTION REPORT
MILWAUKEE FIELD DIVISION
October 6, 1941
Inspector M. E. Gurnea

NOT RECORDED

hed

March 25, 1942

Mr. Calvin M. Howard
Federal Bureau of Investigation
U. S. Department of Justice
Milwaukee, Wisconsin

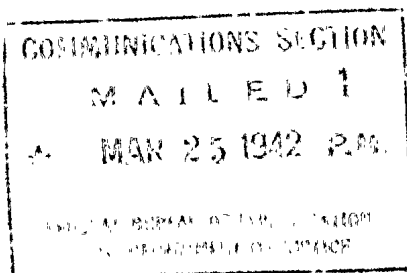
Dear Mr. Howard:

This will acknowledge the receipt of your contribution of \$5.00 to the fund to be paid to the designated beneficiary of any participating Special Agent of the Bureau who dies, from any cause except self destruction, while employed as a Special Agent.

Sincerely yours,

J. E. Hoover

John Edgar Hoover
Director



**Federal Bureau of Investigation
United States Department of Justice**

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to February 2, 1942, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of five dollars (\$5), made payable to the Chief Clerk of said Bureau, to be included in said fund. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

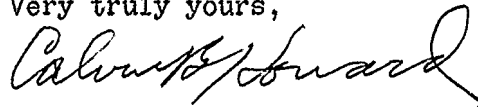
The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping, and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$5,000.

The following person is hereby designated as my beneficiary;

Name b6 Address 419 N. Pinckney Street
b7C Madison, Wisconsin
Relationship Wife

Very truly yours,



CALVIN B. HOWARD

Special Agent

*ack 5-4-42
3-2-42*

Wm. A. ...

JOHN EDGAR HOOVER
DIRECTOR



JSR:VH

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.
May 2, 1942

FD-15

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg ✓
Mr. Glavin ✓
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Coffey
Mr. Hendon
Mr. Kramer
Mr. McGuire
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

MEMORANDUM FOR MR. TOLSON ✓

RE: IN-SERVICE TRAINING COURSE
April 13 TO April 24, 1942
SPECIAL AGENT C. B. HOWARD
EOD December 4, 1939
GRADE CAF 11
SALARY \$3800
ASSIGNED TO: Milwaukee

This Special Agent attended the In-Service Training Course as indicated above, during which period he was not afforded a physical examination.

This Special Agent attained the following grades:

Photographic Training	--
Notebook	Good Plus
Written Examination	95
Practical Public Speaking	--

Hip Shooting	100
Practical Pistol Course	85
Shotgun	100
.30 Rifle	87
Machine Gun	100

MAY 8 1942

FEDERAL BUREAU OF INVESTIGATION

REMARKS: Interviewing Official - Mr. Wacks

"This Agent presents a very clean-cut and neat appearance and possesses a rather engaging personality. He impressed me as being a very alert, conscientious and serious-minded individual. He appears to be most enthusiastic and indicated a keen desire to succeed in the Bureau's work. He further indicated that he desires additional responsibilities as soon as the Bureau believes him capable of assuming them.

"Agent Howard had no personal problems and is entirely satisfied with his present assignment.

"I believe Mr. Howard is a better than average Agent and possesses some administrative ability."

FOR DEFENSE



Very truly yours,

H. H. Clegg
H. H. Clegg

April 30, 1942

DECLASSIFICATION AUTHORITY DERIVED FROM:
FBI AUTOMATIC DECLASSIFICATION GUIDE
DATE 03-01-2012~~CONFIDENTIAL~~Special Agent in Charge
Milwaukee, WisconsinRE: C. B. HOWARD
SPECIAL AGENT

Dear Sir:

The above-named Special Agent attended an In-Service training course at the Seat of Government from April 13 to April 24, 1942.

He attained the following grades:

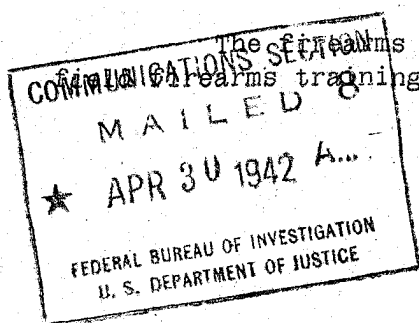
Photographic Training
Notebook
Written Examination
Practical Public Speaking

Good plus
95

Hip Shooting
Practical Pistol Course
Shotgun
.30 Rifle
Machine Gun

100	Routed 2/11/42	Recorded
85	Searched	Checked 11/5
100	Numbered	Filed
67	MAY 1 1942	
100	FEDERAL BUREAU OF INVESTIGATION	

153



The firearms grades should be entered on the individual firearms training record card.

Very truly yours,

J. E. Hoover

John Edgar Hoover
Director

cc- Mr. C. B. Howard

Federal Bureau of Investigation
United States Department of Justice
Milwaukee, Wisconsin
April 28, 1942

CONFIDENTIAL

EOD 12-4-39

Director
Federal Bureau of Investigation
Washington, D. C.

Dear Sir:

Re: SA C. B. HOWARD

Pursuant to Bureau instructions, the following special efficiency report is submitted on Special Agent C. B. HOWARD:

Special Agent Howard presents a good personal appearance and has an impressive personality. He is an aggressive type, well grounded in the Bureau's policies and procedures, and loyal and conscientious. He is assigned the duties of Resident Agent at Madison, Wisconsin, and has performed the same in a very satisfactory manner.

Agent Howard makes a good impression on the law enforcement officers in his territory and is well-known there. He is definitely loyal to the Bureau and the type who would, without hesitation, rise up to defend the Bureau under any circumstances which might develop. He is a calm type, capable of independent thought, and one who exercises good judgment. He is also tactful and diplomatic in his contacts and has a very progressive attitude toward his work. In the recent Civilian Defense Schools and Quarterly Police Conferences which have been held in the Madison area, Agent Howard has assisted greatly in their organization and success.

Special Agent Howard produces a satisfactory volume of work of a good quality. He likewise performs a satisfactory amount of overtime and is the dependable type, capable of being assigned to a resident agency. He has been used to make talks before small groups during the recent past and has made a good impression on those before which he has appeared. He is capable of appearing in court as a witness, is qualified in the use of firearms, and is the type who can be assigned to work of a dangerous nature.

Very truly yours,

71



HTO:C/pf

H. T. O'Connor
Special Agent in Charge

MAY 9 1942

CPB

REPORT OF EFFICIENCY RATING

REGULAR (); INTERIM ()
PROBATIONARY—1st () 2d ()

Classification Symbols

CAF-11

(Service) (Grade) (Class)

As of April 1, 1942 based on performance during period from April 1, 1941 to March 31, 1942

C. B. HOWARD

(Name of employee)

Special Agent

(Title of position)

Federal Bureau of Investigation

(Bureau)

Milwaukee, Wisconsin

(Division)

(Section)

(Subsection or unit)

(Field office)

ON LINES BELOW
MARK EMPLOYEE

✓ if adequate
— if weak
+ if outstanding

- Underline the elements which are especially important in the position.
- Rate only on elements pertinent to the position.
 - Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
 - Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
- Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE:

Administrative, supervisory, or planning ☐
All others ☒

- (1) Maintenance of equipment, tools, instruments.
- (2) Mechanical skill.
- (3) Skill in the application of techniques and procedures.
- (4) Presentability of work (appropriateness of arrangement and appearance of work).
- (5) Attention to broad phases of assignments.
- (6) Attention to pertinent detail.
- (7) Accuracy of operations.
- (8) Accuracy of final results.
- (9) Accuracy of judgments or decisions.
- (10) Effectiveness in presenting ideas or facts.
- (11) Industry.
- (12) Rate of progress on or completion of assignments.
- (13) Amount of acceptable work produced. (Is mark based on production records? -----) (Yes or no)
- (14) Ability to organize his work.
- (15) Effectiveness in meeting and dealing with others.
- (16) Cooperativeness.
- (17) Initiative.
- (18) Resourcefulness.
- (19) Dependability.
- (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
- (22) Effectiveness in adapting the work program to broader or related programs.
- (23) Effectiveness in devising procedures.
- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- (26) Effectiveness in instructing, training, and developing subordinates in the work.
- (27) Effectiveness in promoting high working morale.
- (28) Effectiveness in determining space, personnel, and equipment needs.
- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- (30) Ability to make decisions.
- (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- (A) -----
- (B) -----
- (C) -----

STANDARD

Deviations must be explained on reverse side of this form

- All underlined elements marked plus, and no element marked minus -----
- A majority of underlined elements marked plus, and no element marked minus -----
- All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or a majority of underlined elements marked at least with a check, and minus marks on underlined elements over-compensated by plus marks on underlined elements -----
- A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks -----
- A majority of underlined elements marked minus -----

Adjective rating	Numerical rating
Excellent -----	1
Very good -----	2 or 3
Good -----	4, 5, or 6
Fair -----	7 or 8
Unsatisfactory -----	9

Adjective rating Numerical rating

Rating official Very Good

Reviewing official -----

On the whole, do you consider the conduct of this employee to be satisfactory? ----- (See back of form)
(Yes or no)

Rated by [Signature] (Signature of rating official) Special Agent in Charge (Title) 4-28-42 (Date)

Reviewed by [Signature] (Signature of reviewing official) [Signature] (Title) JUN 3 1942 (Date)

Rating approved by efficiency rating committee JUN 3 1942 (Date) Report to employee (Adjective rating) (Numerical rating)

CONDUCT REPORT

(This space is to be used in case the question on the face of the sheet regarding the employee's conduct has been answered "No." In such a case give here a full statement of the particulars in which the employee's conduct has not been satisfactory.)

(Signature)

EXPLANATION OF DEVIATIONS FROM STANDARD

(Signature)

PERSONNEL FILES
MAY 7 3 40 PM '47
RECEIVED
F B I
U. S. DEPT. OF JUSTICE

August 7, 1942

PERSONAL AND CONFIDENTIAL

Special Agent in Charge
Milwaukee, Wisconsin

Re: C. B. Howard
Special Agent

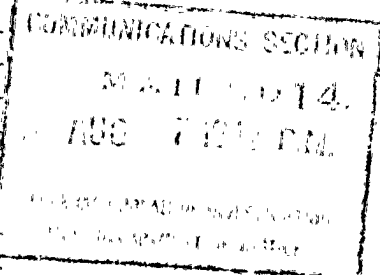
Dear Sir:

You are instructed to submit a special efficiency report
immediately on the above named Special Agent.

Very truly yours,

John Edgar Hoover
Director

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Kramer _____
Mr. McGuire _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____



DEPARTMENT OF JUSTICE

WASHINGTON, D. C. 10040

September 1, 1942

Mr. Calvin D. Howard
Federal Bureau of Investigation
Department of Justice

Dear Mr. Howard:

You are hereby transferred from one position to another in the Federal Bureau of Investigation as indicated:

From

Position: Special Agent

Assignment:

Grade: GAF 11 Salary: \$3000 per annum

Appropriation: "Salaries and Expenses, Federal Bureau of Investigation (National Defense)," FIELD.

To

Position: Special Agent

Assignment:

Grade: GAF 12 Salary: \$4600 per annum

Appropriation: "Salaries and Expenses, Federal Bureau of Investigation (National Defense)," FIELD.

Effective: September 1, 1942

Respectfully,

Francis Biddle

Attorney General.

By the Attorney General:

(Signed) James Rowe, Jr.

The Assistant to the Attorney General.
Additional position

James Rowe, Jr.

DEPARTMENT OF JUSTICE

WASHINGTON, D. C. 117470

September 1, 1942

Mr. Calvin B. Howard
Federal Bureau of Investigation
Department of Justice

Dear Mr. Howard:

You are hereby transferred from one position to another in the Federal Bureau of Investigation as indicated:

From

Position: Special Agent

Assignment:

Grade: G-11 Salary: \$3000 per annum

Appropriation: "Salaries and Expenses, Federal Bureau of Investigation (National Defense)," F.I.C.P.

To

Position: Special Agent

Assignment:

Grade: G-12 Salary: \$4600 per annum

Appropriation: "Salaries and Expenses, Federal Bureau of Investigation (National Defense)," F.I.C.P.

Effective: September 1, 1942

Respectfully,

Francis Biddle

Attorney General.

By the Attorney General:

(signed) Carl H. Rowe, Jr.

The Assistant to the Attorney General.
Additional position

Federal Bureau of Investigation
United States Department of Justice
Milwaukee, Wisconsin
August 19, 1942

CONFIDENTIAL

EOD 12-4-39

Director
Federal Bureau of Investigation
Washington, D. C.

Dear Sir:

Re: SA C. B. HOWARD

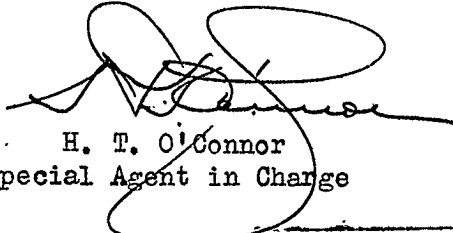
Pursuant to Bureau instructions, the following special efficiency report is submitted on Special Agent C. B. HOWARD.

Special Agent Howard presents a good personal appearance and has an aggressive personality. He makes a good impression on those whom he contacts, and as Resident Agent at Madison, Wisconsin has performed his duties in a very satisfactory manner. Agent Howard has a good knowledge of the Bureau's policies and regulations, has initiative and approaches his assignments with intelligence and energy.

Agent Howard is definitely loyal to the Bureau, producing a satisfactory volume of work of a good quality, and voluntarily performs a satisfactory amount of overtime. He is a level-headed type, capable of independent thought, and one who generally exercises good judgment.

This Agent has qualified in the handling of firearms, is the type who could be assigned to work of a dangerous nature, and is dependable. He has had no difficulty with handling the Bureau equipment; is qualified to address small groups; and makes a good impression as a Bureau witness.

Very truly yours,


H. T. O'Connor
Special Agent in Charge

HTO'G/pf

CRH



5 SEP 11 1942

67-1-11-72

Routed.....	Recorded.....
Searched...67	Checked.....
Numbered...44	Filed.....
AUG 22 1942	
FEDERAL BUREAU OF INVESTIGATION	

mem to Mr. Glavin
10/14/42
mem to Mr. Ladd

RECORDED
INDEXED

REPORT OF REGULAR () ; INTERIM ()
PROBATIONARY—1st () 2d ()
EFFICIENCY RATING

Classification Symbols		
CAF-11		
(Service)	(Grade)	(Class)

As of August 19, 1942 based on performance during period from April 1, 1942 to August 19, 1942

CALVIN B. HOWARD

(Name of employee)

Special Agent

(Title of position)

Federal Bureau of Investigation

(Bureau)

Milwaukee, Wisconsin

(Division)

(Section)

(Subsection or unit)

(Field office)

ON LINES BELOW MARK EMPLOYEE ✓ if adequate — if weak + if outstanding	1. Underline the elements which are especially important in the position.	CHECK ONE: Administrative, supervisory, or planning _____ <input type="checkbox"/> All others _____ <input checked="" type="checkbox"/>
	2. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in <i>italics</i> or not.	
	3. Before rating, become thoroughly familiar with instructions in the rating manual.	

- (1) Maintenance of equipment, tools, instruments.
----- (2) Mechanical skill.
----- (3) Skill in the application of techniques and procedures.
----- (4) Presentability of work (appropriateness of arrangement and appearance of work).
----- (5) Attention to broad phases of assignments.
----- (6) Attention to pertinent detail.
----- (7) Accuracy of operations.
----- (8) Accuracy of final results.
----- (9) Accuracy of judgments or decisions.
----- (10) Effectiveness in presenting ideas or facts.
----- (11) Industry.
----- (12) Rate of progress on or completion of assignments.
----- (13) Amount of acceptable work produced. (Is mark based on production records? -----) (Yes or no)
----- (14) Ability to organize his work.
----- (15) Effectiveness in meeting and dealing with others.
----- (16) Cooperativeness.
----- (17) Initiative.
----- (18) Resourcefulness.
----- (19) Dependability.
----- (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
----- (22) Effectiveness in adapting the work program to broader or related programs.
----- (23) Effectiveness in devising procedures.
----- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
----- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
----- (26) Effectiveness in instructing, training, and developing subordinates in the work.
----- (27) Effectiveness in promoting high working morale.
----- (28) Effectiveness in determining space, personnel, and equipment needs.
----- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
----- (30) Ability to make decisions.
----- (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- (A) -----
----- (B) -----
----- (C) -----

STANDARD Deviations must be explained on reverse side of this form		Adjective rating	Numerical rating
All underlined elements marked plus, and no element marked minus	Excellent	-----	1
A majority of underlined elements marked plus, and no element marked minus	Very good	-----	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or a majority of underlined elements marked at least with a check, and minus marks on underlined elements over-compensated by plus marks on underlined elements	Good	-----	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	-----	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	-----	9

Rating official Very good *CPA*

Reviewing official _____

On the whole, do you consider the conduct of this employee to be satisfactory? _____ (See back of form)
(Yes or no)

Rated by H. T. O'Connor
(Signature of rating official)

Special Agent in Charge August 19, 1942
(Title) (Date)

Reviewed by _____
(Signature of reviewing official)

(Title) (Date)

Rating approved by efficiency rating committee _____

Report to employee _____

(Adjective rating)

(Numerical rating)

CONDUCT REPORT

(This space is to be used in case the question on the face of the sheet regarding the employee's conduct has been answered "No." In such a case give here a full statement of the particulars in which the employee's conduct has not been satisfactory.)

(Signature)

EXPLANATION OF DEVIATIONS FROM STANDARD

(Signature)

FEDERAL BUREAU OF INVESTIGATION

Mr. _____
 Miss _____
 Mrs. _____

MNS

Date _____

Mr. Calvin B. Howard

New appointment ☐Transfer ☐Promotion ☐

September 1, 1942

Separation ☐

XX

PRESENT STATUS

1. Title: _____ 2. Grade: _____
 3. Salary: Special Agent
 \$3800 per annum 4. Seat of Government: ☐
 Field: ☐
 5. Division: _____ 6. Appropriation: F

PROPOSED ACTION

"Salaries and Expenses, FBI"
(National Defense)

7. Title: _____ 8. Grade: _____
 9. Salary: Special Agent
 \$4600 per annum 10. Seat of Government: ☐
 Field: * ☐
 11. Division: _____ 12. Appropriation: F

13. Effective: _____
 September 1, 1942

15. Remarks: _____

14. Position: ☐ "Salaries and Expenses, FBI"
 Additional: (National Defense)
 Vice: _____
 Identical: X

Respectfully submitted,

Mr. Tolson _____

Mr. E. A. Tamm _____

CC: Chief, Audit Section _____

Mr. Clegg _____

Mr. Glavin _____

Mr. Ladd _____

Mr. Nichols _____

Mr. Rosen _____

Mr. Tracy _____

Mr. Carson _____

Mr. Coffey _____

Mr. Hendon _____

Mr. Kramer _____

Mr. McGuire _____

Mr. Quinn Tamm _____

Mr. Nease _____

Miss Gandy _____

COMMUNICATIONS SECTION

MAILED 17 3 22 PM '42

★ SEP 1 1942 P.M.

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

(Title)

Director, Federal Bureau of Investigation

5 SEP 11 1942

67-101 RECORDED

SEP 1 1942

JOHN EDGAR HOOVER
DIRECTOR



HHH:MCM

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

August 28, 1942

MEMORANDUM FOR MR. GLAVIN

RE: CALVIN BOYD HOWARD
Special Agent

Mr. Tolson ✓
Mr. E. A. Tamm ✓
Mr. Clegg ✓
Mr. Glavin ✓
Mr. Ladd ✓
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Coffey
Mr. Hendon
Mr. Kramer
Mr. McGuire
Mr. Harbo
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Beahm
Miss Gandy

Entered on duty	12-4-39
Reported to field	2-17-40
Present grade and salary	CAF-11 \$3800
Last salary change	10-16-41
Accounting course	Enrolled. Completed none.
Marksmanship	Expert.
Qualified in all firearms:	Qualified to date - no failures.
Failed to qualify with:	

REMARKS

On 5-1-41 he was reallocated to grade CAF-10 at \$3500 per annum, after having been designated Resident Agent at Madison, Wisconsin on 4-23-41. On 5-7-41, Mr. Boardman said his services had been much better than average for an agent of his experience. On 5-15-41 Mr. Boardman said he considered him to be better than average for an agent of his experience.

On 9-15-41, Mr. O'Connor said he would rate him as a good Special Agent. On 10-16-41 he was reallocated to grade CAF-11 at \$3800 per annum.

Mr. Backs, who interviewed this agent while he was attending the In-Service Training Course from April 13 to April 24, 1942, said he possessed a rather engaging personality; that he gave the impression of being very alert, conscientious and a serious-minded individual; and it was believed that he was a better than average agent and possessed some administrative ability.

On 4-28-42 SAC O'Connor gave him an adjective rating of Very Good and said he had produced a satisfactory volume of work of a good quality; that he was capable of appearing in court as a witness; and that he was qualified in the use of firearms.

On 8-19-42 SAC O'Connor gave him an adjective rating of Very Good and said he presented a good personal appearance and had an aggressive personality; that he had performed his duties as Resident Agent in a very satisfactory manner; that he was qualified to address small groups; that he was the level-headed type, capable of independent thought, and one who generally exercised good judgment.



I recommend grade CAF-12 at \$4600 per annum.

Respectfully,

Harris H. Huston

September 19, 1942

Mr. Calvin B. Howard
Federal Bureau of Investigation
United States Department of Justice
735 United States Post Office, Customs and
Court House Building
Milwaukee, Wisconsin

Dear Mr. Howard:

It is with pleasure that I am enclosing a letter from the Attorney General advising you of your promotion from Special Agent, \$3800 per annum in Grade CAF 11 to Special Agent, \$4600 per annum in Grade CAF 12, effective September 1, 1942.

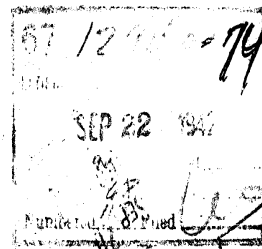
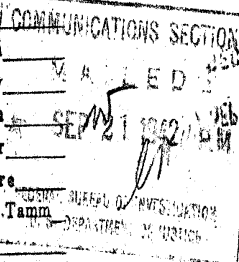
Sincerely yours,

John Edgar Hoover
Director

Enclosure

CC:SAC Milwaukee
Mr. Reeder

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Kramer _____
Mr. McGuire _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____



ch. 10 Th 1
f
w

September 20, 1942

Mr. Calvin B. Powell
Federal Bureau of Investigation
U. S. Department of Justice
Milwaukee, Wisconsin

Dear Sir:

Mr. Tolson_____ This will acknowledge the receipt of your contribution of
Mr. C. A. Tamm \$5.00 to the fund to be paid to the designated beneficiary of any
Mr. Glavin_____ participating Special Agent of the Bureau who dies, from any cause
Mr. Glavin_____ except self-destruction, while employed as a Special Agent. Pay-
Mr. Ladd_____ ment will be made for death by self-destruction after the Agent
Mr. Nichols_____ has been a member of the fund for two years.

Mr. Rosen_____
Mr. Tracy_____
Mr. Carson_____
Mr. Coffey_____
Mr. Hendon_____
Mr. Kramer_____
Mr. McGuire_____
Mr. Quinn Tamm_____
Mr. Nease_____
Miss Gandy_____

Sincerely yours,

J. E. Hoover

John Edgar Hoover
Director

**Federal Bureau of Investigation
United States Department of Justice**

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to September 4, 1942, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of five dollars (\$5), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping, and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$5,000.

The following person is hereby designated as my beneficiary:

Name

[Redacted Name Box]

Address

*419 N. Pickney St.
Madison, Wis*

Relationship

wife

Dated

Sept 14, 1942

b6
b7C

Very truly yours,

Calvin B. Howard
CB Howard
Special Agent

Milwaukee



9-23

RHL:HF

September 23, 1942

Honorable Leo A. Rover
Chairman
Local Board Number 20
Selective Service System
1202 Monroe Street, N. E.
Washington, D. C.

DECLASSIFICATION AUTHORITY DERIVED FROM:
FBI AUTOMATIC DECLASSIFICATION GUIDE
DATE 03-01-2012

~~CONFIDENTIAL~~

Dear Mr. Rover:

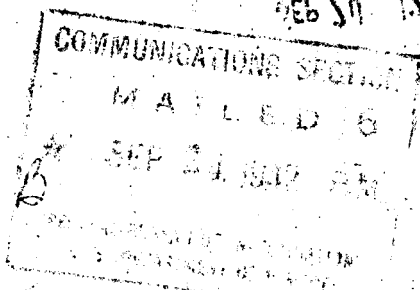
Reference is made to the Selective Service case of Mr. Calvin B. Howard who is employed in this Bureau as a Special Agent, and who is duly registered at your Board. You will recall that this registrant has been placed in Class III-A due to a dependency and that deferment has also been requested by me in order to show his position here at the Bureau.

In accordance with the Selective Service regulations, I desire to advise you that Mr. Howard, in view of his increased experience and length of service, has now been promoted to the salary of \$4,600 per annum. This information is being furnished to you in order that you will, at all times, have a complete set of facts with regard to this case.

Sincerely yours,

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Coffey _____
Mr. Hendon _____
Mr. Kramer _____
Mr. McGuire _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

John Edgar Hoover
Director



SEP 24 9 48 AM '42

129160-75

SEP 25

AGENTS' DICTATION

SAC J. E. THORNTON- The following is the order in which the stenographers rated the Agents of this office as to dictation ability.

F. E. FUDALI	1	BECKSTEAD, L. A.	4
			4
AUGUSTSON, LEONARD	2	FLYNN, M. R.	4
DOOLEY, E. F.	2		4
	2	KENNEY, J. N.	4
HOWARD, J. E.	2	LILL, J. W.	4
POSTER, J. B.	2	MOORE, JOHN	4
	2		4
RICHARDSON, A. W.	2	STOOPS, D. I.	4
			4
CARY, F. W.	3	ZINK, C. L.	4
EADES, ERIC	3		
	3	GIOVANNETTI, C. A.	5
GASSAWAY, J. H.	3		5
HOWARD, C. B.	3	K. CHELHOFFER, E. E.	5
	3	MORGAN, R. L.	5
MEEKINS, M. W.	3		5
MELVIN, T. G.	3	STEELE, E. T.	5
	3		6

b6
b7C

SAC H. T. O'Connor
Milwaukee, Wisconsin-Inspection
July 21, 1942

Milwaukee, Wisconsin
July 16, 1942

C. B. HOWARD, Special Agent

Entered on duty December 4, 1939
Salary \$3800.00, CAF 11
Entered on duty at Milwaukee November 23, 1940
Member of Bar - Texas State Bar
Office of Preference - Milwaukee, Houston, San Antonio

Examination on Rules and Regulations - 88
Examination on Manual of Instructions - 87½

Badge Number: #835
Commission Card Number: #1339
Gun Number: #634177

Statement by SAC H. T. O'CONNOR:

Special Agent Howard presents a good personal appearance and has an impressive personality. He is the Resident Agent at Madison, Wisconsin, and has performed his assignment in a very satisfactory manner. He is well liked and well known by the law enforcement officers in this territory, and is conscientious, industrious, and dependable. He is a calm type, capable of exercising good judgment, and is well versed in the Bureau's rules, regulations, and policies. His investigations are thorough, and he is definitely interested in his work. His status is good.

Statement by SAC J. E. THORNTON:

Mr. Howard is Resident Agent at Madison, Wisconsin, and appears to be older than he actually is because of his mature, substantial appearance. He is a good contact man, is doing good work in his territory, and it is felt that he is capable of supervising new Agents who may be sent to Madison to work with him. This Agent is interested and loyal and has good possibilities.

Inspection Report
Milwaukee Office
SAC J. E. THORNTON

Federal Bureau of Investigation
United States Department of Justice
735 Federal Building
Milwaukee, Wisconsin
February 24, 1943

Director, FBI

Att: Assistant Director W. R. GLAVIN

Dear Sir:

I am forwarding herewith Personal History Information forms for the following persons:

b6
b7C

Harry T. O'Connor
Thomas G. Melvin
Calvin B. Howard
[Redacted]
Maurice H. Price

Very truly yours,


H. T. O'CONNOR
Special Agent in Charge

HTO:M
Enclosures

Enc. Detached
B7C

67-401-544
Revised.....
Searched.....
Numbered.....
5 MAR 1 1943
FEDERAL BUREAU OF INVESTIGATION



wry/bmw

NAME: CALVIN BOYD HOWARD, Special Agent

ENTERED ON DUTY: December 4, 1939

SALARY: \$4600 - CAF 12

OFFICE OF PREFERENCE: Milwaukee
Houston

EXAMINATIONS: Manual of Rules and Regulations - 90
Manual of Instructions - 96

ability to dictate - 2
COMMENTS BY SAC O'CONNOR:

This Agent is assigned to the resident agency at Madison, Wisconsin. He makes a good impression as a Bureau representative and is well known and well liked by law enforcement officers in that area. He is capable of conducting any type of an investigation, is well seasoned, and is tactful and diplomatic in his contacts. His investigations are thorough and well reported, and he handles a heavy volume with dispatch. He has administrative ability, is qualified to make speeches, and has arranged for good attendance at quarterly police conferences held in his district.

COMMENTS BY INSPECTOR BRANTLEY:

HOWARD is 26 years of age, married, has no children. He is from Houston, Texas, and is a graduate of the University of Texas Law School and is admitted to practice in Texas. He has worked in the Philadelphia, Albany and Washington Field Offices. He has been in Milwaukee since November, 1940, and is now one of the Resident Agents at Madison, Wisconsin. He handles a variety of cases, likes his work; had no complaints to make. He presents a good appearance, is robust and rugged, converses well and I would rate him as GOOD.

67-NOT RECORDED
70

Inspection Report - Milwaukee Field Division
January 16 to 23, 1943, inc.
Inspector Dwight Brantley

June 19, 1943

Mr. Calvin B. Howard
Federal Bureau of Investigation
U. S. Department of Justice
Milwaukee, Wisconsin

Mr. Tolson _____ Dear Sir:

Mr. E. A. Tamm _____

Mr. Clegg _____

Mr. Coffey _____ This will acknowledge the receipt of your contribution of
Mr. Glavin _____ \$5.00 to the fund to be paid to the designated beneficiary of any
Mr. Ladd _____ participating Special Agent of the Bureau who dies, from any cause
Mr. Nichols _____ except self-destruction, while employed as a Special Agent. Pay-
Mr. Rosen _____ ment will be made for death by self-destruction after the Agent
Mr. Tracy _____ has been a member of the fund for two years.

Mr. Carson _____

Mr. Harbo _____

Mr. Hendon _____

Mr. McGuire _____

Mr. Mumford _____

Mr. Piper _____

Mr. Quinn Tamm _____

Mr. Nease _____

Miss Gandy _____

COMMUNICATIONS SECTION
MAILED 1
JUN 21 1943 P.M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Sincerely yours,

J. E. Hoover

John Edgar Hoover
Director

Ja



Federal Bureau of Investigation
United States Department of Justice

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to January 15, 1943, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of five dollars (\$5), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$5,000.

The following person is hereby designated as my beneficiary:

Name

[Redacted Name]

Address

419 N. PINE KEY
MADISON, WISC.

Relationship

Wife

Dated

FEB 8, 1943

Very truly yours,



my wife
6-19-44
2-1-5

Calvin B. Howard
Special Agent

REPORT OF REGULAR () INTERIM PROBATIONARY—1ST () 2ND () EFFICIENCY RATING

Classification Symbols		
CAR 12 \$4600		
(Service)	(Grade)	(Class)

As of March 31, 1943 based on performance during period from April 1, 1942 to March 31, 1943
CALVIN B. HOWARD Special Agent Federal Bureau of Investigation
(Name of employee) (Title of position) (Bureau)

(Division) (Section) (Subsection or unit) Milwaukee
(Field office)

ON LINES BELOW MARK EMPLOYEE ✓ if adequate — if weak + if outstanding	1. Underline the elements which are especially important in the position. 2. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in <i>italics</i> or not. 3. Before rating, become thoroughly familiar with instructions in the rating manual.	CHECK ONE Administrative, supervisory, or planning _____ <input type="checkbox"/> All others _____ <input checked="" type="checkbox"/>
---	---	--

- | | |
|---|---|
| ----- (1) Maintenance of equipment, tools, instruments. | ----- (21) Effectiveness in planning broad programs. |
| ----- (2) Mechanical skill. | ----- (22) Effectiveness in adapting the work program to broader or related programs. |
| ----- (3) Skill in the application of techniques and procedures. | ----- (23) Effectiveness in devising procedures. |
| ----- (4) Presentability of work (appropriateness of arrangement and appearance of work). | ----- (24) Effectiveness in laying out work and establishing standards of performance for subordinates. |
| ----- (5) Attention to broad phases of assignments. | ----- (25) Effectiveness in directing, reviewing, and checking the work of subordinates. |
| ----- (6) Attention to pertinent detail. | ----- (26) Effectiveness in instructing, training, and developing subordinates in the work. |
| ----- (7) Accuracy of operations. | ----- (27) Effectiveness in promoting high working morale. |
| ----- (8) Accuracy of final results. | ----- (28) Effectiveness in determining space, personnel, and equipment needs. |
| ----- (9) Accuracy of judgments or decisions. | ----- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines. |
| ----- (10) Effectiveness in presenting ideas or facts. | ----- (30) Ability to make decisions. |
| ----- (11) Industry. | ----- (31) Effectiveness in delegating clearly defined authority to act. |
| ----- (12) Rate of progress on or completion of assignments. | |
| ----- (13) Amount of acceptable work produced. (Is mark based on production records? _____) (Yes or no) | |
| ----- (14) Ability to organize his work. | |
| ----- (15) Effectiveness in meeting and dealing with others. | |
| ----- (16) Cooperativeness. | |
| ----- (17) Initiative. | |
| ----- (18) Resourcefulness. | |
| ----- (19) Dependability. | |
| ----- (20) Physical fitness for the work. | |

STATE ANY OTHER ELEMENTS CONSIDERED

- (A) _____
----- (B) _____
----- (C) _____

STANDARD		Adjective rating		Numerical rating	
Deviations must be explained on reverse side of this form					
All underlined elements marked plus, and no element marked minus	Excellent	1	Rating official	VERY GOOD	
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3	Reviewing official		
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6	I have read this report.		
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8	Initials <u>CBH</u>		
A majority of underlined elements marked minus	Unsatisfactory	9			

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (See back of form)
(Yes or no)

Rated by [Signature] Special Agent in Charge March 31, 1943
(Signature of rating official) (Title) (Date)
Reviewed by [Signature] JUN 18 1943
(Signature of reviewing official) (Title) (Date)
Rating approved by efficiency rating committee _____ Report to employee _____
(Date) (Adjective rating) (Numerical rating)

CONDUCT REPORT

(This space is to be used in case the question on the face of the sheet regarding the employee's conduct has been answered "No." In such a case give here a full statement of the particulars in which the employee's conduct has not been satisfactory.)

(Signature)

EXPLANATION OF DEVIATIONS FROM STANDARD

(Signature)

U. S. DEPT. OF JUSTICE
F B I
APR 17 11 21 PM '43
FILES DIVISION
RECEIVED

Re: CALVIN B. HOWARD

This is an annual efficiency rating submitted on Special Agent Calvin B. Howard.

Special Agent Howard presents a good personal appearance and an aggressive personality. He makes a good impression as a Bureau representative and as Resident Agent at Madison, Wisconsin, has performed his duties in a very satisfactory manner. He has displayed initiative and resourcefulness, is conscientious and energetic, and exercises good judgment. He is a qualified Bureau speaker and I have heard many complimentary remarks concerning addresses which he has made before groups of various types. Agent Howard is definitely loyal to the Bureau, presents no personnel problem whatsoever, and is dependable.

He is rated very good in dication; operates Bureau automobiles very well and without accident; is a capable witness; and can be assigned to work of a dangerous nature. He is above average in the handling of Bureau firearms. Agent Howard is likewise suitable for the handling of physical surveillances. He operates a typewriter after a fashion, but cannot take shorthand.

Reports submitted by this Agent are well written and in good form. He has a good knowledge of the Bureau's regulations and policies and his reports require practically no supervision. Agent Howard's contact with law enforcement officials and business men is very good. He is well known by both officers and businessmen alike in the resident agency to which he has been assigned.

This Agent has handled the following types of cases falling within the national defense category: Selective Service, Sabotage, Hatch Act, and Internal Security. He has also handled the following types of general investigations: Theft from Interstate Shipment, National Motor Vehicle Theft Act, White Slave Traffic Act, Illegal Wearing of Uniform, Impersonation, Theft of Government Property, Indian Matters, Application to Restore Civil Rights, Escaped Federal Prisoners, Probation Violators, Special Inquiries, War Risk Insurance, National Stolen Property Act, and Bank Robbery.


I believe that Agent Howard has administrative ability and is capable of handling work of a supervisory nature.

For

He has performed an average of 3 hours and 23 minutes per day overtime during the past year. The office average is 3 hours and 38 minutes.

Special Agent Howard is married, has no children, and as herein stated, is the Resident Agent at Madison, Wisconsin. He is, therefore, unavailable for a SIS assignment.

Based on my observations, I believe that Special Agent Howard is entitled to a rating of very good.


H. T. O'CONNOR
Special Agent in Charge

HTO:M

I have read this report.

Initials CBH

WMW:ovm

August 11, 1943

Honorable Leo A. Rover
Chairman
Local Board Number 20
Selective Service System
1202 Monroe Street, N. E.
Washington, D. C.

RE: CALVIN B. HOWARD
Order Number 4571

Dear Mr. Rover:

The Review Committee of the War Manpower Commission, established under the provisions of Executive Order 9309, has determined the position of Special Agent held by Mr. Howard to be a key position within the meaning of said Executive Order.

The Agency Committee of this Bureau, which has been established in accordance with the provisions of Executive Order 9309, recommends that the attached D.S.S. Form 42-A (Revised) which has been executed by me under date of August 9, 1943, and countersigned by the Chairman of the Agency Committee, be forwarded to you requesting occupational deferment on behalf of Mr. Howard.

I would appreciate having this affidavit made a part of the file of the above-named registrant, and request your consideration of the same when you determine his classification. Should you want any additional information, do not hesitate to call upon me. I shall keep you promptly advised of any change in the occupational status of this registrant.

Sincerely yours,

John Edgar Hoover
Director

Enclosure

CC: Review Committee, War Manpower Commission

CC: SAC Milwaukee

6877
Tolson
E. A. Tamm
Clegg
Coffey
Glavin
Ladd
Nichols
Rosen
Tracy
Acers
Carson
Harbo
Hendon
Mumford
Starke
Quinn Tamm
Nease
Gandy

U.S. DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

V.H.

129100-76
90
5
J. Edgar Hoover

CALVIN B. HOWARD

4571

26

20

Washington,

D. C.

Special Agent

See attachment. Mr. Howard is an investigatory agent charged with the duty of investigating violations of the laws of the United States, collecting evidence in cases in which the United States is or may be a party in interest, and performing other duties imposed upon him by law.

December 4, 1939

December 4, 1939

4600 annually

See attachment

LL.B. degree University of Texas.

See attachment

See attachment

Federal Bureau of Investigation, United States Department of Justice
Washington, D. C.

See attachment

See attachment

See attachment

See attachment

See attachment

Washington, D. C.

J. Edgar Hoover

the Director

9th.

August

43

Chairman

SPECIAL AGENTS

This position has been designated as a key position by the Review Committee of the War Manpower Commission.

The Federal Bureau of Investigation has been designated as the sole civilian government investigative agency having jurisdiction over the investigation of matters pertaining to national defense such as espionage, sabotage, registration of agents of foreign principals, sedition, treason, and the like, and further, the Federal Bureau of Investigation has sole investigative jurisdiction in a great number of other Federal statutes which embrace bank robbery, kidnaping, extortion, white slave traffic, National Motor Vehicle Theft Act, and numerous others. The investigative work in connection with the above violations is performed by the Special Agent personnel of this Bureau, who are recruited from applicants between the ages of twenty-three and forty. They must be graduates of a law school or an accounting school with the necessary accounting experience, or graduates of a university with extensive investigative experience, or with linguistic qualifications, or have basic educational training and possess satisfactory prior law enforcement experience which will enable them to satisfactorily perform the duties imposed upon them. For certain of the scientific investigative work, Special Agents are secured who primarily are qualified in the sciences, such as ballistics, chemical analysis, spectography, cryptography, mineralogy, metallography, toxicology, and other like sciences. Applicants for appointment to the position of Special Agent must meet the physical standards and requirements for this position, which are exceedingly high. They must have vision of no less than 20/40 in one eye, 20/50 uncorrected, both eyes to be corrected to 20/20. They must have no color deficiency whatever.

Special Agents of the Federal Bureau of Investigation undergo a rigorous training program. All newly appointed Special Agents in the Federal Bureau of Investigation attend training classes for a period of sixteen weeks; the hours of training are from 9:00 a.m. to 9:00 p.m. daily, which course of study is equivalent to two full years of college study. During this period of training, they are thoroughly instructed in the basic rules and regulations and jurisdictions of the Federal Bureau of Investigation. They must satisfactorily pass numerous written examinations during their period of training. If a trainee fails to pass any of these examinations, he is dropped from the school.

The duties of a Special Agent of the Federal Bureau of Investigation are most arduous. They must be available at a moment's notice to go to any part of the United States or to any assignment outside the United States. The hours of duty for these employees are such that they must be in excellent physical health. The average work week for a Special Agent of the Federal Bureau of Investigation is no less than seventy hours. The work of a Special Agent, regardless of his particular qualification, is such that he cannot lead a sedentary or well regulated life. Due to the small number of Special Agents of the Federal Bureau of Investigation presently handling the work under the jurisdiction of the Federal Bureau of Investigation within and without the continental United States, it is necessary that the entire staff be highly mobile.

Special Agents are required to be able to conduct investigations in more than 100 types of cases, including espionage, sabotage, subversive activities, frauds against the government, kidnaping, extortion, bank robbery, White Slave

Traffic Act, etc. They are trained in and required to maintain constant skill in the use of highly technical equipment, technical processes, such as those necessary for the development of latent fingerprints, concealed or obliterated numbers upon firearms, to understand the use of code messages, to conduct physical surveillances of subjects of espionage and similar cases, sometimes for periods of many months, and when necessary, to assume a necessary character to enable them to fit in an undercover capacity into the activities and operations of groups such as foreign agents, who are engaged in thwarting the war effort.

The arduousness and importance of the work of Special Agents of the Federal Bureau of Investigation was readily recognized by the military and naval leaders. The Chief of the Bureau of Navigation, for the Secretary of the Navy, requested Special Agent employees of the Federal Bureau of Investigation to submit their resignations from reserve commissions held by them in the naval services because it had been determined that those Special Agents could better serve their country in their present assignments than if they were to be called into active naval service. The Secretary of War, in 1942, addressed personal communications to 168 Special Agents of the Federal Bureau of Investigation who at that time held reserve commissions in the Army. The Secretary of War at that time advised the Special Agents that their employment in the FBI is of such vital importance to the national defense as to necessitate their remaining at their posts of duty despite the fact that they held reserve commissions in the United States Army, and the request was made that these Agents, through the proper channels, submit their resignations from their commissions.

General Lewis B. Hershey of the Selective Service System pointed out in his Directive to all Local Boards of December 29, 1941, that Special Agent positions of the FBI were most important and essential to the national health, safety, and interests, and that the national defense functions of the FBI should not be impaired by the removal of trained personnel from critical positions in the Bureau.

The position of Special Agent has always been considered the most critical of all positions in the FBI, since, with the tremendous bulk of work placed upon us due to the war emergency, it is essential that a trained qualified staff be available for the handling of this work. If the Federal Bureau of Investigation cannot continue to retain its personnel in this critical position, aid and comfort would most certainly be given to the enemy and others whose interests are inimical to the best interests of the country today. Up to the present time the full complement of Special Agent personnel has not been secured and every effort is being made to secure the necessary additional Special Agent personnel.

I, J. Edgar Hoover, do solemnly swear (or affirm) that I am the Director of the Federal Bureau of Investigation and that the foregoing statements are true to the best of my knowledge and belief.

Subscribed and sworn to before me this 9th. day of August 19 43

Notary Public

Federal Bureau of Investigation
United States Department of Justice

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to August 31, 1943, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary:

b6

b7C

Name

[Redacted Name]

Address

419 N. Buck Key, Madison, Wisc.

Relationship

wife

Dated

7/31/43

Very truly yours,

Calvin B. Board
Special Agent

ack. 9-19-43
myt

SEP 7 1943
67-NOT RECORDED
179

COPY

SELECTIVE SERVICE SYSTEM
LOCAL BOARD NO. 20
1202 Monroe St. N.E.
Washington, D.C.

August 12, 1943

J. Edgar Hoover
Federal Bureau of Investigation
Washington, D.C.

Dear Sir:

It is requested that you submit a Form 42-A
using Government Request Stamp on the following men if
continued deferment is desired:

SPECIAL AGENTS

[REDACTED]

11344

[REDACTED]

5088

[REDACTED]

S-3612

[REDACTED]

S-4623

Howard, Calvin B.

976

Belmont, Alan H.

3967

[REDACTED]

2055

Giovannetti, Carlton A.

1313

[REDACTED]

400

b6
b7c

FINGERPRINT CLASSIFIER

[REDACTED]

4478

FINGERPRINT TECHNICIAN

[REDACTED]

543

It will be appreciated if you will submit these
Forms at an early date.

Yours very truly,

[REDACTED]
Chief Clerk

DDN:RB

RECORDED
INDEXED
23
103

NPE/bml

March 7, 1944

PERSONAL AND CONFIDENTIAL

①
Mr. Calvin B. Howard
Federal Bureau of Investigation
735 U. S. Post Office, Customs &
Court House Building
Milwaukee 2, Wisconsin

Dear Mr. Howard:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Quantico, Virginia, on February 25, 1944.

This report reflects that you are 24 1/2 pounds overweight.

The Board of Examining Physicians recommends vaccination for smallpox, inoculation for tetanus and inoculation for typhoid.

It reports that you are capable of performing strenuous physical exertion and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

With regard to your overweight condition, you are advised that in order to meet the weight standards of the Bureau for a man of your age and height it will be necessary for you to reduce in the amount of 10 pounds each six months until your weight is within the required limits.

Sincerely yours,

John Edgar Hoover
Director

Tolson _____
E. A. Tamm _____
Clegg _____
Coffey _____
Glavin _____
Ladd _____
Nichols _____
Rosen _____
Tracy _____
Acers _____
Carson _____
Harbo _____
Hendon _____
Mumford _____
Starke _____
Quinn Tamm _____
Nease _____
Gandy _____

COMMUNICATIONS SECTION
MAR 8 1944
SAC, Milwaukee

RECEIVED MAR 8 1944
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

MAR 7 5 33 PM '44
RECEIVED HEADQUARTERS
U. S. DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
MAR 7 1944

*for up and
9-25-44
revised*

24

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

NAME Calvin B. Howard AGE 27 YEARS, 6 MONTHS
NATIVITY (state of birth) Texas MARRIED, SINGLE, WIDOWED: Married NUMBER OF CHILDREN
FAMILY HISTORY

HISTORY OF ILLNESS OR INJURY No serious illness or injury

HEAD AND FACE
EYES: PUPILS (size, shape, reaction to light and distance, etc.) Equal and reg react to L&A

DISTANT VISION RT. 20/15, corrected to 20/

LT. 20/15, corrected to 20/

COLOR PERCEPTION Normal
(state edition of Stilling's plates or Lamps used)

DISEASE OR ANATOMICAL DEFECTS neg

EARS: HEARING RT. WHISPERED VOICE 15/15' CONVERSATIONAL SPEECH 15'
LT. WHISPERED VOICE 15/15' CONVERSATIONAL SPEECH 15'

DISEASE OR DEFECTS neg

NOSE neg

SINUSES (Disease or anatomical defect, obstruction, etc. State degree) neg

TONGUE, PALATE, PHARYNX, LARYNX, TONSILS neg

TEETH AND GUMS (disease or anatomical defect):

MISSING TEETH 116, 17, 32

NONVITAL TEETH #8

PERIAPICAL DISEASE none

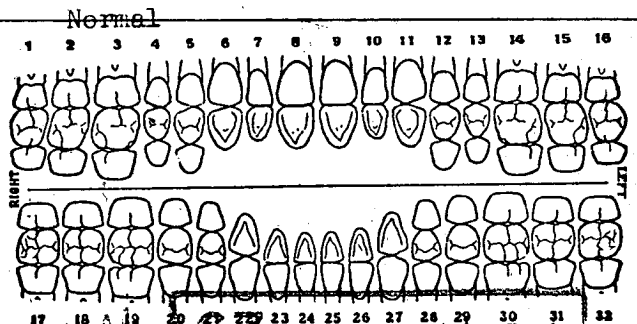
MARKED MALOCCLUSION no

PYORRHEA ALVEOLARIS none

TEETH REPLACED BY BRIDGES none

DENTURES none

REMARKS



1944 167 129/60-77
Walter G. Browne
Rented 1 Recorded 2
(Signature of Dental Officer)

GENERAL BUILD AND APPEARANCE Medium heavy

TEMPERATURE 98.6 CHEST AT EXPIRATION 1 39

HEIGHT 66 1/2 CHEST AT INSPIRATION 1 39

WEIGHT 190 CIRCUMFERENCE OF ABDOMEN AT UMBILICUS 35

RECENT GAIN OR LOSS, AMOUNT AND CAUSE N

SKIN, HAIR, AND GLANDS Scar on right shoulder healed

NECK (abnormalities, thyroid gland, trachea, larynx)

SPINE AND EXTREMITIES (bones, joints, muscles, feet)

Left to Howard
3-7-44
J. G. Brown

THORAX (size, shape, movement, rib cage, mediastinum) N
RESPIRATORY SYSTEM, BRONCHI, LUNGS, PLEURA, ETC. N

CARDIO-VASCULAR SYSTEM
HEART (note all signs of cardiac involvement) N

PULSE: BEFORE EXERCISE	<u>84</u>	BLOOD PRESSURE: SYSTOLIC	<u>126</u>
AFTER EXERCISE	<u>96</u>	DIASTOLIC	<u>74</u>
THREE MINUTES AFTER	<u>84</u>		
CONDITION OF ARTERIES	<u>good</u>	CHARACTER OF PULSE	<u>reg.</u>
CONDITION OF VEINS		HEMORRHOIDS	

ABDOMEN AND PELVIS (condition of wall, scars, herniae, abnormality of viscera) N

GENITO-URINARY SYSTEM N
URINALYSIS: SP. GR. 1.030 ALB. neg SUGAR neg MICROSCOPICAL neg
VENEREAL DISEASE N

NERVOUS SYSTEM N
(organic or functional disorders)
ROMBERG N INCOORDINATION (gait, speech) N
REFLEXES, SUPERFICIAL N DEEP (knee, ankle, elbow) N TREMORS N
SEROLOGICAL TESTS neg BLOOD TYPE
ABNORMAL PSYCHE (neurasthenia, psychasthenia, depression, instability, worries)

SMALLPOX VACCINATION: DATE OF LAST VACCINATION 1938
TYPHOID PROPHYLAXIS: NUMBER OF COURSES none
DATE OF LAST COURSE

REMARKS ON ABNORMALITIES NOT OTHERWISE NOTED OR SUFFICIENTLY DESCRIBED ABOVE

SUMMARY OF DEFECTS Missing teeth

CAPABLE OF PERFORMING DUTIES INVOLVING any PHYSICAL EXERTION
IS THIS INDIVIDUAL PHYSICALLY FIT TO PARTICIPATE IN RAIDS AND APPREHENSION OF CRIMINALS
WHICH MIGHT ENTAIL THE PRACTICAL USE OF FIREARMS yes (yes or no)
(when no is given state cause)

FINDINGS, RECOMMENDATIONS AND REMARKS (as per boards, when necessary)
Phys qual

H. C. Little

DATE OF EXAMINATION 2-25-44



Federal Bureau of Investigation
United States Department of Justice



IN REPLY, PLEASE REFER TO

FILE NO. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to December 18, 1943, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary:

Name Address 419 N. Packer
Relationship wife Dated 11/12/43

Very truly yours,

*ack. 11-19-43
mjt*

Calvin B. Howard
Special Agent

*file
8*

Office Memorandum • UNITED STATES GOVERNMENT

LAH:JVH

TO : CLYDE A. TOLSON

DATE: March 8, 1944

FROM : H. H. CLEGG

SUBJECT:

SPECIAL AGENT CALVIN B. HOWARD
IN-SERVICE TRAINING COURSE

FROM 2/21/44 TO 3/4/44

EOD - 12/4/39

GRADE - CAF 12

SALARY - \$4600

ASSIGNED TO - MILWAUKEE

RESIDENT AGENT - MADISON

PHYSICAL EXAMINATION AFFORDED: yes

GRADES ATTAINED:

NOTEBOOK	-	Good
WRITTEN EXAMINATION	-	100

HIP SHOOTING	-	94
PRACTICAL PISTOL COURSE	-	90
SHOTGUN	-	100
.30 RIFLE	-	87
MACHINE GUN	-	100
GENERAL FIREARMS ABILITY	-	Good

TECHNICAL EQUIPMENT QUALIFICATIONS:

FairPUBLIC SPEAKING AND TESTIFYING IN COURT
(Based on 5-minute speech and interrogation.)APPEARANCE: GOODDELIVERY: VERY GOODSUBJECT MATTER: GOOD

APPRAISAL OF QUALIFICATIONS:

A. Bureau Speaker

1. Fully qualified X
2. Potential ability
3. Not qualified

B. Police Instructor

1. Fully qualified
2. Potential ability X
3. Not qualified

C. Ability under cross examination

GOOD

REMARKS:

AUDITOR:

SAC PARKER BRFFSE

REMARKS: Interviewing official - Mr. F. T. Grassy

"Howard makes a very good personal appearance, although he is rather heavily built. He has a most friendly personality, which appears to be in keeping with persons of this build. However, this rather jovial personality is tempered with maturity. He appears mentally alert and enthusiastic toward his work. Howard advised that he is very well pleased with his present assignment as Resident Agent in Madison, Wisconsin.

"He had no personal problems, nor did he make any suggestions.

"This man appears to have supervisory ability and it is believed that he may develop executive ability."




REC'D:AT

March 23, 1944

Honorable Leo A. Rover
Chairman
Local Board Number 20
Selective Service System
1202 Monroe Street, N. E.
Washington, D. C.

RE: CALVIN B. HOWARD
Order Number 4571

Dear Mr. Rover:

The Review Committee of the War Manpower Commission, established under the provisions of Executive Order 9309, has determined the position of Special Agent held by Mr. Howard to be a key position within the meaning of said Executive Order.

The Agency Committee of this Bureau, which has been established in accordance with the provisions of Executive Order 9309, recommends that the attached Forms 42 and 42 S be forwarded to you requesting occupational deferment on behalf of Mr. Howard.

I would appreciate having these affidavits made a part of the file of the above-named registrant, and request your consideration of the same when you determine his classification. The principal place of employment of this registrant is Milwaukee, Wisconsin.

Should you want any additional information, do not hesitate to call upon us. I shall keep you promptly advised of any change in the occupational status of this registrant.

Sincerely yours,

John Edgar Hoover

67-129160-78
77
1 MAR 30
FEB.

Tolson
E. A. Tamm
Clegg
Coffey
Glavin
Ladd
Nichols
Rosen
Tracy
Acers
Carson
Harbo
Hendon
Mumford
Starke
Quinn Tamm
Nease
Gandy

Enclosure
CC-Bureau
War Manpower Commission
MAILED 11
CC-SAC, Milwaukee
MAR 29 1944 P M

MAR 28 5 12 PM '44

VH

Handwritten signature and initials.

LAH:CL

March 21, 1944

~~CONFIDENTIAL~~

DECLASSIFICATION AUTHORITY DERIVED FROM:
FBI AUTOMATIC DECLASSIFICATION GUIDE
DATE 03-01-2012

SAC, Milwaukee

RE:

GALVIN B. HOWARD
SPECIAL AGENT

Dear Sir:

The above-named Special Agent attended an In-Service training course at the Seat of Government from February 21, to March 4, 1944.

He attained the following grades:

Notebook	Good
Written Examination	100
Hip Shooting	94
Practical Pistol Course	90
Shotgun	100
.30 Rifle	87
Machine Gun	100

The firearms grades should be entered on the individual field firearms training record card.

Very truly yours,

John Edgar Hoover
Director

Tolson
E. A. Tamm
Clegg
Coffey
Glavin
Ladd
Nichols
Rosen
Tracy
Acers
Carson
Harbo
Hendon
Mumford
Starke
Quinn Tamm
Nease
Gandy

COMMUNICATIONS SECTION

MAR 25

MAR 22 P.M.

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

cc: GALVIN B. HOWARD
Milwaukee

67-NOT RECORDED 2

CALVIN B. HOWARD

4571

27

20

Washington

D. C.

Mr. Howard is a Special Agent and as such holds a key position as designated by the Review Committee of the War Manpower Commission within the meaning of Executive Order 9309. The performance of his duties is essential and critical to the execution of the work assigned by law and Executive Directive to the Federal Bureau of Investigation.

To the Federal Bureau of Investigation is assigned the responsibility of investigating all acts of espionage, sabotage and all actions tending to undermine the internal security of the nation. We must also investigate and enforce all those federal statutes assigned to the investigative jurisdiction of this Bureau such as: bank robbery, kidnaping, interference with the interstate transportation of goods, National Stolen Property Act, White Slave Traffic Act, etc., the enforcement of which is necessary to the preservation of the national health, safety, and interest.

To carry on this work it is necessary to maintain a corps of trained investigators. Mr. Howard is such a trained investigator. In the attached Form 42 3 further information relative to Mr. Howard is set forth.

J. Edgar Hoover

Washington, D. C.

28th

March

44

Notary Public

CALVIN	B.	HOWARD
4571	August 11	1916 27
20	Washington	D. C.
Special Agent	x	
U.S. Department of Justice	Federal Bureau of Investigation	

See attachment. Mr. Howard is an investigatory agent charged with the duty of investigating violations of the laws of the United States, collecting evidence in cases in which the United States is or may be a party in interest, and performing other duties imposed upon him by law.

December 4, 1939	Milwaukee, Wisconsin	\$5228.32
4	4	4 4

University of Texas	Austin, Texas	1934	1939	LL.B.	Law
---------------------	---------------	------	------	-------	-----

See attachment

III-A 10-4-41 LB

Yes

June 7, 1943

See attachment

See attachment

See attachment

Approximately
4675

215

85

None

See attachment

See attachment

Clyde A. Tolson

XXXXXX

XXXXXXXX

March 28, 1944



**Federal Bureau of Investigation
United States Department of Justice**



IN REPLY, PLEASE REFER TO

FILE NO. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund subsequent to April 15, 1944, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary:

Name

[Redacted Name]

Address

419 N. Pickney Madison, Wisc

Relationship

wife

Dated

March 18, 1944

Very truly yours,

ack. 3-25-44
mjt

Calvin B. Howard
Special Agent

ST-NOV-100-100-100-100
85

ANNUAL
REPORT OF
EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL:
REGULAR (X) SPECIAL ()
PROBATIONAL or TRIAL PERIOD ()

As of March 31, 1944 based on performance during period from April 1, 1943 to March 31, 1944

CALVIN B. HOWARD
(Name of employee)

Special Agent

CAF 12 #620
(Title of position, service, and grade)

Federal Bureau of Investigation - Milwaukee Field Division
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	CHECK ONE: Administrative, supervisory, or planning <input type="checkbox"/> All others <input checked="" type="checkbox"/>
---------------------------------	---	---

- (1) Maintenance of equipment, tools, instruments.
----- (2) Mechanical skill.
+ (3) Skill in the application of techniques and procedures.
----- (4) Presentability of work (appropriateness of arrangement and appearance of work).
+ (5) Attention to broad phases of assignments.
+ (6) Attention to pertinent detail.
----- (7) Accuracy of operations.
+ (8) Accuracy of final results.
+ (9) Accuracy of judgments or decisions.
+ (10) Effectiveness in presenting ideas or facts.
+ (11) Industry.
+ (12) Rate of progress on or completion of assignments.
+ (13) Amount of acceptable work produced. (Is mark based on production records? yes)
+ (14) Ability to organize his work.
+ (15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
----- (17) Initiative.
+ (18) Resourcefulness.
+ (19) Dependability.
+ (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
----- (22) Effectiveness in adapting the work program to broader or related programs.
----- (23) Effectiveness in devising procedures.
----- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
----- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
----- (26) Effectiveness in instructing, training, and developing subordinates in the work.
----- (27) Effectiveness in promoting high working morale.
----- (28) Effectiveness in determining space, personnel, and equipment needs.
----- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
----- (30) Ability to make decisions.
----- (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- + (A) Ability to direct and lead raids and dangerous assignments.
----- (B) -----
----- (C) -----

STANDARD

Deviations must be explained on reverse side of this form

Plus marks on all underlined elements, and no minus marks.
Plus marks on at least half of the underlined elements, and no minus marks.
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks.
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks.
Minus marks on at least half of the underlined elements.

Adjective rating
Excellent
Very good
Good
Fair
Unsatisfactory

Adjective rating

Rating official VERY GOOD
Reviewing official

Rated by H. K. Johnson Special Agent in Charge March 31, 1944
(Signature of rating official) (Title) (Date)

Reviewed by [Signature] Assistant Director 4-29-44
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee _____ Report to employee _____
(Date) (Adjective rating)

EOD 12-4-39

Re: CALVIN B. HOWARD

Special Agent Howard entered on duty at the Milwaukee Field Division on November 23, 1940, and is now in Grade CAF 12, at a salary of \$4600 per annum.

During the period from April 1, 1943 to March 31, 1944, and while assigned to the Milwaukee Office, he has worked as a Resident Agent at Madison, Wisconsin, and performed substantial road work. He is a careful automobile driver, having satisfactorily passed the State Driver's test; has been assigned to two physical surveillances for a period of one day; operates a typewriter with the touch system; and has not shorthand ability. He has worked on the following types of cases:

National Defense: Sedition, Selective Service, Treason, Espionage, Sabotage, Confidential Plant Informants, and Security Matter.

General: Neutrality Act, Firearms Act, Kidnaping, Extortion, Thefts from Interstate Shipment, National Motor Vehicle Theft Act, Federal Reserve Act, White Slave Traffic Act, Explosives, Illegal Wearing of Uniform, Frauds Against the Government, Impersonation, Theft of Government Property, Bribery, Miscellaneous, Administrative Matters; Applicants, Crime on Indian Reservations, Parole Matters, Escaped Federal Prisoners, Public Relation Matters, War Risk Insurance, National Stolen Property Act, Unlawful Flight to Avoid Prosecution, Bank Robbery, Hatch Act, and Voorhis Act.


Special Agent Howard makes an above average personal appearance and has a pleasing affable personality. He is neatly dressed at all times and has exhibited an above average amount of initiative, resourcefulness, force, and aggressiveness in the conduct of his investigations. Agent Howard is self-confident and has performed an above average volume of work.

He is rated as a very good dictator; has very creditably represented the Bureau as a witness; is qualified in all Bureau firearms with above average scores; and unquestionably would function satisfactorily on dangerous assignments. He organizes and initiates investigations and accepts and discharges responsibility without supervision. He is rated as a very good investigator,

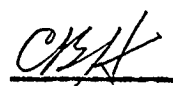
and his reports are of the same character. He has demonstrated as a Resident Agent at Madison, Wisconsin that he is outstanding in his ability with law enforcement officers and businessmen and with individuals in all walks of life. He is an approved Bureau speaker before small groups.

Agent Howard has had no opportunity to demonstrate supervisory, administrative, or executive ability except in the supervision of his own cases. However, he undoubtedly has leadership qualities and strong potentialities for development in these fields. He has not been assigned to a technical surveillance.

In his grade, he is entitled to a rating of very good.


H. K. JOHNSON
Special Agent in Charge

HKJ:M

Initials 

Federal Bureau of Investigation
United States Department of Justice

Milwaukee, Wisconsin
July 4, 1944

Memorandum - 546

Director, FBI

Re: Special Agent
Calvin B. Howard

Dear Sir:

RA. Madison, Wisc.

This is to advise that the above captioned Special Agent has been outstanding in his range conduct and has shown outstanding overall ability in the use, care, and knowledge of Bureau firearms.

It is believed that he would make an excellent administrative firearms man and is recommended for this training at the first opportunity, providing the conditions existing in his office of assignment permit.

Very truly yours,

H. K. Johnson

H. K. Johnson
Special Agent in Charge

JDA/msl

RECORDED

8 JUL 1944

6-7944	
129160-79	
Reuter	
Sum	25
77	
4 JUL 6 1944	

*Acknowledged
7-19-44
JDA*

JDA

*Advisi Sec
his comments
have been recorded
for future consid.*



WMW:CRC

July 11, 1944

Honorable Leo A. Rover
Chairman
Local Board Number 20
Selective Service System
1202 Monroe Street, N. E.
Washington, D. C.

RE: CALVIN D. HOWARD
Order Number 1571

Dear Mr. Rover:

The Review Committee of the War Relocation Commission, established under the provisions of Executive Order 9309, has determined the position of Special Agent held by Mr. Howard to be a key position within the meaning of said Executive Order.

The Agency Committee of this Bureau, which has been established in accordance with the provisions of Executive Order 9309, recommends that the attached Forms 12 and 12-B be forwarded to you requesting occupational deferment on behalf of Mr. Howard.

I would appreciate having these affidavits made a part of the file of the above-named registrant, and request your consideration of the same when you determine his classification. The principal place of employment of this registrant is Milwaukee, Wisconsin.

Should you want any additional information, do not hesitate to call upon me. I shall keep you promptly advised of any change in the occupational status of this registrant.

Sincerely yours, 129160-80

JOHN EDGAR HOOVER

Director

RECEIVED READING ROOM

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Mohr _____
Mr. Carson _____
Mr. Hendon _____
Mr. Mumford _____
Mr. Jones _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

Enclosure

CC: Review Committee, War Relocation Commission

CC: SAC, Milwaukee (Find out from Special Agent Howard his present classification and date of expiration and advise the Bureau.)

U. S. DEPARTMENT OF JUSTICE

CALVIN B. HOWARD

4571

27

20

Washington

D. C.

Occupation: The above-named registrant is a Special Agent of the Federal Bureau of Investigation and holds a key position within the meaning of Executive Order 9309.

It is requested that the above-named registrant, who is employed by an agency in or under the Federal Government, be classified in Class II-A or Class II-B by reason of the fact that he is "necessary to and regularly engaged in" an activity in support of the national health, safety or interest, or an activity in war production and is between the ages of 26 and 29, inclusive. Form 42 (Sup.) giving complete details concerning the registrant and his occupation is attached.

Agency Stamp:

7-11-44

J. Edgar Hoover

Washington, D. C.

11th

July

44

Notary Public

July 11, 1944

CALVIN

B.

HOWARD

1971

August

11

1916

27

20

Washington

D. C.

Special Agent

x

U. S. Department of Justice

Federal Bureau of Investigation

See attachment. Mr. Howard is an investigatory agent charged with the duty of investigating violations of the laws of the United States, collecting evidence in cases in which the United States is or may be a party in interest, and performing other duties imposed upon him by law.

December 4, 1939

Milwaukee, Wisconsin

5228.32

4

8

4

8

University of Texas

Austin, Texas

1934

1939

LL. B.

Law

See attachment - Over six months

III-A 10-4-41 LB

Yes

June 7, 1943

See attachment

See attachment

See attachment

See attachment

approximately
4500

225

85

None

See attachment

See attachment

Clyde A. Tolson

~~XXXXX~~

~~XXXXXX~~

July 11, 1944

July 19, 1944

SAC, Milwaukee

Special Agent Calvin B. Howard

The next time Agent Howard is in Washington, D. C., for training, it is desired you advise the Bureau if you still wish this Agent to be afforded Administrative Firearms Training.

It is observed that Agent Howard attended In-Service Training in February of this year and the Bureau does not desire to bring him in for that purpose only.

Mr. Tolson _____
 Mr. E. A. Tamm _____
 Mr. Clegg _____
 Mr. Coffey _____
 Mr. Glavin _____
 Mr. Ladd _____
 Mr. Nichols _____
 Mr. Rosen _____
 Mr. Tracy _____
 Mr. Mohr _____
 Mr. Carson _____
 Mr. Egan _____
 Mr. Gurnea _____
 Mr. Harbo _____
 Mr. Hendon _____
 Mr. Mumford _____
 Mr. Jones _____
 Mr. Quinn Tamm _____
 Mr. Nease _____
 Miss Gandy _____

RECEIVED JUL 19 4 53 PM '44
 DIVISION OF INVESTIGATION
 U. S. DEPT. OF JUSTICE

[Handwritten signature]

8 JUL 23 1944
 12-2165-81
 17
 ple

CLASSIFICATION ADVICE

App. Not Req.



LOCAL BOARD No. 20 34
District of Columbia 001

JUL 28 1944 020

1202 Monroe St., N. E.
Washington, D. C.

(Local Board Date Stamp With Code)

July 28, 1944

(Date of mailing of Notice of Classification to Registrant)

You are advised that—

Calvin

(First name)

Boyd

(Middle name)

Howard

(Last name)

Order No. 4571 has been classified in Class

until 1-27-45, 19

(Insert date for Class II-A and II-B only)

by ☒ Local Board.

☐ Board of Appeal (by vote of to).

☐ President.

DSS Form 59
(Revised 12-10-43)

(See other side)

(Member or clerk of local board)

16-37538-2

9 1944

37-129160-82
file
21 3/4 70
4 AUG 4 1944
Leo A. Roper

Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

- (1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.
- (2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.

AFFIDAVIT—OCCUPATIONAL CLASSIFICATION (Industrial)

Name of registrant Calvin Boyd Howard

Selective Service Order No. 4571 Age

Local Board 20 Washington D.C.
(Number) (County) (City) (State)

Title of present job

State whether journeyman, apprentice, helper, certificated, licensed, professional engineer, etc.:

Describe duties actually performed _____

(Be specific—include name of machine or machine tool, process, materials, etc.)

Date employed _____ Date entered present job _____

Average weekly rate of pay, \$_____ Average hours worked per week _____

Prior work experience _____

Educational background _____
(Fill out if necessary to establish employee's qualifications for a particular job)

How long will it take you to replace this employee? _____

What specific steps have you taken to secure or train a replacement for this registrant? _____

AFFIDAVIT—OCCUPATIONAL CLASSIFICATION (Industrial)—Continued.

Name of company _____
(Corporation, partnership, individual—if self-employed, so state)

Address of company _____
(Location of plant, office, or division where registrant is employed)

Description of the activities of this company _____

State specifically what proportion of your products currently produced are:
(a) for use in the war effort _____
(b) for civilian use _____

Is expansion or further conversion contemplated in war production? _____

Number employees now _____	Number additional needed in next 6 months _____	Number additional needed in next year _____
Explain _____ _____ _____		

Is a replacement training program in operation? _____ Contemplated? _____
Explain _____

This form was completed at the plant or office of the company located at _____

and all correspondence relative to this affidavit should be so addressed.

I, _____, do solemnly swear (or affirm)
that I am _____ of the above-named company, and that the
(Official position)
foregoing statements are true to the best of my knowledge and belief.

(Signature)

Subscribed and sworn to before me this _____ day of _____, 19____

(Signature of official administering oath)

(Official designation of official administering oath)

INSTRUCTIONS: This form is to be filled out by an employer or other person who has knowledge of the registrant's eligibility for Class II deferment as a necessary man in his civilian occupation or activity. *If the registrant is deferred, the employer must notify the Local Board promptly of any change in the registrant's job status, or if his employment is terminated.*

X

Federal Bureau of Investigation
United States Department of Justice
Milwaukee, Wisconsin
July 26, 1944

Director, FBI

O

Re: CALVIN B. HOWARD
SPECIAL AGENT

Dear Sir:

Reference is made to the Bureau's letter of July 11, 1944, addressed to Honorable Leo A. Rover, Chairman, Local Board Number 20, 1202 Monroe Street, N. E., Washington, D. C. regarding the above Agent's selective service status, a copy of which was forwarded to this office with the request to advise Agent Howard's present classification and date of expiration.

This is to advise that Special Agent Howard was placed in classification 2-B on April 9, 1943 by the above Board and no expiration date was shown on his classification card.

Very truly yours,

H. K. Johnson
H. K. JOHNSON

Special Agent in Charge

67-12416-83	
Replied	
Sent	
4 AUG 5 1944	
76	

MHP:M



CALVIN B. HOWARD, Special Agent

Entered On Duty: At Bureau December 4, 1939
At Milwaukee November 23, 1940

Salary: \$4600 CAF 12

Office Preferences: (1) Milwaukee (2) Houston

SAC JOHNSON'S COMMENTS:

Firearms Rating: Excellent

Dictation Rating: Very Good

This Agent has a very good appearance and personality. He is aggressive, self-confident, industrious, and has produced an above average volume of work. He is a very good investigator and a very good report writer. He understands no shorthand and is a touch typist. He makes an excellent witness, has above average initiative, discharges responsibility with no supervision, is a careful automobile driver, and has a good knowledge of Bureau equipment.

He has not been assigned to a technical surveillance. He is well qualified to handle physical surveillances. He has demonstrated as Resident Agent at Madison, Wisconsin he is outstanding in his ability to contact law enforcement officials and businessmen. He is a Bureau speaker and many times has represented the Bureau creditably. He has had no opportunity to demonstrate supervisory, administrative, or executive ability, however, he undoubtedly has leadership qualities and a strong potentiality for development of these.

RATING: Very Good

CHH

Employee's Initials

194
H. K. JOHNSON, SAC, Inspecting

Inspection Report, Milwaukee Office
July 9, 1944

DICTATION ABILITY

CALVIN E. HOWARD, Special Agent

NUMERICAL RATING: 5

ADJECTIVE RATING: Very Good

This man is a very rapid dictator, which infrequently causes some difficulty.

H. K. JOHNSON, SAC, Inspecting

CBH
Employee's Initials

NOT RECORDED
W

Inspection Report, Milwaukee Office
July 9, 1944

FIREARMS ABILITY

CAVIN B. HOWARD, Special Agent

NUMERICAL RATING: 5 AVERAGE: 93 ADJECTIVE RATING: Excellent

This man has excellent scores and is believed excellent for dangerous assignments. He is qualified to handle key positions on raids.

129
H. K. JOHNSON, SAC, Inspecting

C.B.H.
Employee's Initials

NOT RECORDED

Inspection Report, Milwaukee Office
July 9, 1944

Federal Bureau of Investigation
United States Department of Justice
Milwaukee, Wisconsin
October 6, 1944

Director, FBI

Re: CALVIN B. HOWARD
Special Agent
Physical Condition

Dear Sir:

Reference is made to the Bureau's letter of September 25, 1944, requesting that the Bureau be advised of the present weight of the above Agent without clothing.

This is to advise that Special Agent Howard presently weighs 178 pounds without clothing.

Very truly yours,

H. K. Johnson
H. K. JOHNSON
Special Agent in Charge

HKJ:M

*12 1/2 # over
Get back
10-14-44
Qmo/is*

3067 201944

57-129160-84



W.C.

JMO:ld

October 14, 1944

PERSONAL AND CONFIDENTIAL

Mr. Calvin B. Howard
Federal Bureau of Investigation
735 U. S. Post Office
Customs and Court House Building
Milwaukee 2, Wisconsin

Dear Mr. Howard:

The Bureau is in receipt of a letter dated October 6, 1944, from Special Agent in Charge H. K. Johnson, wherein he advises that your present weight, without clothing, is 178 pounds.

It is noted that you are still 12 1/2 pounds overweight, and it is requested that you continue your efforts to reduce.

Sincerely yours,

John Edgar Hoover
Director

30-67-127162-85

73

18

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Mohr _____
Mr. Carson _____
Mr. Hendon _____
Mr. Mumford _____
Mr. Jones _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

WRG:LIH

CALVIN BOYD HOWARD

ASSIGNED TO:
Milwaukee, Wisconsin

457L

25 (August 11, 1916)

20

Washington D. C.

Mr. Howard is a Special Agent of the Federal Bureau of Investigation and holds a key position within the meaning of Executive Order 9309.

Occupation:

It is requested that the above-named registrant, who is employed by an agency in or under the Federal Government, be classified in Class II-A or Class II-B by reason of the fact that he is "necessary to and regularly engaged in" an activity in support of the national health, safety or interest, or an activity in war production and is between the ages of 26 and 29, inclusive. Form 42 (Sup.) giving complete details concerning the registrant and his occupation is attached.

Agency Stamp:

AUTHORIZED
GOVERNMENT REQUEST

U S
1/11/45

J. Edgar Hoover

Date

1/29/60-86

JAN 18 1945

Washington, D. C.

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Mohr
Mr. Carson
Mr. Hendon
Mr. Mumford
Mr. Jones
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

COMMUNICATIONS SECTION
MAILED
JAN 12 1945
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

RECEIVED-WFV
JAN 15 15 30 1945

CC: Review Committee, War Relocation Authority Public
CC: SAC, Milwaukee, Wisconsin

1/11/45

	CALVIN	BOYD	HOWARD	
4571		August	11	1916
20	Washington			28
				D. C.

Special Agent

U.S. Department of Justice

Federal Bureau of Investigation

See attachment. Mr. Howard is an investigatory agent charged with the duty of investigating violations of the laws of the United States, collecting evidence in cases in which the United States is or may be a party in interest, and performing other duties imposed upon him by law.

December 4, 1939

Milwaukee, Wisconsin

5223.32

5

1

5

1

Univ. of Texas

Austin, Texas

1934

1939

LL.B.

Law

See attachment - Over six months

3-A 10/4/41 LB
2-A 7/26/44 LB 1/27/45

June 7, 1945

See attachment

See attachment

See attachment

Approximately
4100

260

99

None

See attachment

See attachment

Clyde A. Tolson

XXXXX

XXXXXX

January 11, 1945



**Federal Bureau of Investigation
United States Department of Justice**



IN REPLY, PLEASE REFER TO

FILE NO. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to February 10, 1945, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONEY ORDER~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name Address 419 N. Pinckney - Madison, Wis.
Relationship wife Dated 1-16-45

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name Address 419 N. Pinckney - Madison, Wis.
Relationship wife Dated 1-16-45

Very truly yours,

ack. 1-22-45 msh

Special Agent
file wmg:del
83

FEDERAL BUREAU OF INVESTIGATION

Prepared by *apt*
 Checked by *apt*
 Filed by:

Mr.
 Miss
 Mrs.

0
 Mr. Calvin D. Howard

Date March 14, 1945

New appointment ☐

Transfer ☐

Promotion ☒

Separation ☐

PRESENT STATUS

1. Title: **Special Agent**

2. Grade: **CAP 12**

3. Salary: **\$4600 per annum**

4. Seat of Government: ☐
 Field: ☒

5. Division:

6. Appropriation: **"Salaries and Expenses, FBI"**

PROPOSED ACTION

7. Title: **Special Agent**

8. Grade: **CAP 12**

9. Salary: **\$4800 per annum**

10. Seat of Government: ☐
 Field: ☒

11. Division:

12. Appropriation: **"Salaries and Expenses, FBI"**

13. Effective: **April 1, 1945**

14. Position:

Additional: ☐
 Vice: ☐
 Identical: ☐

15. Remarks:

To be promoted under the Automatic Promotion Bill, Public Law #200. Mr. Howard was promoted from Grade CAP 11, \$3800 per annum to Grade CAP 12, \$4600 per annum, effective September 1, 1942.

Respectfully submitted,

 Director, Federal Bureau of Investigation (Title)

cc - CCO, Selective Service

Mr. Tolson _____
 Mr. E. A. Tamm _____
 Mr. Clegg _____
 Mr. Coffey _____
 Mr. Glavin _____
 Mr. Ladd _____
 Mr. Nichols _____
 Mr. Rosen _____
 Mr. Tracy _____
 Mr. Carson _____
 Mr. Egan _____
 Mr. Hendon _____
 Mr. Pennington _____
 Mr. Quinn Tamm _____
 Mr. Nease _____
 Miss Gandy _____

COMMUNICATIONS SECTION
 MAILED 3
 MAR 15 1945 P.M.
 FEDERAL BUREAU OF INVESTIGATION
 U. S. DEPARTMENT OF JUSTICE

90-MAR 15 1945

apt

CALVIN B. HOWARD

SPECIAL AGENT

ENTERED ON DUTY:

December 4, 1939

SALARY:

\$4600

OFFICE PREFERENCE:

(1) Milwaukee
(2) Houston
(3) San Antonio

MANUAL EXAMINATION:

Set #8

99%

BADGE, CREDENTIALS AND GUN:

Satisfactory

SAC H. K. JOHNSON:

This agent has a very good appearance and personality. He is aggressive, self-confident, industrious and has produced an above average volume of work. He is a very good investigator and a very good report writer. He understands no shorthand and is a touch typist. He makes an excellent witness, has above average initiative, discharges responsibility with no supervision, is a careful automobile driver and has a good knowledge of Bureau equipment. He has not been assigned to a technical surveillance. He is well qualified to handle physical surveillances. He has demonstrated as resident agent at Madison, Wisconsin, that he is outstanding in his ability to contact law enforcement officials and businessmen. He is a Bureau speaker and many times has represented the Bureau creditably. He has had no opportunity to demonstrate supervisory, administrative or executive ability; however, he undoubtedly has leadership qualities and a strong potentiality for development of these.

STATUS: EXCELLENT

INSPECTOR H. B. FLETCHER:

This agent is a resident agent at Madison and has been resident agent there for several years. He makes a good personal appearance. His approach is above average in that it gives the immediate impression of self-confidence, ability and aggressiveness. He should make an excellent resident agent as his approach is easy. He should be able to make successful contact with almost any type of individual. He is handling a rather large volume of work and, in discussing his work with him, he is acquainted with the facts of all his cases and the status. He indicates he has enjoyed his work as a resident agent and to his credit he indicates that he believes that he can make no further development by further serving as a resident agent. He is obviously interested in making further advancement with the Bureau. He realizes he can gain through a transfer. He wants the opportunity to prove to the Bureau and to himself his full capacity. He obviously is well liked by all other assigned personnel. This agent impresses me as having potential administrative and supervisory ability.

Inspection Report
Milwaukee Office
February 5 - 10, 1945
Inspector H. B. Fletcher

STATUS: EXCELLENT

MAR 16 1945

Prepared by: *ajt*
Reviewed by: *ajt*
Filed by: *ajt*

March 14, 1945

0
Mr. Calvin B. Howard
Federal Bureau of Investigation
United States Department of Justice
735 United States Post Office,
Customs and Court House
Milwaukee 2, Wisconsin

Dear Mr. Howard:

In connection with the Uniform Promotion Act, I am indeed pleased to advise you that you have been recommended for promotion from \$4400 per annum to \$4800 per annum in Grade GS-12, effective April 1, 1945.

Sincerely yours,

John Edgar Hoover
Director

cc - SAC, Milwaukee

CCC, Selective Service

Mr. J. E. Edwards (EOD 12-4-39)

Miss Eitel

129160-87

MAR 14 1945

25

MAR 14 4 53 PM '45
U.S. DEPT. OF JUSTICE

[Handwritten signature]

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Egan _____
Mr. Hendon _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

COMMUNICATIONS SECTION
MAR 15 1945
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

ANNUAL
**REPORT OF
EFFICIENCY RATING**

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL: REGULAR (X) SPECIAL ()
PROBATIONAL or TRIAL PERIOD ()

As of March 31, 1945 based on performance during period from April 1, 1944 to March 31, 1945

CALVIN BOYD HOWARD
(Name of employee)

Special Agent CAF 12
(Title of position, service, and grade)

Federal Bureau of Investigation - Milwaukee Field Division
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	CHECK ONE: Administrative, supervisory, or planning ----- <input type="checkbox"/> All others ----- <input checked="" type="checkbox"/>
---------------------------------	---	---

- (1) Maintenance of equipment, tools, instruments.
----- (2) Mechanical skill.
+ (3) Skill in the application of techniques and procedures.
----- (4) Presentability of work (appropriateness of arrangement and appearance of work).
+ (5) Attention to broad phases of assignments.
+ (6) Attention to pertinent detail.
+ (7) Accuracy of operations.
+ (8) Accuracy of final results.
+ (9) Accuracy of judgments or decisions.
+ (10) Effectiveness in presenting ideas or facts.
+ (11) Industry.
+ (12) Rate of progress on or completion of assignments.
+ (13) Amount of acceptable work produced. (Is 'mark based on production records? no (Yes or no)
+ (14) Ability to organize his work.
+ (15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
+ (17) Initiative.
+ (18) Resourcefulness.
+ (19) Dependability.
+ (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
----- (22) Effectiveness in adapting the work program to broader or related programs.
----- (23) Effectiveness in devising procedures.
----- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
----- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
----- (26) Effectiveness in instructing, training, and developing subordinates in the work.
----- (27) Effectiveness in promoting high working morale.
----- (28) Effectiveness in determining space, personnel, and equipment needs.
----- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
----- (30) Ability to make decisions.
----- (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- ✓ (A) Ability to direct and lead a group of Agents on raids and dangerous assignments.
----- (B) -----
----- (C) -----

STANDARD

Deviations must be explained on reverse side of this form

- Plus marks on all underlined elements, and no minus marks -----
Plus marks on at least half of the underlined elements, and no minus marks -----
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks -----
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks -----
Minus marks on at least half of the underlined elements -----

Adjective rating
Excellent
Very good
Good
Fair
Unsatisfactory

Adjective rating

Rating official EXCELLENT CRH

Reviewing official -----

Rated by H. K. Johnson Special Agent in Charge March 31, 1945
(Signature of rating official) (Title) (Date)

Reviewed by W. J. Glavin Assistant Director 3-21-45 RW
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee ----- Report to employee -----
(Date) (Adjective rating)

Re: CALVIN B. HOWARD

Special Agent Calvin B. Howard entered on duty at the Milwaukee Field Division in November, 1940 and is now in Grade CAF 12 at a salary of \$4600 per annum.

He has been assigned as Resident Agent at Madison, Wisconsin for a substantial period of time and is a highly experienced Resident Agent. He is a good automobile driver, can handle physical surveillances, operates a typewriter with the touch system, and has no shorthand ability. He has worked on the following types of cases:

National Defense: Espionage, Sabotage, Treason, Registration Act, Internal Security, Security Matter, Confidential Plant Informants, and practically all other types.


General: Practically all classifications.

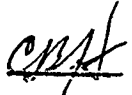
This Agent has a very good appearance and personality, and is always appropriately groomed. He is aggressive, self-confident, has above average initiative, resourcefulness, force, and aggressiveness, and has produced an above average volume of work.

He is rated as a very good dictator, can very creditably represent the Bureau as a witness, is qualified in all Bureau firearms with above average scores, and unquestionably would function satisfactorily on dangerous assignments. He organizes and initiates investigations and accepts and discharges responsibility without supervision. He is a very good investigator and report writer. He has demonstrated as Resident Agent at Madison that he is outstanding in his ability to win the cooperation of law enforcement and business officials and individuals in all walks of life. His work in connection with building attendance at law enforcement conferences has been outstanding. Agent Howard is an approved Bureau speaker before small groups and has brought credit to the Bureau in this regard.

He has had no opportunity to demonstrate supervisory, administrative, or executive ability except in the supervision of his own cases. However, he undoubtedly has leadership qualities and potentialities. He has had no experience on a technical surveillance during the past year. He appears to be in very good physical condition.

In his grade he is entitled to a rating of excellent.


H. K. JOHNSON
Special Agent in Charge

HKJ:M
Initials 

9-1-42 caf-12 4600

SELECTIVE SERVICE SYSTEM

Bureau Budget No. 33-R058.3:
Approval expires Oct. 31, 1945.AFFIDAVIT—~~CONFIDENTIAL~~ NATIONAL CLASSIFICATION ~~CONFIDENTIAL~~ Special—Revised)

(Submit in triplicate, plus any additional copies specified by certifying agency)

Name of company Federal Bureau of Investigation, U. S. Department of Justice
(Corporation, partnership, individual, or self-employed, constant)Address at which registrant is employed 736 U. S. P. B. Building, New York, N. Y.
(Location of plant, office, or division where registrant works)Chicago (City)Illinois (State)Description of the activities of this establishment See attachmentSocial Security Industrial Code _____
(If not known, call local U. S. E. S. office)Name of registrant DAVID RAYMOND EDWARDSSelective Service Order No. 4571 Date of birth August 11, 1918 (26)Local Board 22 (Number) _____ (County) Washington, D. C. (State)Title of present job Special Agent

(State whether journeyman, apprentice, helper, certificated, licensed, professional engineer, etc.)

Describe duties actually performed See attachment

(Be specific—include name of machine or machine tool, process, materials, etc.)

Date employed December 4, 1939 Date entered present job December 4, 1939Average ~~annual~~ weekly rate of pay \$22.22 Average hours worked per week 44.70Paid working week - 48 hours

Prior work experience _____

Educational background B. S. at University of Texas, Austin, Texas

(Fill out if necessary to establish employee's qualifications for a particular job)

J. Edgar Hoover
(Name)

March 7, 1945
(Date)

Director
(Official position)

Employer: Leave this section blank. Certifying Agency: Complete this section only if request is certified.

CERTIFYING AGENCY

REVIEW COMMITTEE ON DEFERMENT OF GOVERNMENT EMPLOYEES 12

(Name of agency authorized to certify)

(Agency code No.)

certified on MAR 12 1945 for a period of APPROVED 6 Months.
(Date) (Not to exceed 6 months)

Authorized Government Request Stamp must be entered here for Federal Government Employees only

AUTHORIZED

GOVERNMENT REQUEST

U. S. DEPARTMENT OF JUSTICE

F.B.I. REGIONAL OFFICE

U. S. DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

3-7-45

REVIEW COMMITTEE ON DEFERMENT
OF GOVERNMENT EMPLOYEES

Edgar F. Puryear
EDGAR F. PURYEAR, CHAIRMAN

Date Clyde A. Tolson, Chairman

LOCAL BOARD REPORT TO DIRECTOR OF SELECTIVE SERVICE

(LOCAL BOARD DATE STAMP WITH CODE)

This registrant has been classified in

Class _____ until _____

(Member or clerk of local board)

DUPLICATE

c9 16-38026-1

Gift

March 16, 1945

Honorable Leo A. Rover
Chairman
Local Board Number 20
Selective Service System
1202 Monroe Street, N.E.
Washington, D. C.

RE: CALVIN BOYD HOWARD
Order Number 4571

Dear Mr. Rover:

There is enclosed herewith for the consideration of your Board, properly certified D.S.S. Form 42-A (Special-Revised), in triplicate, covering the Agency Committee's request for occupational deferment of the above-named registrant.

This revised form, properly certified, is necessary under Local Board Memorandum Number 115-P, as amended February 21, 1945, and it will be appreciated if consideration can be given this request for deferment, by the members of your Board.

An appropriate copy of this form is being forwarded to the State Director covering the principal place of employment of this registrant in conformance with existing regulations.

Sincerely yours,

John Edgar Hoover
Director

Enclosure *C*

CC: SAC, Milwaukee

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

COMMUNICATIONS SECTION
MAR 20 1945
U. S. DEPARTMENT OF JUSTICE

129/60-88

33

43

CLASSIFICATION ADVISORY

App. Not Req.



Loc. 34
District of Columbia 001

021

1202 Monroe St. N. E.
Washington

(Local Board Date Stamp With Code)

FEB 27 1945

(Date of mailing of Notice of Classification to Registrant)

You are advised that—

Calvin

(First name)

Boyd

(Middle name)

Howard

(Last name)

Order No. 4571 has been classified in Class 2 A

until 7-11-45 1945
(Insert date for Class II-A and II-B only)

by ☒ Local Board.

☐ Board of Appeal (by vote of to).

☐ President.

DSS Form 59
Revised 12-10-43

(See other side)

(Member or clerk of local board)

16-37588-2

Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

- (1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.
- (2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.

March 6, 1945

MEMORANDUM FOR MR. GLAVIN

FROM: J. P. MOHR

SUBJECT: UNIFORM PROMOTION ACT

Mr. Tolson
b6
b7c

The following Special Agents are eligible for increases under the Uniform Promotion Act:

NAME	TITLE	DIVISION	GRADE FROM AND TO	LAST EFFEC. RATING
[Redacted] (Reallocated from CAF 11, \$3800 to CAF 12, \$4600 per annum, effective 7/16/42.)	Special Agent	New York	CAF 12 \$4600 CAF 12 \$4800	Good
[Redacted] (Reallocated from CAF 11, \$3800 to CAF 12, \$4600 per annum on 8/1/42)	Special Agent	San Francisco	CAF 12 \$4600 CAF 12 \$4800	Very Good
[Redacted] (Reallocated from CAF 11, \$3800 to CAF 12, \$4600 per annum effective 10/1/42)	Special Agent	Portland	CAF 12 \$4600 CAF 12 \$4800	Excellent
Baumgardner, Fred J. (Reallocated from CAF 11, \$3800 to CAF 12, \$4600 per annum, effective 9/1/42.)	Special Agent	Security	CAF 12 \$4600 CAF 12 \$4800	Very Good
[Redacted] (Reallocated from CAF 11, \$3800 to CAF 12, \$4600 per annum, effective 10/1/42.)	Special Agent	Detroit	CAF 12 \$4600 CAF 12 \$4800	Excellent
Brekke, Edward (Reallocated from CAF 11, \$3800 to CAF 12, \$4600 per annum, effective 9/1/42.)	Special Agent	Seattle	CAF 12 \$4600 CAF 12 \$4800	Very Good
[Redacted] (Reallocated from CAF 11, \$3800 to CAF 12, \$4600 per annum, effective 10/1/42.)	Special Agent	Indianapolis	CAF 12 \$4600 CAF 12 \$4800	Excellent
Campbell, Robert J. (Reallocated from CAF 11, \$3800 to CAF 12, \$4600 per annum, effective 9/16/42.)	Special Agent	Denver	CAF 12, \$4600 CAF 12 \$4800	Very Good
[Redacted] (Reallocated from CAF 11 \$3800 to CAF 12, \$4600 per annum, effective 8/16/42.)	Special Agent	New Orleans	CAF 12 \$4600 CAF 12 \$4800	Good
Chiles, Morton P., Jr. (Reallocated from CAF 11, \$3800 to CAF 12, \$4600 per annum, effective 9/1/42.)	Special Agent	Investigative	CAF 12 \$4600 CAF 12 \$4800	Excellent
Cochrane, William W., Jr. (Reallocated from CAF 11, \$3800 to CAF 12, \$4600 per annum, effective 9/1/42, and was granted a meritorious increase to CAF 12, \$4800, effective 7/1/44.)	Special Agent	New York	CAF 12 \$4800 CAF 12 \$5000	Very Good

973-273

30

NAME	TITLE	DIVISION	GRADE FROM AND TO	LAST EFFECTIVE RATING
[REDACTED] (Reallocated from CAF 11, \$3800 to CAF 12, \$4600 per annum, effective 9/1/42.)	Special Agent	SIS <i>John Crowley 3/12/42</i>	CAF 12 \$4600 CAF 12 \$4800	Excellent
[REDACTED] (Reallocated from CAF 11, \$3800 to CAF 12, \$4600 per annum, effective 8/1/42.)	Special Agent	New Orleans	CAF 12 \$4600 CAF 12 \$4800	Very Good
[REDACTED] (Reallocated from CAF 11, \$3800 to CAF 12, \$4600 per annum, effective 8/16/42.)	Special Agent	El Paso	CAF 12 \$4600 CAF 12 \$4800	Excellent
[REDACTED] (Reallocated from CAF 11, \$3800 to CAF 12, \$4600 per annum, effective 7/16/42.)	Special Agent	Omaha	CAF 12 \$4600 CAF 12 \$4800	Good
X Gunsel, Austin H. (Reallocated from CAF 11, \$3800 to CAF 12, \$4600 per annum, effective 9/1/42.)	Special Agent (A)	Investigative	CAF 12 \$4600 CAF 12 \$4800	Excellent
X Hart, Arthur V. (Reallocated from CAF 11, \$3800 to CAF 12, \$4600 per annum, effective 8/1/42.)	Special Agent	Newark	CAF 12 \$4600 CAF 12 \$4800	Very Good
X Horgan, Patrick D. (Reallocated from CAF 11, \$3800 to CAF 12, \$4600 per annum, effective 8/1/42, and was granted a meritorious increase to CAF 12 \$4800, effective 2/16/44.)	Special Agent	Los Angeles	CAF 12 \$4800 CAF 12 \$5000	Excellent
X Howard, Calvin B. (Reallocated from CAF 11, \$3800 to CAF 12, \$4600 per annum, effective 9/1/42.)	Special Agent	Milwaukee	CAF 12 \$4600 CAF 12 \$4800	Very Good
X Keep, Oscar J. (Reallocated from CAF 11, \$3800 to CAF 12, \$4600 per annum, effective 9/1/42.)	Special Agent	Washington	CAF 12 \$4600 CAF 12 \$4800	Very Good
X Kennedy, Leo J. (Reallocated from CAF 11, \$4200 to CAF 12, \$4600 per annum, effective 9/16/42.)	Special Agent	Buffalo	CAF 12 \$4600 CAF 12 \$4800	Very Good
X McCarron, Owen F. (Reallocated from CAF 11, \$3800 to CAF 12, \$4600 per annum, effective 8/16/42.)	Special Agent	San Juan	CAF 12 \$4600 CAF 12 \$4800	Very Good
[REDACTED] (Reallocated from CAF 11, \$3800 to CAF 12, \$4600 per annum, effective 8/1/42.)	Special Agent	New York	CAF 12 \$4600 CAF 12 \$4800	Very Good

b6
b7C

NAME	TITLE	DIVISION	GRADE FROM AND TO	LAST EFF RATING
[Redacted] (Reallocated from CAF 11, \$3800 to CAF 12, \$4600 per annum, effective 10/1/42.)	Special Agent	Los Angeles	CAF 12 \$4600 CAF 12 \$4800	Very Good
[Redacted] (Reallocated from CAF 11, \$3800 to CAF 12, \$4600 per annum, effective 7/16/42.)	Special Agent	Los Angeles	CAF 12 \$4600 CAF 12 \$4800	Good
Southerland, Frank R. (Reallocated from CAF 11, \$3800 to CAF 12, \$4600 per annum, effective 9/1/42.)	Special Agent (A)	Atlanta	CAF 12 \$4600 CAF 12 \$4800	Very Good
[Redacted] (Reallocated from CAF 11, \$3800 to CAF 12, \$4600 per annum, effective 9/1/42.)	Special Agent	New York	CAF 12 \$4600 CAF 12 \$4800	Very Good
Sullivan, Harmon H. (Reallocated from CAF 11, \$3800 to CAF 12, \$4600 per annum, effective 7/16/42.)	Special Agent	San Francisco	CAF 12 \$4600 CAF 12 \$4800	Good
Sullivan, John F., Jr. (Reallocated from CAF 11, \$3800 to CAF 12, \$4600 per annum, effective 10/1/42.)	Special Agent	New York	CAF 12 \$4600 CAF 12 \$4800	Very Good
Van Noy, George A. (Reallocated from CAF 11, \$3800 to CAF 12, \$4600 per annum, effective 8/16/42.)	Special Agent	SIS <i>Rate Change 3/2/45 W.H.</i>	CAF 12, \$4600 CAF 12, \$4800	Excellent
[Redacted] (Reallocated from CAF 11, \$3800 to CAF 12, \$4600 per annum, effective 8/1/42.)	Special Agent	Phoenix <i>15 PRs 5 letters W.H.</i>	CAF 12 \$4600 CAF 12 \$4800	Very Good
White, Alfred E. (Reallocated from CAF 11, \$3800 to CAF 12, \$4600 per annum, effective 7/16/42.)	Special Agent	Dallas <i>3-14-45</i>	CAF 12 \$4600 CAF 12 \$4800	Very Good
Byus, William H. (Reallocated from CAF 11, \$3800 to CAF 12, \$4600 per annum, effective 8/16/42.)	Special Agent	Security <i>Rate Change 3/2/45 W.H.</i>	CAF 12 \$4600 CAF 12 \$4800	Excellent
[Redacted] (Promoted from \$4600 to \$4800 per annum in CAF 12, effective, 10/1/42, and was granted a meritorious increase to \$5000 per annum, effective 7/1/43.)	Special Agent (A)	Washington <i>21 PRs to Dept 27 letters to employees 3/4-45 W.H.</i>	CAF 12 \$5000 CAF 12 \$5200	Excellent

The personnel files of all of the aforementioned employees have been carefully reviewed and nothing was found therein which would warrant considering them unfavorably for increases under the Uniform Promotion Act. Their records are considered to be entirely satisfactory and it is recommended that they be granted increases under the provisions of the Uniform Promotion Act, effective April 1, 1945.

Employees on Confidential Pay Roll Noted.
Effective 4/1/45 CHC:bja

Donohue
-4-
OK 2/7

DEPARTMENT OF JUSTICE
WASHINGTON 25, D. C.

Date: March 14, 1945

Name: MR. CALVIN B. HOWARD

You are advised of the following action concerning your employment in the Department of Justice:

Nature of Action: PAY INCREASE (Periodic)

Effective: April 1, 1945

	FROM	TO
POSITION	Special Agent	
GRADE SALARY	CAF 12 \$4600	CAF 12 \$4800
BUREAU OR DIVISION		
HEADQUARTERS		
APPROPRIATION	S&E, FBI	
DEPARTMENTAL OR FIELD		

Field

REMARKS:

Automatic Promotion Bill, Public Law #200.
Promoted from CAF 11, \$3800 to CAF 12, \$4600, September 1,
1942.

New appointees must take oath of office, enter on duty
and execute necessary appointment papers before any
payment of salary can be made.

By direction of the Attorney General.

JOHN Q CANNON

DEPARTMENT OF JUSTICE
WASHINGTON 25, D. C.

8138646

Date: March 14, 1949

Name: MR. CALVIN B. HOWARD

Nature of Action: PAY INCREASE (Promotion)

Effective: April 1, 1949

	FROM	TO	NATURE OF POSITION
POSITION	Special Agent		(a) NEW
GRADE SALARY	CAP 12 \$4600	CAP 12 \$4600	P. C. No.
BUREAU OR DIVISION			(b) ADDTNL. IDENT. P. C. No.
HEADQUARTERS			(c) VICE P. C. No.
APPROPRIATION	CAF, FBI		
DEPARTMENTAL OR FIELD	Field		DATE OF OATH

REMARKS:

Automatic Promotion Bill, Public Law 780.
Promoted from CAP 11, \$3500 to CAP 12, \$4600, September 1,
1942.

This amends memo on HI-16382 to be Mr. Calvin B. Howard.

9. (BUREAU)

JOHN Q. CANNON

CLASSIFICATION ADVICE

App. Not Req.



Local Board No. 34
District of Columbia 001
1 | 020
1202 Monroe St. N. E.
Washington

(Local Board Date Stamp With Code)

MAR 27 1945

(Date of mailing of Notice of Classification to Registrant)

You are advised that—

Calvin

(First name)

Boyd

(Middle name)

Howard

(Last name)

Order No. 4571 has been classified in Class 2 A

until 9-7-45, 19.....
(Insert date for Class II-A and II-B only)

by ☒ Local Board.

☐ Board of Appeal (by vote of to).

☐ President.

DSS Form 59
(Revised 12-10-43)

(See other side)

(Member or clerk of local board)

10-37588-2

Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

- (1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.
- (2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.

S.C. Milwaukee

April 7, 1945

John Edgar Hoover, Director
Federal Bureau of Investigation
Calvin B. Howard
Special Agent

With reference to your letter dated March 30, 1945, this is to advise you it will not be possible to qualify Agent Howard in Administrative Firearms Training in two and one half days. However, he will be given another opportunity in the future to receive this training.

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Mohr _____
Mr. Carson _____
Mr. Hendon _____
Mr. Mumford _____
Mr. Jones _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

Federal Bureau of Investigation
United States Department of Justice

Milwaukee, Wisconsin

March 30, 1945

Director, FBI

Re: CALVIN B. HOWARD
SPECIAL AGENT

Dear Sir:

Special Agent Howard will attend In-Service Training School at the Bureau beginning the morning of April 2, 1945, and extending through Saturday, April 14, 1945. This man is an experienced Agent, is much above average in firearms ability, and it has previously been recommended to the Bureau that Agent Howard receive administrative firearms training. The Bureau advised he would be given such training at his next In-Service Training School.

It is recommended if at all possible such training be given to Agent Howard. However, it will be necessary for Agent Howard to return to this Field Division not later than the night of April 17, 1945 inasmuch as immediately thereafter a law enforcement conference is to be held at Madison, Wisconsin, where Agent Howard is Resident Agent and in order to insure the attendance at this conference required by the Bureau, it will be necessary for Agent Howard to be present. If it is possible for Agent Howard to receive the firearms training from April 15 through noon of the 17th, it is thought that he might obtain reservations through air service to return to this Field Division by the specified time.

Very truly yours,

H. K. JOHNSON
Special Agent in Charge

HKJ:M
AMSD

*Mr. Rogers
try to get
him in
with
Adams
has him in
H.K.*

*Mr. Rogers
try to get
him in
with
Adams
has him in
H.K.*

129160-91

and noted
4-7-45

(97)

[REDACTED]

[REDACTED]

[REDACTED]

LAH:MAD

DECLASSIFICATION AUTHORITY DERIVED FROM:
FBI AUTOMATIC DECLASSIFICATION GUIDE
DATE 03-02-2012

April 16, 1945

~~CONFIDENTIAL~~

SAC, Milwaukee

RE:

CALVIN
SPECIAL

Dear Sir:

The above-named Special Agent attended an In-Service training course at the Seat of Government from April 2, April 14, 1945.

He attained the following grades:

Notebook

Written Examination

Technical Equipment Qualifications

Very Good

99

Good

Hip Shooting

Practical Pistol Course

Shotgun

.30 Rifle

Machine Gun

96

93

100

90

95

The firearms grades should be entered on the individual field firearms training record card.

Very truly yours,

J. E. Hoover

John Edgar Hoover
Director

27

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Hendon
Mr. Pennington
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

COMMUNICATIONS SECTION
MAILED 8
APR 17 1945 P.M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

cc: Calvin B. Howard

Milwaukee

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: March 29, 1945

FROM : SAC, MILWAUKEE

SUBJECT: CALVIN B. HOWARD
SPECIAL AGENT

RECEIVED
MAR 30 1945

12 92

This is to advise that Special Agent Calvin B. Howard has received notice from Local Board 20, 1202 Monroe Street, N. E., Washington, D. C., to the effect he has been classified 2-A until September 7, 1945.

HKJ:M

custody
wry

Office Memorandum • UNITED STATES GOVERNMENT

LAH:rj

TO : CLYDE A. TOLSON

DATE: April 16, 1945

FROM : H. H. CLEGG

SUBJECT:

SPECIAL AGENT CALVIN B. HOWARD
 IN-SERVICE TRAINING COURSE NO. 51
 FROM 4-2-45 TO 4-14-45
 EOD - 12-4-39 (M)
 GRADE - CAF-12
 SALARY - \$4800
 ASSIGNED TO - MILWAUKEE ✓
PA - Madison

MOOT COURT TRAINING

ABILITY TO TESTIFY:

QUALIFIED X

NOT QUALIFIED _____

PHYSICAL EXAMINATION AFFORDED: None

GRADES ATTAINED:

NOTEBOOK - Very Good
 WRITTEN EXAMINATION - 99
 HIP SHOOTING - 96
 PRACTICAL PISTOL COURSE - 93
 SHOTGUN - 100
 .30 RIFLE - 90
 MACHINE GUN - 95
 GENERAL FIREARMS ABILITY - Good

TECHNICAL EQUIPMENT QUALIFICATIONS:

Good

REMARKS: Hand closed on taking oath.
Corrected. He spoke very clearly.

H. G. Wiltse
 INSTRUCTOR

REMARKS: Interviewing official - R. E. Lee

Mr. Howard is a very serious minded, sincere individual and is obviously well qualified as a Bureau Agent.

He indicated he came into the Bureau with the idea of making it his career and that he is extremely happy in his present assignment as Resident Agent at Madison, Wisconsin; however, he has been there four years and he wondered if this indicated that the Bureau felt he had reached the limit of his advancement. He was careful to point out that the living conditions and his work in Madison is ideal; however, he is interested in advancing in the Bureau and would like to have the opportunity to do administrative work of some kind as a training proposition.

This man is very sincere and his ambition is something to be admired, and I am inclined to believe that he could function very satisfactorily in a supervisory capacity and it is suggested that some consideration be given to transferring him to a large city where he might have the opportunity to demonstrate his ability along this line, or possibly he might be transferred to the Seat of Government in a supervisory capacity.

*transfer to
 new work
 4-27-45 transfer orders prepared
 4-30-45 pam*

Mr. Tolson
 Mr. E. A. Tamm
 Mr. Clegg
 Mr. Glavin
 Mr. Ladd
 Mr. Nichols
 Mr. Rosen
 Mr. Tracy
 Mr. Carson
 Mr. Egan
 Mr. Hendon
 Mr. Pennington
 Mr. Quinn Tamm
 Tele. Room
 Mr. Nease
 Miss Beahm
 Miss Gandy

Federal Bureau of Investigation
United States Department of Justice
Milwaukee, Wisconsin
May 4, 1945

DECLASSIFICATION AUTHORITY DERIVED FROM:
FBI AUTOMATIC DECLASSIFICATION GUIDE
DATE 03-02-2012

~~Confidential~~

Director, FBI

Attention: Mr. Robert Hendon

Re: CARVIN B. HOWARD
Special Agent

Dear Sir:

Reference is made to the telephone conversation with Mr. Robert Hendon of the Bureau on May 3, 1945 concerning a transfer of the above agent from the Milwaukee Office to the Newark Office. The Bureau and the Newark Office have been advised that Special Agent Howard will depart from Milwaukee on transfer on or about May 31, 1945.

In the conversation with Mr. Hendon a personal problem of Special Agent Howard was discussed; however, Agent Howard feels that this personal problem is secondary to the needs of the service and his transfer to the Newark Office.

It is recommended if at all possible that Special Agent Howard be considered for development along administrative and supervisory lines in view of his previous experience, ability, and his strong desire to make progress in the Bureau.

Very truly yours,

H. K. Johnson

H. K. JOHNSON, SAC

HKJ/mg



*Letter to SAC
at Newark
5-9-45*

May 11 1945

1271-94
7
Jan 5

RCH:DW

SAC, Baltimore

May 9, 1945

John Edgar Hoover, Director
Federal Bureau of Investigation

CALVIN B. HOWARD
Special Agent

PERSONAL AND CONFIDENTIAL

It is desired that from time to time when the opportunity arises, you afford Special Agent Calvin B. Howard, who is under transfer to your office, relief supervisory experience.

In efficiency ratings, please comment on his supervisory, administrative or executive possibilities.

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Egan _____
Mr. Hendon _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

May 15, 1945

PERSONAL AND CONFIDENTIAL

Mr. H. K. Johnson
 Federal Bureau of Investigation
 735 U. S. Post Office
 Customs and Court House Building
 Milwaukee 2, Wisconsin

RE: CALVIN B. HOWARD
 Physical Condition

Dear Mr. Johnson:

You are requested to determine immediately the present weight of Special Agent Calvin B. Howard, without clothing, and advise the Bureau in this regard.

Sincerely yours,

J. E. Hoover

John Edgar Hoover
 Director

Mr. Tolson _____
 Mr. E. A. Tamm _____
 Mr. Clegg _____
 Mr. Glavin _____
 Mr. Ladd _____
 Mr. Nichols _____
 Mr. Rosen _____
 Mr. Tracy _____
 Mr. Carson _____
 Mr. Coffey _____
 Mr. Hendon _____
 Mr. Kramer _____
 Mr. McGuire _____
 Mr. Quinn Tamm _____
 Mr. Nease _____
 Miss Gandy _____

COMMUNICATIONS SECTION

MAY 18 1945

FEDERAL BUREAU OF INVESTIGATION
 U. S. DEPARTMENT OF JUSTICE

127167 96
 MAY 15 1945
 8

Federal Bureau of Investigation
United States Department of Justice

Milwaukee, Wisconsin
May 22, 1945

Personal and confidential

Director, FBI

Re: CALVIN B. HOWARD
Physical Condition

Dear Sir:

Reference is made to Bureau letter dated May 15, 1945 requesting the present weight of Special Agent Calvin B. Howard without clothing.

This is to advise that Agent Howard's weight is 182 pounds without clothing.

Very truly yours,

H. K. Johnson
H. K. JOHNSON, SAC

HKJ/mg



File

Re: CALVIN B. HOWARD

This efficiency report is submitted on Agent Howard in view of his transfer to the Newark Field Division. Agent Howard is now in Class CAF 12 at a salary of \$4800 per annum.

He has been assigned as Resident Agent in Madison, Wisconsin for a substantial period of time and is a highly experienced Resident Agent. He is a safe automobile driver, has handled physical surveillances satisfactorily, operates a typewriter with the touch system, has no shorthand ability, and has worked on Espionage, Sabotage, Treason, Registration Act, Internal Security, Security Matters, Confidential Plant Informants and practically all other types of investigations both in the National Defense and General field.

He has a very good personal appearance and personality, and is always appropriately groomed. He is much above average in aggressiveness, self-confidence, resourcefulness, force, and in volume of work produced.

He is rated as a very good dictator, has very creditably represented the Bureau as a witness, is qualified in all firearms with above average scores, and unquestionably functions satisfactorily on dangerous assignments. He has been recommended for administrative firearms training and has been considered by the Bureau for such training but was unable to remain for the training due to special work requiring his presence in the field division. He has organized and initiated investigations, accepted and discharged responsibility without supervision. He is a very good investigator and report writer.

He has been outstanding as a Resident Agent at Madison and the ability to win the cooperation of law enforcement and business officials and individuals in all walks of life. His work in connection with building attendance at law enforcement conferences has been outstanding. He is an approved Bureau speaker before small groups and has brought credit to the Bureau in this regard.

He has had no opportunity to demonstrate supervisory, administrative, or executive ability except under supervision of his own cases. However, he undoubtedly has leadership qualities and potentialities.

129160-98


10
Innt
R.

This man has directness and is much above average in ambition and energy. He has had no experience on technical surveillances in the past several months. He appears to be in very good physical condition and is an excellent mixer particularly among out-door men.

In his grade he is entitled to the rating of excellent.

HKJ/mg

Initials CMP


H. K. JOHNSON
Special Agent in Charge

SPECIAL
REPORT OF REGULAR () INTERIM ()
PROBATIONARY-1ST () 2D ()
EFFICIENCY RATING

Classification Symbols		
CAF	12	
(Service)	(Grade)	(Class)

As of June 1, 1945 based on performance during period from March 31, 1945 to June 1, 1945

CALVIN BOYD HOWARD
(Name of employee)

Special Agent
(Title of position)

Federal Bureau of Investigation
(Bureau)

(Division)

(Section)

(Subsection or unit)

Milwaukee

(Field office)

ON LINES BELOW
MARK EMPLOYEE

✓ if adequate
- if weak
+ if outstanding

- Underline the elements which are especially important in the position.
- Rate only on elements pertinent to the position.
 - Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
 - Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
- Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE:

Administrative,
supervisory, or
planning _____ ☐

All others _____ ☒

- (1) Maintenance of equipment, tools, instruments.
- (2) Mechanical skill.
- + (3) Skill in the application of techniques and procedures.
- (4) Presentability of work (appropriateness of arrangement and appearance of work).
- + (5) Attention to broad phases of assignments.
- + (6) Attention to pertinent detail.
- (7) Accuracy of operations.
- + (8) Accuracy of final results.
- + (9) Accuracy of judgments or decisions.
- + (10) Effectiveness in presenting ideas or facts.
- + (11) Industry.
- + (12) Rate of progress on or completion of assignments.
- + (13) Amount of acceptable work produced. (Is mark based on production records? _____). (Yes or no)
- + (14) Ability to organize his work.
- + (15) Effectiveness in meeting and dealing with others.
- + (16) Cooperativeness.
- + (17) Initiative.
- + (18) Resourcefulness.
- + (19) Dependability.
- + (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
- (22) Effectiveness in adapting the work program to broader or related programs.
- (23) Effectiveness in devising procedures.
- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- (26) Effectiveness in instructing, training, and developing subordinates in the work.
- (27) Effectiveness in promoting high working morale.
- (28) Effectiveness in determining space, personnel, and equipment needs.
- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- (30) Ability to make decisions.
- (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- ✓ (A) Ability to direct and lead a group of Agents on raids and dangerous assignments.
- (B) _____
- (C) _____

STANDARD

Deviations must be explained on reverse side of this form

- All underlined elements marked plus, and no element marked minus _____
- A majority of underlined elements marked plus, and no element marked minus _____
- All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or a majority of underlined elements marked at least with a check, and minus marks on underlined elements over-compensated by plus marks on underlined elements _____
- A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks _____
- A majority of underlined elements marked minus _____

Adjective rating	Numerical rating
Excellent _____	1
Very good _____	2 or 3
Good _____	4, 5, or 6
Fair _____	7 or 8
Unsatisfactory _____	9

Adjective rating Numerical rating
Rating official EXCELLENT
Reviewing official _____

On the whole, do you consider the conduct of this employee to be satisfactory? _____ (See back of form)
(Yes or no)

Rated by J. H. Johnson Special Agent in Charge June 1, 1945
(Signature of rating official) (Title) (Date)

Reviewed by _____
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee _____ Report to employee _____
(Date) (Adjective rating) (Numerical rating)

CONDUCT REPORT

(This space is to be used in case the question on the face of the sheet regarding the employee's conduct has been answered "No." In such a case give here a full statement of the particulars in which the employee's conduct has not been satisfactory.)

(Signature)

EXPLANATION OF DEVIATIONS FROM STANDARD

(Signature)

100-217-25

JUN - 4 1945

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE
COMMUNICATIONS SECTION

WASHINGTON FROM NEWARK 1 6-4-45 10-15AM BS

DIRECTOR

URN.....ROUTINE

CALVIN B. HOWARD, SA, ARRIVED THIS DISTRICT UNDER TRANSFER FROM
MILWAUKEE, WISCONSIN, AT FIVE FORTY-FIVE P. M., JUNE THREE, LAST.

PERSON TO BE NOTIFIED IN CASE OF EMERGENCY IS

WIFE, NEWARK ATHLETIC CLUB, NEWARK, NEW JERSEY, TEMPORARY ADDRESS.

MC KEE

END

71
82NK R 1 WA

b6
b7c

WRG:sea

June 14, 1945

Honorable Leo A. Rover
Chairman
Local Board Number 20,
Selective Service System
1202 Monroe Street, N.E.
Washington, D.C.

RE: CALVIN B. D. HARRIS
Order Number 4572

Dear Mr. Rover:

I want to advise you that the needs of this service make it necessary to transfer Special Agent Howard to Newark, New Jersey.

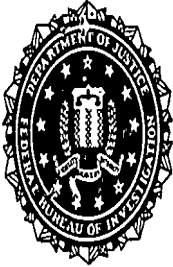
This information is furnished to you in order that your records will correctly reflect the principal place of employment of this registrant.

Sincerely yours,

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Egan _____
Mr. Hendon _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

cc: SAC - Newark

John Edgar Hoover
Director



Federal Bureau of Investigation
United States Department of Justice

Baltimore 3, Maryland
June 8, 1945

filed me

Personal and Confidential

Director, FBI

Re: CALVIN B. HOWARD
Special Agent

Dear Sir:

Reference is made to Bureau letter dated May 9, 1945, directed to this office requesting that if the opportunity arises, Special Agent CALVIN B. HOWARD, under transfer to this office, should be afforded supervisory experience.

In view of the fact that no further correspondence has been received from the Bureau as to the transfer of Special Agent HOWARD, it appears that referenced Bureau letter may have inadvertently been directed to this office as it does not appear that Agent HOWARD is under transfer here.

Very truly yours,

Fred Hallford
FRED HALLFORD, SAC



FH:cc

acknowledged
6-18-45
Sam

129/60-101

6 JUN 11 1945

Sam

SAC, Newark

June 18, 1945

John Edgar Hoover, Director
Federal Bureau of Investigation

PERSONAL AND CONFIDENTIAL

Calvin B. Howard - Special Agent

It is decided that from time to time when the opportunity arises, you afford the above-named Special Agent relief supervisory experience.

In efficiency ratings, please comment on his supervisory, administrative or executive possibilities.

CC: Baltimore - With reference to your letter of June 8, 1945, regarding this Agent, this is to advise you that the letter of May 9, 1945, sent to your office was misdirected.

18 JUN 24 1945
129/102
Wm
B
from
V

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Hendon
Mr. Pennington
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

CITY OF JANESVILLE

Wisconsin
Henry Traxler, City Manager

Council - Manager
Government

June 1, 1945

Mr. J. Edgar Hoover, Director
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Hoover;

In behalf of the officers of this department and myself, I want to express our sincere regret at the departure to other assignments of Special Agent Calvin B. Howard.

Agent Howard has become a friend of every police officer in this vicinity and has given aid and assistance when requested of inestimatable value. He has responded to our every request with speed and efficiency.

Agent Howard assisted the Janesville Police department any times and his help in establishing our first plice training program and our first firearms training progtram has been greatly appreciated.

He has endeared himself to the citizens of this community by his speedy help in every request. Agent Howard in our opinion is an outstanding symbol of the high standards of the Federal Bureau of Investigation.

In his new assignment we wish him well and offer our full and hearty cooperation to his successor.

Respectfully yours,

S/ Jasper A. Webb

Jasper A. Webb
Chief of Police
24th NPA

129160-103

pan

104
SAC, Newark

July 30, 1945

John Edgar Hoover, Director
Federal Bureau of Investigation

Calvin B. Howard - Special Agent

With reference to your memorandum of July 17, 1945, regarding the above-named Special Agent, this is to advise you that it is satisfactory to utilize the services of Agent Howard as an alternate supervisor.

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Hendon _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

RECEIVED
JUL 31 1945
COMMUNICATIONS SECTION
MAIL ROOM
JUL 31 1945
JUL 31 1945

pan

Office Memorandum • UNITED STATES GOVERNMENT

SKM:MB

TO : DIRECTOR, FBI

DATE: July 17, 1945

FROM : S. K. McKEE, SAC, NEWARK *SKM*SUBJECT: CALVIN B. HOWARD
~~SPECIAL AGENT~~PERSONAL AND CONFIDENTIAL

Reference is made to Bureau letter, dated June 18, 1945, in which the Bureau instructs that from time to time this Agent be afforded relief supervisory experience.

In this connection, authority is requested to utilize the services of this Agent as an alternate supervisor in order that I may be in a position to comment on his supervisory ability.

*OK
7/20**memo to SAC**7-30-45**SKM**30
SKM**104*

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: August 6, 1945

FROM : S. K. McKEE, SAC, Newark

PERSONAL AND CONFIDENTIALSUBJECT: CALVIN B. HOWARD
SPECIAL AGENT

Copy

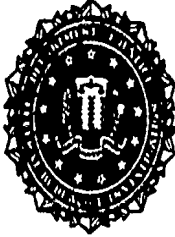
This Agent reported here under transfer on June 3, 1945 and with the exception of a three-day period during which he was assigned to the case styled, "ERDIN - THEFT FROM INTERSTATE SHIPMENT," and a short assignment conducting panel interviews aboard the repatriation vessel M.S. GRIPSHOLM, the bulk of his time during this period has been consumed first, in locating living quarters and, second, in assisting in the handling of a technical surveillance.

In the light of this situation, nothing in way of an interim efficiency report will be submitted at this time and, unless instructed to the contrary, the regular 60 day report will be submitted 60 days hence.

SKM:dmc
67-

4 AUG 17 1945

31
8 AUG 1945



**Federal Bureau of Investigation
United States Department of Justice**



IN REPLY, PLEASE REFER TO

FILE NO. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to July 30, 1945, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONEY ORDER~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name Address 10 Berkley Terrace Irvington, New Jersey
Relationship wife Dated 7/31/45

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name Address 10 Berkley Terrace, Irvington, N.J.
Relationship wife Dated 7/31/45

Very truly yours,

ack 8/6/45 ji
Calvin B. Howard
Special Agent

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: August 21, 1945

From
FROM : S. K. McKEE, SAC, Newark

SUBJECT: VOCATION RECORDS

Enclosed herewith are Agents Vocation Records for the Agents listed below, which forms were recently sent to this office with the request that they be completed by these men:

CALVIN B. HOWARD
GEORGE HARTLEY

2 ENCL.
11
Enclosures (2)

SKM:dmc

*Checked 8-21-45
pp*

10/6

10/6

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: September 14, 1945

Jan
FROM : S. K. McKee, SAC, Newark

SUBJECT: CALVIN B. HOWARD
SPECIAL AGENT

John H. ...
This Agent has requested that he be considered for attendance at a future Police Instructors School.

The personal makeup of this man and the way he handles himself while on his feet is such that I believe he is good material and recommendation is made that he be given consideration in this regard.

SKM:dmc

67-

put on list
off

127/107

RB
min

0
CALVIN B. HOWARD
SPECIAL AGENT

This interim rating is rendered inasmuch as this Agent reported here for assignment under transfer from the Milwaukee Office on June 3, 1945, and in the light of advice contained in letter to the Bureau of August 6, 1945.

*Gene
BB
By*
This man makes an excellent personal appearance, dresses very neatly, and has a likeable, substantial personal make-up. He is aggressive and has handled himself with definitely above average force and initiative. He is a qualified automobile driver. I have not observed him as a witness, however, I have observed him on his feet as a speaker at a Quarterly Technical Conference and it was noted that he handled himself very effectively. He is in good health, is active physically, is above average in the use of firearms, and I would select him for use on a dangerous assignment. His paper work has been well prepared and requires no correction. He is effective in contacts, both with business people and with police officials.

7-1-45 wj 12-5370
He has demonstrated above average ability to organize, carry on, and supervise his own work. During the period of this report, his assignments in the main have been Security cases. He handled some work on the Theft of Interstate Shipment matter styled, "ERDIN", and also assisted in handling panel interviews on the repatriation vessel Gripsholm. During the month of September, he was assigned to duty from 3:00 p.m. until midnight, during which time he acted in a supervisory capacity after 6:00 p.m. His services in this regard were found to be entirely satisfactory. During the month of October, he is serving as a substitute supervisor in the absence from the district of a regularly designated supervisor.

Based on performance, I feel that he has above average supervisory ability and at least average administrative capacity.

I have read this report:

CBH

RECORDED
90712

129 160-108

(4)

37
rw

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL:
REGULAR () SPECIAL (☒)
PROBATIONAL or TRIAL PERIOD ()

As of October 1, 1945 based on performance during period from June 3, 1945 to October 1, 1945

CALVIN B. HOWARD

(Name of employee)

SPECIAL AGENT, CAF 12

(Title of position, service, and grade)

FEDERAL BUREAU OF INVESTIGATION, NEWARK FIELD DIVISION

(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE ✓ if adequate - if weak + if outstanding	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.	CHECK ONE:
	2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	Administrative, supervisory, or planning <input type="checkbox"/> All others <input checked="" type="checkbox"/>

- | | |
|--|--|
| <p>----- (1) Maintenance of equipment, tools, instruments.</p> <p>----- (2) Mechanical skill.</p> <p>----- (3) Skill in the application of techniques and procedures.</p> <p>----- (4) Presentability of work (appropriateness of arrangement and appearance of work).</p> <p>----- (5) Attention to broad phases of assignments.</p> <p>----- (6) Attention to pertinent detail.</p> <p>----- (7) Accuracy of operations.</p> <p>----- (8) Accuracy of final results.</p> <p>----- (9) Accuracy of judgments or decisions.</p> <p>----- (10) Effectiveness in presenting ideas or facts.</p> <p>----- (11) Industry.</p> <p>----- (12) Rate of progress on or completion of assignments.</p> <p>----- (13) Amount of acceptable work produced. (Is mark based on production records? _____) (Yes or no)</p> <p>----- (14) Ability to organize his work.</p> <p>----- (15) Effectiveness in meeting and dealing with others.</p> <p>----- (16) Cooperativeness.</p> <p>----- (17) Initiative.</p> <p>----- (18) Resourcefulness.</p> <p>----- (19) Dependability.</p> <p>----- (20) Physical fitness for the work.</p> | <p>----- (21) Effectiveness in planning broad programs.</p> <p>----- (22) Effectiveness in adapting the work program to broader or related programs.</p> <p>----- (23) Effectiveness in devising procedures.</p> <p>----- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.</p> <p>----- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.</p> <p>----- (26) Effectiveness in instructing, training, and developing subordinates in the work.</p> <p>----- (27) Effectiveness in promoting high working morale.</p> <p>----- (28) Effectiveness in determining space, personnel, and equipment needs.</p> <p>----- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.</p> <p>----- (30) Ability to make decisions.</p> <p>----- (31) Effectiveness in delegating clearly defined authority to act.</p> |
|--|--|
- STATE ANY OTHER ELEMENTS CONSIDERED
- (A) -----
- (B) -----
- (C) -----

STANDARD Deviations must be explained on reverse side of this form		Adjective rating
Plus marks on all underlined elements, and no minus marks	Adjective rating Excellent	Rating official <u>Excellent</u>
Plus marks on at least half of the underlined elements, and no minus marks	Very good	
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good	Reviewing official _____
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair	
Minus marks on at least half of the underlined elements	Unsatisfactory	

Rated by [Signature] SAK-MC KEE Special Agent in Charge October 1, 1945
(Signature of rating official) (Title) (Date)

Reviewed by _____ (Signature of reviewing official) _____ (Title) _____ (Date)

Rating approved by efficiency rating committee _____ (Date) Report to employee _____ (Adjective rating)

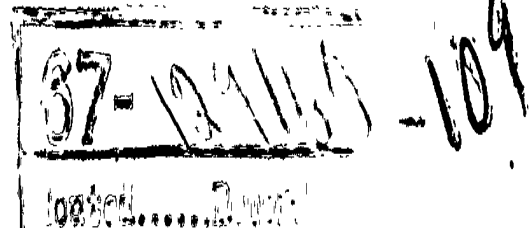
Office Memorandum • UNITED STATES GOVERNMENT
CBH:MB

TO : DIRECTOR, FBI

DATE: November 14, 1945

From
FROM : S. K. McKEE, SAC, NEWARK

SUBJECT: CALVIN B. HOWARD
SPECIAL AGENT



TO DIRECTOR 13 1945

This is to advise that the above-captioned Special Agent was classified ~~EC-4~~ by his local board on October 29, 1945.

8 DEC 11 1945

*noted
very h*

*file
3/4*

Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: 11/20/45

FROM : R. C. HENDON

b6
b7C

SUBJECT:

The Committee composed of Messrs. Hendon, Nease and Lee recommends that the following Agents be considered for supervisory vacancies at the Seat of Government which might occur in the future or for other types of administrative training. It is believed that these men have some possibilities for subsequent development as Assistant Special Agents in Charge and ultimately as Special Agents in Charge.

Agent	EOD Date	Agent	EOD Date
1. H. H. McKee	9/18/33	35. Joseph J. Casper	1/6/41
2. Arthur J. Norstrom	7/30/34	36. Howard W. Little	1/6/41
3. Pryor S. Bailey, Jr.	9/24/34	37. [REDACTED]	2/10/41
4. George F. Bickley	9/24/34	38. [REDACTED]	3/3/41
5. James W. Going	11/5/34	39. [REDACTED]	3/3/41
6. Vaughn I. Parry	11/5/34	40. James J. Kelly	3/3/41
7. John A. Roche	7/6/36	41. [REDACTED]	4/1/41
8. John D. Sullivan	3/22/37	42. James E. Conerty	4/7/41
9. A. E. Larsen	6/7/37	43. Thomas J. McAndrews	4/7/41
10. [REDACTED]	10/11/37	44. Raymond J. Driscoll	4/28/41
11. George M. Alderson	10/11/37	45. [REDACTED]	6/2/41
12. H. Frank Angell	1/10/38	46. [REDACTED]	6/16/41
13. Walter E. Dence	4/18/38	47. Joseph E. Condon	6/30/41
14. William W. Wood	2/6/39	48. Donald V. Shannon	7/7/41
15. [REDACTED]	5/1/39	49. [REDACTED]	9/22/41
16. [REDACTED]	5/15/39	50. [REDACTED]	11/10/41
17. [REDACTED]	6/26/39	51. George M. Nequette	11/10/41
18. John B. O'Leary	6/26/39	52. Cornelius A. Moynihan	11/10/41
19. Calvin B. Howard	12/4/39	53. [REDACTED]	11/24/41
20. [REDACTED]	1/15/40	54. Jack H. Dillard	11/24/41
21. Francis S. Penny	1/15/40	55. [REDACTED]	12/29/41
22. Edward E. Hargett	5/27/40	56. [REDACTED]	12/29/41
23. [REDACTED]	6/17/40	57. L. Vernon Ewing	1/12/42
24. Roy K. McPhail	6/17/40	58. [REDACTED]	2/2/42
25. E. C. Johnson	6/24/40	59. Harvey E. Rath	2/16/42
26. Fred Schmidt	8/5/40	60. [REDACTED]	5/25/42
27. A. Robert Swanson	8/26/40	61. [REDACTED]	6/1/42
28. Harold V. Kennedy	9/30/40	62. Eugene W. Walsh	6/1/42
29. [REDACTED]	10/14/40	63. [REDACTED]	8/10/42
30. Ralph J. Gregg	10/14/40	64. [REDACTED]	8/17/42
31. James V. Beale	10/18/40	65. [REDACTED]	9/8/42
32. Charles F. Bullard	11/25/40	66. [REDACTED]	9/14/42
33. [REDACTED]	12/9/40	67. Parker L. Crouch	11/30/42
34. Howard B. Patterson	12/16/40		

RCH:DW

Federal Bureau of Investigation
United States Department of Justice

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to February 28, 1946, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONEY ORDER~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name Address 10 Beckley Terrace
Livingston, N. J.
Relationship wife Dated 1-16-46

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name Address as above
Relationship wife Dated 1-16-46

Very truly yours,

ack 1/22/46 ji

Special Agent
filed wrg/kel

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI
FROM : S. K. McKee, SAC, Newark
SUBJECT: CALVIN B. HOWARD
SPECIAL AGENT

DATE: March 15, 1946

PERSONAL AND CONFIDENTIAL

attendant

In view of the pending transfer to the Seat of Government of Field Supervisor Elbert T. Turner, recommendation is made that authority be granted to utilize the services of Special Agent Calvin B. Howard in the full-time supervisory capacity on the supervisory desk which covers cases within the national defense category. The bulk of the work on this desk at this time, of course, consists of Internal Security and Security Matter (C) cases.

Advice in the premises will be appreciated.

SKM:dmc
67-

67-129160-110
3 APR 5 1946
3 MAR 19 1946

OK
not
Handled
encl

[Signature]

ROUTINE
BJB

MARCH 21 1946

SAC NEWARK

INSTRUCT SA CB HOWARD REPORT SOC ROOM FIFTY TWO FIFTY SIX FRIDAY APRIL
FIFTH NEXT TO ACT AS COUNSELOR OF THIRTY SECOND SESSION OF NATIONAL ACADEMY
COMMENCING APRIL EIGHTH NEXT TWELVE WEEKS DURATION AGENT HOWARD'S ATTENDANCE
AT COMMUNIST AND RUSSIAN SCHOOL APRIL EIGHTH AND APRIL NINTH NEXT BEING
CANCELLED YOU SHOULD SEND ANOTHER AGENT IN HIS PLACE ADVISE BUREAU RE
IDENTITY OF AGENT TO ATTEND THIS SCHOOL ALSO CONFIRM ATTENDANCE SA CB HOWARD
AS COUNSELOR NATIONAL ACADEMY.

HOOVER

MAR 25 1946

CC Clegg
H. L. Edwards

67-129160-111

Revised.....	Records.....
Revised.....	Checked.....
Numbered.....	Filed.....
3 MAR 25 1946	

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Hendon _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

TELETYPE

MAR 21 1946

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE
COMMUNICATIONS SECTION

5:12 PM

ore

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON ✓

DATE: 3/25/46

FROM : R. C. HENDON

SUBJECT: CALVIN B. HOWARD
Special Agent

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Harbo	
Mr. Hendon	
Mr. Pennington	
Mr. Quinn Tamm	
Tele. Room	
Mr. Nease	
Miss Beahm	
Miss Gandy	

This Agent is presently under orders of transfer from Newark to Houston and likewise was ordered to the Bureau to serve as a Counsellor in the National Academy session to begin April 8. SAC McKee of the Newark Office has pointed out that Howard's services were vitally necessary in the Newark Office. The Supervisor on the Security Matter (C) and Internal Security Desk was recently transferred to the Bureau as a Supervisor. Howard has been serving as relief on this desk and no one else is available.

In view of this the transfer of Howard to Houston should be cancelled, the orders for him to report as a National Academy Counsellor should be cancelled and McKee should be authorized to designate Howard as a Field Supervisor in accordance with his letter of March 15, 1946.

In this regard, McKee stated that Howard was perfectly willing to do any one of the three things contemplated for him. I have told McKee that we would leave Howard at Newark.

RCH:DW

67- 129162-112

APR 2 1946

Handled 3/28/46
Cue

SEARCHED
Numbered 26
Filed 44

1 MAR 29 1946

FEDERAL BUREAU OF INVESTIGATION

3/28/46
Cue

DEFERRED
ONE

MARCH 28, 1946

SAC NEWARK

PENDING TRANSFER OF SA CALVIN B. HOWARD TO HOUSTON AND INSTRUCTIONS FOR
HIM TO REPORT SOG AS COUNSELOR NATIONAL ACADEMY HEREBY CANCELLED. SATIS-
FACTORY FOR YOU TO UTILIZE AGENT HOWARD AS FIELD SUPERVISOR YOUR OFFICE.

HOOVER

3 APR 2 1946 67-129-160-113

Searched	26
Numbered	
Filed	44
1 MAR 29 1946	
FEDERAL BUREAU OF INVESTIGATION	

CC Houston

Mr. Jackson

Mr. Clegg

Personnel Files

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Hendon
Mr. Pennington
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

DUPLICATE YELLOW
TRANSMITTED

July 23, 1946

Honorable Leo A. Rover
Chairman
Local Board Number 20
Selective Service System
1622 H Street, N. W.
Washington, D. C.

RE: CALVIN BOYD HOWARD
Order Number 4571

Dear Mr. Rover:

Reference is made to the Selective Service case of the above-named employee, who is registered with your Board. There is enclosed herewith for the consideration of your Board properly certified D.S.S. Form 42-A (Special-Revised) covering the Agency Committee's request for occupational deferment for Mr. Howard.

I would appreciate having this form made a part of the file of the above-named registrant and request your consideration of the same when you determine his classification. Should you want any additional information, do not hesitate to call upon me. I shall keep you promptly advised of any change in the occupational status of this registrant.

For your information, Mr. Howard is married and has no children.

67-15111-114
Sincerely yours,
Numbered
File
JUL 26 1946
John Edgar Hoover
Director

Enclosure

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Hendon _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

cc: Review Committee

cc: SAC, Newark

hwr

SELECTIVE SERVICE SYSTEM

Bureau Budget No. 88-R058.3.
Approval expires Oct. 31, 1946.

AFFIDAVIT—OCCUPATIONAL CLASSIFICATION (Special—Revised)

(Submit in triplicate, plus any additional copies specified by certifying agency)

Name of company Federal Bureau of Investigation, U. S. Department of Justice

(Corporation, partnership, individual—if self-employed, so state)

Address at which
registrant is employed1836 Raymond-Commerce Building

(Location of plant, office, or division where registrant works)

Newark

(City)

New Jersey

(State)

Description of the activities of this establishment See attachment.

Social Security Industrial Code

(If not known, call local U. S. E. S. office)

Name of registrant CALVIN ROYD HOWARDSelective Service Order No. 4571Date of birth August 11, 1916Local Board 20

(Number)

(County)

Washington, D. C.

(City)

(State)

Title of present job Special Agent

(State whether journeyman, apprentice, helper, certificated, licensed, professional engineer, etc.)

Describe duties actually performed See attachment.

(Be specific—include name of machine or machine tool, process, materials, etc.)

Date employed December 4, 1939Date entered present job December 4, 1939Average ~~yearly~~ ^{annual} rate of pay \$6144.60Average hours worked per week 40

Prior work experience

Educational background LL.B from University of Texas, Austin, Texas.

(Fill out if necessary to establish employee's qualifications for a particular job)

J. Edgar Hoover

(Name)

July 19, 1946

(Date)

Director

(Official position)

FBI Headquarters, U. S. Department of Justice Building, Washington, D. C.

Employer: Leave this section blank. *Certifying Agency:* Complete this section only if request is certified.

CERTIFYING AGENCY

(Name of agency authorized to certify)

(Agency code No.)

certified on _____ for a period of _____

(Date)

(Not to exceed 6 months)

Authorized Government Request Stamp must be entered
here for Federal Government Employees only

GOVERNMENT REQUEST

U. S. DEPARTMENT OF JUSTICE

F.B.I. REGIONAL AGENCY COMMITTEE

U. S. DEPARTMENT OF JUSTICE BUILDING

WASHINGTON, D. C.

7/19/46

Clyde A. Tolson, Chairman

**LOCAL BOARD REPORT TO
DIRECTOR OF SELECTIVE SERVICE**

(LOCAL BOARD DATE STAMP WITH CODE)

This registrant has been classified in

Class _____ until _____

(Member or clerk of local board)

DUPLICATE

c9 16-38026-1

ANNUAL

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL:
REGULAR (XX) SPECIAL { }
PROBATIONAL or TRIAL PERIOD { }

As of March 31, 1946 based on performance during period from April 1, 1945 to March 31, 1946

CALVIN B. HOWARD

(Name of employee)

SPECIAL AGENT, CAF 12

(Title of position, service, and grade)

FEDERAL BUREAU OF INVESTIGATION, NEWARK FIELD DIVISION

(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	CHECK ONE: Administrative, supervisory, or planning ----- <input type="checkbox"/> All others ----- <input checked="" type="checkbox"/>
---------------------------------	---	---

- (1) Maintenance of equipment, tools, instruments.
----- (2) Mechanical skill.
+ (3) Skill in the application of techniques and procedures.
----- (4) Presentability of work (appropriateness of arrangement and appearance of work).
+ (5) Attention to broad phases of assignments.
+ (6) Attention to pertinent detail.
----- (7) Accuracy of operations.
+ (8) Accuracy of final results.
+ (9) Accuracy of judgments or decisions.
+ (10) Effectiveness in presenting ideas or facts.
+ (11) Industry.
+ (12) Rate of progress on or completion of assignments.
+ (13) Amount of acceptable work produced. (Is mark based on production records? no)
+ (14) Ability to organize his work.
+ (15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
+ (17) Initiative.
+ (18) Resourcefulness.
+ (19) Dependability.
+ (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
----- (22) Effectiveness in adapting the work program to broader or related programs.
----- (23) Effectiveness in devising procedures.
----- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
----- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
----- (26) Effectiveness in instructing, training, and developing subordinates in the work.
----- (27) Effectiveness in promoting high working morale.
----- (28) Effectiveness in determining space, personnel, and equipment needs.
----- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
----- (30) Ability to make decisions.
----- (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- ✓ (A) Ability to direct and lead a group of Agents on raids and dangerous assignments.
✓ (B) Capability for additional responsibility.
----- (C) -----

STANDARD

Deviations must be explained on reverse side of this form

Adjective rating

eg
Plus marks on all underlined elements, and no minus marks -----
Plus marks on at least half of the underlined elements, and no minus marks -----
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks -----
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks -----
Minus marks on at least half of the underlined elements -----

Adjective rating
Excellent
Very good
Good
Fair
Unsatisfactory

Rating official Excellent
8 APR 7 1946
Reviewing official -----

Rated by W. C. McKee, Special Agent in Charge, March 25, 1946
(Signature of rating official) (Title) (Date)

Reviewed by W. C. McKee, Federal Bureau of Investigation
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee ----- (Date) Report to employee ----- (Adjective rating)

CALVIN B. HOWARD
SPECIAL AGENT

This man makes a very good appearance, dresses neatly and conservatively, is mature and has a substantial personality. He is above average in force, aggressiveness, resourcefulness and initiative. He has a very good degree of pride in performance, turns out an excellent job and is thoroughly dependable.

Stenographers rate him 2.0 in ability to dictate by the numerical system. He is an excellent automobile driver. He is a creditable witness. His ability to use firearms is above average and his temperamental make-up is such that he is entirely suited for use on dangerous assignments. He has handled physical surveillances capably. He is able to use a typewriter by means of the touch system at a moderate rate of speed. He has no ability in shorthand. His reports are well written, well planned, concise and of above-average make-up. He handles both police and business contacts effectively. This man is of above average investigative ability. He has displayed resourcefulness and a full ability to plan and put investigations into motion. He accepts responsibility rather fully. He is physically fit and capable of undertaking strenuous assignments.

During the pertinent period he was a Resident Agent at Madison, Wisconsin until June 1, 1945 where he had assignments of a varied nature, both in the general criminal and national defense field. Since assignment here he has had assignments mainly in the security field, however, he handled some work on the Theft from Interstate Shipment cases tyled "Erdin" and, recently, participated in a Theft from Interstate Shipment case involving a surveillance incident to the hijacking of a truck. His services have been used in a substitute supervisory capacity on the desk covering security investigations and during the pertinent period he has so served for approximately four months. He has handled these duties, including participation in administrative spot-checks and inspections, in an excellent fashion. He has demonstrated good judgment and ability to make both quick and logical decisions. He is a qualified speaker and during this period has filled some ten speaking commitments. He has not served on a technical surveillance during the period of this report.

I am of the opinion that he possesses above average supervisory and administrative ability.

I have read this report:

CSH

COPY:ALB

TO MR. GLEGG DATE 3/3/46
FROM J. S. ROGERS
SUBJECT COUNSELORS FOR THIRTY-SECOND SESSION - FBI NATIONAL ACADEMY

I am submitting my recommendations as to the counselors for the Thirty-second Session of the FBI National Academy which will begin on April 8, 1946.

For the experienced Counselor:

- (1) Morris A. Ruebright. Ruebright is thirty-five, married and has no children. He has been assigned to Memphis for four and one-half years. He is in Grade 12 and has an Excellent rating. Ruebright was a counselor in the 26th Session of the Academy from January through April, 1945. He did an excellent job. He is very conscientious and should be able to give another excellent performance. His file does not indicate any reason why he could not be brought in as a counselor.
- (2) Kelly Deaderick. Deaderick entered on duty as an Agent on July 25, 1927. He is in Grade 12 and is assigned to Portland, his office of assignment. He was a counselor of the Tenth Session. His last efficiency rating was Excellent, and the Agent in Charge stated he made a very good personal appearance, had initiative, force and resourcefulness, he gets along well with law enforcement officers and he accepted responsibility. During the inspection of the Portland Office of November, 1944 and April, 1945 by Inspector Harbo, he rated this man as Excellent. There is nothing in his file to indicate that he is not available for such an assignment at this time.

For the inexperienced counselor;

- (1) James E. McArdle. McArdle entered on duty on June 8, 1942. He is presently in Grade 11 and is assigned to the Chicago Office. His home is in Wisconsin and his preference is Milwaukee. This Agent was recommended by SAC McGowan as being possessed of sufficient latent qualifications justifying his consideration at some future date for the position of Special Agent in Charge. He makes an excellent personal appearance, has a very pleasant type of personality and is considered a very good mixer. He has been assigned to the Communist Squad in Chicago and has been utilized on technical and physical surveillances. All of his work in the field has been considered as excellent. Mr. Hince interviewed this man when he was in In-Service recently and was very favorably impressed with him. Mr. Hince thought he was outstanding. His file reflects nothing which would prevent his being utilized as a counselor. A child was born to this Agent and his wife on December 31.
- (2) Calvin B. Howard. Howard entered on duty as an Agent on December 4, 1939. He was assigned as Resident Agent at Madison, Wisconsin for four years and has been in Newark for eight months. He makes an excellent appearance, has a very likeable personality and is considered to be a good man on police contacts. He did an outstanding job as Resident Agent at Madison in obtaining police cooperation and in building up the law enforcement conferences in his territory. He is an approved Bureau speaker. He was rated as Excellent when he left Milwaukee and the first report from Mr. McKee is highly satisfactory. He has been serving as a substitute supervisor in Newark Office.

JSR:DJB

DICTATION ABILITY OF SPECIAL AGENTS, Cont'd.

<u>Name</u>	<u>Rating</u>
CHARLES F. GARRETT	2.3
DAVID W. GORDON	1.9
RAYMOND J. GORHAM	2.4
[REDACTED]	1.7
ROBERT J. GRIFFITH	2.8
JOSEPH A. HAGGERTY	3.0
CARLTON M. HANSEN	3.5
RICHARD A. HARRISON	1.6
ARTHUR V. HART	3.1
GEORGE HARTLEY	1.8
[REDACTED]	1.5
ARTHUR F. HODGENS	1.9
CALVIN B. HOWARD	2.0
GERHARD P. HUNDT	2.2
RICHARD F. IRVING	2.0
[REDACTED]	1.5
OLIN E. JESSUP	2.4
CHAD A. JOHN	1.3
EMANUEL R. JOHNSON	2.1
ALFRED R. JONES	2.9
MILTON R. KAACK	1.2
JOHN FRANCIS KELLY	2.4
[REDACTED]	2.8
ORIAN R. KENNEDY	2.5
EDWARD C. KENNELLY	2.5
CHARLES E. KLEINKAUF	2.2
STIG A. LARSON	2.1
[REDACTED]	2.0
JOHN R. LYONS	2.5
GERALD W. MANHOLD	2.0
[REDACTED]	1.0
FRANCIS X. MCBRIDE	1.9
[REDACTED]	2.6
[REDACTED]	2.4
[REDACTED]	2.7
HUGH B. MCCOANEY	1.6
OSCAR E. MCCOANEY	1.8
[REDACTED]	1.9
[REDACTED]	1.9
DONALD J. MCNERNEY	2.5
BURTON H. MICHAEL	1.9
[REDACTED]	2.9
JAMES M. MINEHAN	2.3
ORVILLE E. MOLMEN	2.1
JAMES F. MULLEN	2.0
[REDACTED]	2.3

b6
 b7C

CLASSIFICATION ADVISORY

App. Not Req.



LOCAL BOARD NO. --
District of Columbia 004

AUG 13 1946 029

1202 Monroe St., N. E.
Washington, D. C.
(Local Board Date Stamp With Code)

8-13-46

(Date of mailing of Notice of Classification to Registrant)

You are advised that—

Calvin
(First name)

Boyd
(Middle name)

Howard
(Last name)

Order No. 4571 has been classified in Class 1-A

until
(Insert date for Class II-A and II-B only)

by ☒ Local Board.

☐ Board of Appeal (by vote of _____ to _____).

☐ President.

DSS Form 59
(Revised 12-10-43)

(See other side)

(Member or clerk of local board)

16-37583-2

Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

- (1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.
- (2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.

REC'D
PERSONNEL UNIT
AUG 15 8 45 AM '46
FBI
U.S. DEPT. OF JUSTICE

August 12, 1946

~~CONFIDENTIAL~~

DECLASSIFICATION AUTHORITY DERIVED FROM:
FBI AUTOMATIC DECLASSIFICATION GUIDE
DATE 03-02-2012

SAC, Newark:

RE: CALVIN B. HOWARD
SPECIAL AGENT

Dear Sir:

The above-named Special Agent attended an In-Service
training course at the Seat of Government from July 29 to
August 9, 1946.
He attained the following grades:

Notebook	Very Good
Examination	93
Hip Shooting	100
Practical Pistol Course	95
Shotgun (Skeet Course)	11/25
.30 Rifle	93
Machine Gun	100

The firearms grades should be entered on the individual
field firearms training record card.

Very truly yours,

J. E. Hoover

John Edgar Hoover
Director

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Hendon
Mr. Pennington
Mr. Quinn
Mr. Nease
Miss Gandy

HLS:dcs
KAMXMAN

cc: SA Calvin B. Howard
Newark

07-NOT RECORDED '3

SAC, NEWARK

August 19, 1946

DIRECTOR, FBI

SPECIAL AGENT CALVIN B. HOWARD
ADMINISTRATIVE FIREARMS TRAINING

This is to advise that Special Agent Calvin B. Howard was afforded administrative firearms training at Quantico, Virginia, from August 10, 1946, to August 15, 1946, and is now a qualified administrative firearms instructor.

In this capacity, Agent Howard is authorized to assist in field office firearms training.

HLS:dcs

cc: Movement Section *hls*

67- *116*
Searched _____
Numbered _____
INDEXED _____
3 AUG 26 1946
FEDERAL BUREAU OF INVESTIGATION

hls

Mr. Tolson	_____
Mr. E. A. Tamm	_____
Mr. Clegg	_____
Mr. Glavin	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Carson	_____
Mr. Egan	_____
Mr. Gurnea	_____
Mr. Harbo	_____
Mr. Hendon	_____
Mr. Pennington	_____
Mr. Quinn Tamm	_____
Mr. Nease	_____
Miss Gandy	_____

August 26, 1946

PERSONAL AND CONFIDENTIAL

Mr. Calvin B. Howard
Federal Bureau of Investigation
1836 Raymond-Commerce Building
Newark 2, New Jersey

Dear Mr. Howard:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Quantico, Virginia, on August 2, 1946.

This report reflects that you have no physical defects.

The Board of Examining Physicians of the United States Naval Hospital reports that you are capable of performing strenuous physical exertion and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

Sincerely yours,

J. E. Hoover

John Edgar Hoover
Director

CC: SAC-Newark

67-1111 RECORDED 5

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Coffey _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Hendon _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

NPC:lih

MAILED 13

new

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

NAME Calvin B. Howard AGE 29 YEARS, 11 MONTHS
NATIVITY (state of birth) Texas MARRIED, SINGLE, WIDOWED: m NUMBER OF CHILDREN 0
FAMILY HISTORY Father age 61; mother deceased age 32, pneumonia

HISTORY OF ILLNESS OR INJURY child hood diseases

HEAD AND FACE n

EYES: PUPILS (size, shape, reaction to light and distance, etc.) n

DISTANT VISION RT. 20/ 20, corrected to 20/

LT. 20/ 20, corrected to 20/

COLOR PERCEPTION n

(state edition of Stilling's plates or Lamps used)

DISEASE OR ANATOMICAL DEFECTS n

EARS: HEARING RT. WHISPERED VOICE 15/15' CONVERSATIONAL SPEECH /15'

LT. WHISPERED VOICE 15/15' CONVERSATIONAL SPEECH /15'

DISEASE OR DEFECTS n

NOSE n

(Disease or anatomical defect, obstruction, etc. State degree)

SINUSES n

TONGUE, PALATE, PHARYNX, LARYNX, TONSILS normal, tonsils removed

TEETH AND GUMS (disease or anatomical defect) as charted

MISSING TEETH 1, 16, 17, 32

NONVITAL TEETH #8

PERIAPICAL DISEASE n

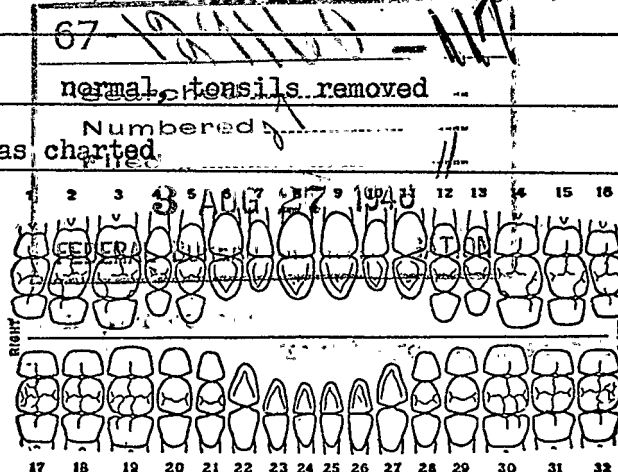
MARKED MALOCCLUSION n

PYORRHEA ALVEOLARIS n

TEETH REPLACED BY BRIDGES n

DENTURES n

REMARKS



M. E. Simonson

(Signature of Dental Officer)

GENERAL BUILD AND APPEARANCE good

TEMPERATURE 69 1/2 CHEST AT EXPIRATION 38

HEIGHT 69 1/2 CHEST AT INSPIRATION 41

WEIGHT 187 CIRCUMFERENCE OF ABDOMEN AT UMBILICUS 35

RECENT GAIN OR LOSS, AMOUNT AND CAUSE n

SKIN, HAIR, AND GLANDS n

NECK (abnormalities, thyroid gland, trachea, larynx) n

SPINE AND EXTREMITIES (bones, joints, muscles, feet) scar from the removal of a benign of the rt. upper humerus atrophy of thumb adduction rt. hand

THORAX (size, shape, movement, rib cage, mediastinum) n
RESPIRATORY SYSTEM, BRONCHI, LUNGS, PLEURA, ETC. n

CARDIO-VASCULAR SYSTEM n
HEART (note all signs of cardiac involvement) _____

PULSE: BEFORE EXERCISE 80 BLOOD PRESSURE: SYSTOLIC 108
AFTER EXERCISE 100 DIASTOLIC 68
THREE MINUTES AFTER _____
CONDITION OF ARTERIES _____ CHARACTER OF PULSE good
CONDITION OF VEINS n HEMORRHOIDS n

n
ABDOMEN AND PELVIS (condition of wall, scars, herniae, abnormality of viscera) n

GENITO-URINARY SYSTEM n
URINALYSIS: SP. GR. 1.032 ALB. n SUGAR n MICROSCOPICAL n
VENEREAL DISEASE denied

NERVOUS SYSTEM n
(organic or functional disorders)
ROMBERG n INCOORDINATION (gait, speech) n
REFLEXES, SUPERFICIAL n DEEP (knee, ankle, elbow) n TREMORS sl.
SEROLOGICAL TESTS n BLOOD TYPE _____
ABNORMAL PSYCHE (neurasthenia, psychasthenia, depression, instability, worries) _____

SMALLPOX VACCINATION: DATE OF LAST VACCINATION none recently
TYPHOID PROPHYLAXIS: NUMBER OF COURSES _____
DATE OF LAST COURSE _____
REMARKS ON ABNORMALITIES NOT OTHERWISE NOTED OR SUFFICIENTLY DESCRIBED ABOVE _____

SUMMARY OF DEFECTS Scar on rt. arm & atrophy of thenor muscler incident to removal of a benign bone tumor

CAPABLE OF PERFORMING DUTIES INVOLVING full PHYSICAL EXERTION

IS THIS INDIVIDUAL PHYSICALLY FIT TO PARTICIPATE IN RAIDS AND APPREHENSION OF CRIMINALS WHICH MIGHT ENTAIL THE PRACTICAL USE OF FIREARMS yes (yes or no)
(when no is given state cause) _____

FINDINGS, RECOMMENDATIONS AND REMARKS (as per boards, when necessary) _____

S. D. Sulliff

DATE OF EXAMINATION 8-2-46

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: August 22, 1946

FROM : S. K. McKEE, SAC, NEWARK

SUBJECT: CALVIN B. HOWARD
SPECIAL AGENT

This is to advise that the above-named Agent has been informed by Local Board #20, 1202 Monroe Street, Washington, D. C. that he has been placed in a 4A classification as of August 13, 1946.

SKM:dmc

67-

1 SEP 4
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

DEPARTMENT OF JUSTICE
WASHINGTON 25, D. C.
September 10, 1946

Prepared by *[Signature]*
Checked by *[Signature]*
Filed by *[Signature]*

13440

Name: **MR. CALVIN E. HOWARD**
MR. CALVIN E. HOWARD

Nature Of Action: **PERIODIC PAY INCREASE**

Effective: **October 6, 1946**

NO. **FBI 13440**

CIVIL SERVICE OR
OTHER LEGAL AUTHORITY

	FROM	TO
Position	Special Agent	
Grade	CAP 12	CAP 12
Salary	\$5144.60	\$5384
Bureau or Division		
Headquarters		
Appropriations	ADM, FBI, NATL. DEF.	
Departmental Or Field	<input type="checkbox"/> DEPT. <input checked="" type="checkbox"/> FIELD	<input type="checkbox"/> DEPT. <input checked="" type="checkbox"/> FIELD

NATURE OF POSITION

a NEW

P. C. No.

b ADDITIONAL IDENTICAL

P. C. No.

c VICE

P. C. No.

REMARKS: Promoted under Auto. Prom. Bill, Public Law 720 as amended 6-30-45. Promoted under Auto. Prom. Bill, Public Law 720 from \$4600 to \$5200, CAP 12, eff. 4-1-45. BSL to \$5380, CAP 12, eff. 7-1-45. BSL to \$5144.60, CAP 12, eff. 7-1-45.

DATE OF OATH

DATE OF BIRTH

SEP 13 1946
[Signature]

NOT RECORDED

[Signature]

September 10, 1946

Mr. Calvin S. Howard
Federal Bureau of Investigation
Newark, New Jersey

Dear Mr. Howard:

In connection with the Uniform Promotion Act, I am indeed pleased to advise you that you have been recommended for promotion from \$6144.00 per annum to \$6504 per annum in Grade GAF 12, effective October 6, 1946.

Sincerely yours,

John Edgar Hoover
Director

RECORDED

67-121160-119

Searched
Numbered
66	
1 SEP 11 1946	
FEDERAL BUREAU OF INVESTIGATION	U.S. DEPARTMENT OF JUSTICE

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Hendon _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

cc: SAC, Newark
CCO, Selective Service
Movement Section
Mr. J. E. Edwards-ECG, 12/4/39

JW:bas

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. E. A. Tamm *EAT*

FROM : A. Rosen *AR*

SUBJECT: SPECIAL AGENT CALVIN B. HOWARD
AS BUREAU SUPERVISOR

DATE: 9-27-46

We have a request in for two supervisors for the CIG Desk, which has been approved by the Director. In view of the urgent necessity for obtaining assistance on this desk immediately, it is recommended that the attached file be given consideration relating to Special Agent Howard, who appears eminently qualified for the position.

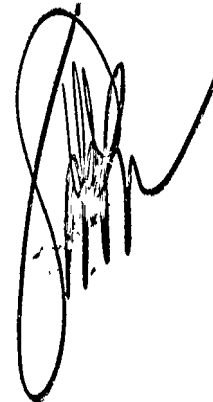
Attachment

AR:VH

Searched

Number

By



FEDERAL BUREAU OF INVESTIGATION

Room 5744

9-28 1946

TO: _____ Director
_____ Mr. Edward Tamm
_____ Mr. Clegg
_____ Mr. Glavin
_____ Mr. Ladd
☒ _____ Mr. Nichols
_____ Mr. Rosen
_____ Mr. Tracy
_____ Mr. Harbo
_____ Mr. Hendon
_____ Mr. Jones
_____ Mr. Nease
_____ Miss Gandy
_____ Personnel Files Section
_____ Records Section
_____ Mrs. Skillman

See Me For Appropriate Action

Send File Note and Return

*I wish there was
some thing
in how in view of
fact he is CP Suprem,
of Newark since March.*

[Signature]
Clyde Tolson

CALVIN B. HOWARD

Position: Special Agent

Entered on Duty: December 4, 1939

Salary: CAF 12 \$6144.60

Offices of Preference: (1) Houston (2) Dallas (3) San Antonio

Agent's Examination: 100

SAC McKEE

This man makes a good appearance, dresses well, has a mature, substantial personal makeup. He is above average in all respects. He is a seasoned and experienced agent, and is capable of handling any type of investigation. Since the forepart of 1946 he has been serving as a field supervisor and has done a very effective job. He is most dependable and loyal. He likes his work. He is a good speaker and has handled a considerable number of outside commitments for the office. He was recently qualified as a firearms instructor; however, his services in this regard have not been utilized as yet. I regard him as ASAC material. He is in good physical condition, active, and can handle dangerous assignments.

INSPECTOR GURNEA

Howard has a warm, friendly personality and presents a very good appearance. He is clean-cut, makes a businesslike approach, and conducts a very satisfactory interview. He has exhibited enthusiasm toward his work and has made a very satisfactory supervisor in Newark. Howard is married but has no children. He states he is willing to serve anywhere the Bureau may need his services. His loyalty was exhibited when he willingly let his transfer to his home be cancelled in view of the need for him in the Newark Office. I feel that Howard has supervisory and administrative ability. It is recommended he be considered for the position of Assistant Agent in Charge.

Inspection Report

Newark Office

Inspector Gurnea

Date of Interview: September 19, 1946

Interviewed by: Inspector Gurnea

9 OCT 24 1946
RECEIVED

AFFIDAVIT

STRIKING AGAINST THE FEDERAL GOVERNMENT

Dept. of Justice
(Dept. or Estab.)

F. B. I.
(Bureau or Office)

Newark, N. J.
(Place of Employment)

I, Calvin B. Howard, do hereby swear (or affirm) that I am not engaged in any strike against the Government of the United States and that I will not so engage while an employee of the Government of the United States; that I am not a member of an organization of Government employees that asserts the right to strike against the Government of the United States, and that I will not while a Government employee become a member of such an organization.

Calvin B. Howard
(Signature of employee or appointee)

Subscribed and sworn to before me this 22nd day of July, 19 46
at Newark, State of New Jersey.

Mary M. Kerlin
(Signature of Officer)

Clerk, Designated under Act of June 6, 1939

(Title)

☐ SEAL

(Not needed where none available)

NOTE: Any officer or employee of a department or establishment who is designated in writing by the head thereof to administer oaths in connection with employment as required by law is authorized to administer the affidavit required incidental to the foregoing and such affidavit must be administered without charge or fee and has the same force and effect as affidavits administered by officers having seals.

STATUTORY PENALTY CLAUSE: "Any person who engages in a strike against the Government of the United States, or who is a member of an organization of Government employees that asserts the right to strike against the Government of the United States ***and accepts employment the salary or wages for which are paid from any appropriation contained in this Act shall be guilty of a felony and, upon conviction, shall be fined not more than \$1,000 or imprisoned for not more than one year, or both: Provided further, that the above penalty clause shall be in addition to, and not in substitution for, any other provision of existing law."

0

FILED
JAN 23 1947
WRG
PER _____

DEPARTMENT OF JUSTICE

WASHINGTON 25, D. C.

July 2, 1946.

CIRCULAR NO. 3959

TO ALL EMPLOYEES:

Subject: Affidavit regarding membership in organizations which assert the right to strike against the Government.

Appropriation bills for the fiscal year 1947 provide that no part of the appropriation shall be used to pay the salary or wages of any person who engages in a strike against the Government of the United States or who is a member of an organization of Government employees that asserts the right to strike against the Government of the United States. It is provided that for the purpose of this legislation an affidavit shall be considered prima facie evidence that the person making the affidavit has not contrary to the provisions of this law engaged in a strike against the Government of the United States and is not a member of an organization of Government employees that asserts the right to strike against the Government of the United States.

All employees must execute the affidavit on the other side of this circular. When you have signed the affidavit it should be returned promptly to your immediate supervisor who will forward it through regular channels (for noting against payroll records) to the Administrative Assistant to the Attorney General.

Certifying Officers shall not release salary checks until this affidavit has been prepared and forwarded.



S. A. ANDRETTA
Administrative Assistant
to the Attorney General

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. CLEGG *EW*
 FROM : E. P. MORGAN *✓*
 SUBJECT: RE: SA CALVIN B. HOWARD
 SUPERVISOR, NEWARK OFFICE

DATE: 2/27/47

While recently in the Newark Office I had occasion to talk several times with Special Agent C. B. Howard who supervises security work in the Newark Office. Howard impressed me greatly and is believed to be well above average with splendid possibilities.

Howard looks good, handles personnel well, and has a good clear thinking logical mind. He knows why things are being done; he reasons logically; and his thinking is not cluttered up with a great deal of extraneous confusing details. He is able to define clearly the objectives of investigations and to outline a program of action designed to effect their accomplishment.

The Communist work supervised by this man in Newark was found to be in exceptionally fine shape. I believe he should be borne in mind for advancement and should be afforded inspection training at an early opportunity.

Messrs. J. A. Carlson, J. P. Coyne, and E. L. Boyle, who accompanied me on the survey at the Newark Office, were likewise very favorably impressed with Howard.

Handwritten initials: J. A. Carlson, J. P. Coyne, E. L. Boyle

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Coffey	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Hendon	
Mr. Pennington	
Mr. Quinn Tamm	
Tele. Room	
Mr. Nease	
Miss Beahm	
Miss Gandy	

EFM:PRJ

Handwritten notes:
 we have been
 hearing in mind for
 a permanent job at
 SOG and such a transfer
 was once cancelled. *Heard*
 can be spread at Newark
 after recent changes
 in a SAC, etc. he
 will again be
 considered.
EW 3-4

Handwritten: 139160-121
Stamp: MAR 7 1947
Signature: [illegible]

copy whq

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE
1836 Raymond-Commerce Building
Newark 2, New Jersey

DECLASSIFICATION AUTHORITY DERIVED FROM:
FBI AUTOMATIC DECLASSIFICATION GUIDE
DATE 03-02-2012

March 15, 1947

~~CONFIDENTIAL~~

DIRECTOR, FBI

Re: POLICE INSTRUCTORS' SCHOOL

Dear Sir:

Responsive to your letter of March 13, 1947 requesting recommendations with respect to three Special Agents of this office for attendance at a future Training School for Police Instructors at the Seat of Government, I wish to recommend the following men:

CALVIN B. HOWARD

WILLIAM H. MC LAUGHLIN

JAMES M. MINAHAN.

Very truly yours,

S.K. MC KEE.
SAC

SKM:HTM

APR 5 1947

0
CALVIN B. HOWARD,
SPECIAL AGENT

This man makes a very good appearance, dresses in taste and has a very substantial personality. The degree of force and aggressiveness which he affords his work is definitely above average. He has displayed initiative, resourcefulness and dependability in the over-all handling of his duties.

Stenographers rate him 1.5 by the numerical system in ability to dictate. He is an excellent automobile driver. He is entirely capable of representing the Bureau in a very proper fashion as a witness. He uses Bureau firearms with above-average ability, is sound emotionally, active physically and I would select him for use on a dangerous assignment. He has successfully served on physical surveillances both in security and criminal investigations. He can use a typewriter by the touch system at a moderate rate of speed but he can not use shorthand. His paper work is excellent. I have noted that he is most effective in law enforcement and business contacts. He has displayed investigative ability of an above-average caliber. His ability to organize and carry on investigations is excellent and he accepts responsibility in a very full degree.

During the period of this report he has served as Field Supervisor in respect to investigations of a security or national defense character. He has definitely demonstrated both supervisory and administrative capacity. I have found him to be most dependable. He has exhibited a keen interest. I am of the opinion he is very suitable material for advancement in the service of the Bureau. This man is a qualified firearms instructor and has served capably in this respect in connection with firearms training programs of the Newark Office. In addition, he is a qualified Bureau speaker and has handled a considerable number of speaking commitments in a most capable manner. Numerous commendatory communications have been received from groups before which he has appeared as a speaker.

I have read this report:

CBH

6 1271-122
5 APR 25 1947

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL:
REGULAR (XX) SPECIAL ()
PROBATIONAL ()

SPECIAL AGENT. CAF 12

(Title of position, service, and grade)

(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.	CHECK ONE:
✓ if adequate	2. Underline the elements which are especially important in the position.	Administrative, supervisory, or planning-----
- if weak	3. Rate only on elements pertinent to the position.	<input checked="" type="checkbox"/>
+	a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions.	All others-----
if outstanding	b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	<input type="checkbox"/>

- + (21) Effectiveness in planning broad programs.
- + (22) Effectiveness in adapting the work program to broader or related programs.
- + (23) Effectiveness in devising procedures.
- + (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- + (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- + (26) Effectiveness in instructing, training, and developing subordinates in the work.
- + (27) Effectiveness in promoting high working morale.
- + (28) Effectiveness in determining space, personnel, and equipment needs.
- + (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- + (30) Ability to make decisions.
- + (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- ✓(A) Ability to direct and lead a group
of Agents on raids and dangerous
✓(B) assignments.
responsibility.
(C)

STANDARD		Adjective Rating
Deviations must be explained on reverse side of this form		
Plus marks on all underlined elements, and check marks or better on all other elements rated_____	Excellent	Rating official.. <u>Excellent</u>
Check marks or better on all elements rated, and plus marks on at least half of the underlined elements_____	Very Good	Reviewing official.. _____
Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance_____	Good	
Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance_____	Fair	
Minus marks on at least half of the underlined elements_____	Unsatisfactory	
Rated by <u>S. K. McKee</u> , Special Agent in Charge		April 5, 1947
(Signature of rating official)		(Date)
Reviewed by _____		(Date)
(Signature of reviewing official)		(Date)
Rating approved by efficiency rating committee _____		Report to employee _____
(Date)		(Adjective rating)

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON ✓

DATE: 5/29/47

FROM : J. P. MOHR ✓

SUBJECT: SUPERVISORY REPLACEMENT
SECURITY DIVISION

Mr. Tolson	✓
Mr. E. A. Tamm	
Mr. Clegg	✓
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Harbo	
Mr. Mohr	
Mr. Pennington	
Mr. Quinn Tamm	
Tele. Room	
Mr. Nease	
Miss Holmes	
Miss Gandy	

(14) It is recommended that Special Agent Calvin B. Howard of the Newark Division be transferred to the Security Division as a replacement for Special Agent Supervisor R. G. Aulenbacher who has been transferred to the Louisville Division. Supervisor Aulenbacher is assigned to the desk handling Frauds Against the Government and the criminal aspects of the Renegotiation Act and Contract Settlement Act.

Howard entered on duty as a Special Agent on December 4, 1939 and is presently in Grade CAF 12, \$6384 per annum. He has been assigned to the Newark Division since June 3, 1945. He is 30 years old, married, has no children, comes from Houston, Texas and has an LL.B. Degree from the University of Texas. His offices of preference are Houston, Dallas and San Antonio.

There is attached a brief of his file; however, he has a very satisfactory record and was rated Excellent on his March 31, 1947 annual efficiency rating by SAC McKee who stated that he makes a very good appearance, had a very substantial personality and displayed initiative, resourcefulness and dependability in the over-all handling of his duties. He served as a Field Supervisor in respect to investigations of a security and national defense character and has demonstrated both supervisory and administrative ability. SAC McKee has also advised that he is planning a consolidation of two of his desks in the Newark Division and that at this time he can release Howard.

RECOMMENDATION

It is recommended that Special Agent Howard be transferred to the Seat of Government as a Supervisor to replace R. G. Aulenbacher of the Security Division.

RECORDED

67-127460-123

6 JUN 3 1947

FEDERAL BUREAU OF INVESTIGATION

JPM:DW

5/29
✓
J. P. Mohr
6-2-47
JPM

5/29
✓
J. P. Mohr

Newark, New Jersey

May 22, 1947

PERSONAL AND CONFIDENTIAL

Director, FBI

RE: PERSONNEL

In SAC Letter #51, Series 1947, under date of April 26, 1947 the Bureau instructed that advice be submitted regarding Special Agent personnel who might be considered on a long range basis for development as Special Agents in Charge. I am setting forth herein advice concerning three men presently attached to the Newark Office whom I feel the Bureau may desire to consider in this connection. These men are being listed in the order in which I feel they should receive consideration:

CALVIN E. HOWARD

Agent Howard entered on duty in the service of the Bureau on December 4, 1939 and Newark is his fifth office of assignment. He has been assigned here since June 1945 and since the Spring of 1946 has been serving as a Field Supervisor on a desk handling national defense investigations and more particularly Internal Security and Security Matter cases. He is thirty years of age, married and has no children. He is a qualified firearms instructor and an approved speaker. He has functioned in a very capable manner in both of these respects. He has a very good degree of maturity about him, is of definitely above-average force and aggressiveness, handles his work with good analytical ability and is most resourceful, dependable and loyal. I believe that he is very good material for consideration under this program. Aside from the necessity of replacing him here in connection with his present assignment, I see no reason why he should not be available for assignment either at the Seat of Government or elsewhere in the field service. I do wish to point out that he has been doing a most effective job in his present assignment and that he would be difficult but not impossible to replace.

RICHARD A. HARRISON

This man entered Bureau service as an Agent in June 1942 and has since been assigned to three Field Offices. He has been assigned to the Newark Office since October 1944 and since January 1946 he has been serving as a Field Supervisor at Newark on a desk to which are assigned Selective Service, Deserter and Atomic Energy Act Employee and Applicant investigations. He is thirty-two years of age, married and has two children. He is an approved firearms instructor and speaker and he has functioned in a very satisfactory fashion in both regards. He has a good degree of maturity about him. He is above average in force and aggressiveness. He accepts a very full

Letter to Director
PERSONAL AND CONFIDENTIAL

Newark, New Jersey
May 22, 1947

degree of responsibility, has handled himself in an above-average fashion as a supervisor and is respected by other employees. I have been very well pleased with the manner in which he has handled his assignments and with his acceptance of responsibility. I do not know of any reason, aside from normal difficulties in securing living quarters, as to why he could not be considered for transfer at this time either to the Seat of Government or elsewhere in the field service.

EARL E. RILEY

This man entered Bureau service as an Agent in January 1942 and Newark is his fourth office of assignment. He has been assigned here since March 1945. He is thirty years of age, married and has one child. He has demonstrated ability in a definitely above-average degree and I have been particularly impressed by his ability to analyze investigative situations. Although somewhat quiet in personal make-up, it is my observation that he is above-average in aggressiveness. He is essentially a thinker. He has served from time to time as an alternate supervisor and has demonstrated that he possesses both supervisory and administrative ability in an above-average quantity. I do not regard this man as a "world beater" but he does impress me as being very solid, of definite ability and good material for consideration under this program. I do not know of any reason why he would not be available at this time for transfer either to the Seat of Government or elsewhere aside from normal difficulties in obtaining necessary housing.

Very truly yours,

SEM:dac

S. K. McKEE,
SAC

0
CALVIN B. HOWARD,
SPECIAL AGENT

This man is under transfer to the Seat of Government and this is a departure efficiency report.

over 1/10

During the reporting period he has continued to serve as a Field Supervisor on a desk to which have been assigned investigations of the National Defense type and principally Communist matters. Comments as contained in the annual rating dated April 5, 1947 continue to apply. He possesses very good maturity, is definitely above average in force, aggressiveness, interest and loyalty. He has demonstrated that he possesses very good analytical ability. I have been very pleased with the handling he has afforded his assignments and I feel that he holds good promise for development.

I have read this report:

CW

11 JUL 1 1947
RECORDED

129100-124

5
27
JUL 20 1947
OFFICE
JUL 20 1947

(21)

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL:
REGULAR () SPECIAL (XX)
PROBATIONAL or TRIAL PERIOD ()

As of June 21, 1947 based on performance during period from April 1, 1947 to June 21, 1947

CALVIN B. HOWARD

(Name of employee)

SPECIAL AGENT, CAF 12

(Title of position, service, and grade)

FEDERAL BUREAU OF INVESTIGATION, NEWARK OFFICE

(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE ✓ if adequate - if weak + if outstanding	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	CHECK ONE: Administrative, supervisory, or planning <input checked="" type="checkbox"/> All others <input type="checkbox"/>
---	---	---

- (1) Maintenance of equipment, tools, instruments.
- (2) Mechanical skill.
- (3) Skill in the application of techniques and procedures.
- (4) Presentability of work (appropriateness of arrangement and appearance of work).
- (5) Attention to broad phases of assignments.
- (6) Attention to pertinent detail.
- (7) Accuracy of operations.
- (8) Accuracy of final results.
- (9) Accuracy of judgments or decisions.
- (10) Effectiveness in presenting ideas or facts.
- (11) Industry.
- (12) Rate of progress on or completion of assignments.
- (13) Amount of acceptable work produced. (Is mark based on production records? -----)
(Yes or no)
- (14) Ability to organize his work.
- (15) Effectiveness in meeting and dealing with others.
- (16) Cooperativeness.
- (17) Initiative.
- (18) Resourcefulness.
- (19) Dependability.
- (20) Physical fitness for the work.

- (21) *Effectiveness in planning broad programs.*
- (22) *Effectiveness in adapting the work program to broader or related programs.*
- (23) *Effectiveness in devising procedures.*
- (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
- (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
- (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
- (27) *Effectiveness in promoting high working morale.*
- (28) *Effectiveness in determining space, personnel, and equipment needs.*
- (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
- (30) *Ability to make decisions.*
- (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

- (A) -----
- (B) -----
- (C) -----

STANDARD Deviations must be explained on reverse side of this form		Adjective rating
Plus marks on all underlined elements, and no minus marks	Excellent	Rating official <u>Excellent</u> Reviewing official -----
Plus marks on at least half of the underlined elements, and no minus marks	Very good	
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good	
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair	
Minus marks on at least half of the underlined elements	Unsatisfactory	

Rated by [Signature] C. E. McKEE, Special Agent in Charge June 19, 1947
(Signature of rating official) (Title) (Date)

Reviewed by _____
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee _____ Report to employee _____
(Date) (Adjective rating)

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: June 24, 1947

mk FROM : S. K. McKEE, SAC, NewarkPERSONAL AND CONFIDENTIALSUBJECT: CALVIN B. HOWARD
SPECIAL AGENT

There are transmitted herewith the following items referring to the above-named Special Agent who was recently transferred to the Bureau:

1. Personnel file
2. Leave record card and leave slips
3. Field firearms record card
4. Duplicate property record
5. Delinquent technical training

debin L.V. Sec

Enclosures

SKM:dmc

67-

REGISTERED MAIL

RETURN RECEIPT REQUESTED

9 JUL 7 1947

RECORDED

1291-1-125

7
1*Ph*

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

FROM : S. K. McKEE, SAC

SUBJECT: CALVIN B. HOWARD
SPECIAL AGENT
TECHNICAL TRAINING

DATE: June 24, 1947

This is to advise that the above-named Agent has completed his technical training for the fourth quarter of the fiscal year 1946-1947.

SKM:dmc

1-4

129/100-126
9 JUL 8 1947

HHC
HAP
35
SAC

FIELD FIREARMS TRAINING RECORD

SPECIAL AGENT CALVIN B. HOWARD

FD - 40
3-25-47

[illegible]



United States Department of Justice
Federal Bureau of Investigation



IN REPLY, PLEASE REFER TO

FILE No. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to July 15, 1947, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by ~~CHECK - MONEY ORDER~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name Address 812 Taylor N.E
Relationship wife Dated 7-8-47

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund, providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name Address 812 Taylor N.E
Relationship wife Dated 7-8-47

Very truly yours,

JUL 10 1947

Calvin B. Howard
Special Agent

b6
b7C

NOT RECORDED
9 JUL 14 1947

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. E. A. TAMM

FROM : A. ROSEN *[Handwritten signature]*

SUBJECT: SA CALVIN B. HOWARD
CAF-12, \$6384
EOD Bureau 12-4-39

DATE: 6/27/47

Mr. Tolson	_____
Mr. E. A. Tamm	_____
Mr. Clegg	_____
Mr. Glavin	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Carson	_____
Mr. Egan	_____
Mr. Gurnea	_____
Mr. Harbo	_____
Mr. Hendon	_____
Mr. Pennington	_____
Mr. Quinn Tamm	_____
Tele. Room	_____
Mr. Nease	_____
Miss Beahm	_____
Miss Gandy	_____

This is to advise that Special Agent Calvin B. Howard reported for duty in the Investigative Division on June 23, 1947, and he has been assigned to supervisory duties in the Accounting and Fraud Section.

9 JUL 21 1947
RECORDED

AR:WW

127142-127

JUL 30 1947

JUL 12 1947

[Handwritten signature]

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. E. A. TAMM

FROM : J. P. Coyne

SUBJECT: CALVIN B. HOWARD
SPECIAL AGENT

DATE: June 27, 1947

Mr. Tolson ☒

Mr. E. A. Tamm ☒

Mr. Clegg ☒

Mr. Glavin ☒

Mr. Ladd ☒

Mr. Nichols ☒

Mr. Rosen ☒

Mr. Tracy ☒

Mr. Carson ☒

Mr. Egan ☒

Mr. Gurnea ☒

Mr. Harbo ☒

Mr. Hendon ☒

Mr. Pennington ☒

Mr. Quinn Tamm ☒

Tele. Room ☒

Mr. Nease ☒

Miss Gandy ☒

This Agent was recently transferred from the Newark Field Division to the Bureau where he is presently assigned in the Fraud Section of Division 6.

He is an excellent Agent. He has had considerable experience on Communist work and was the supervisor of the Communist Desk in the Newark Office for a considerable period of time. While he was assigned in the latter capacity, I had occasion to closely review his work there and I found that he was far above average as a Communist supervisor. Consequently, I recommend that he be reassigned at this time to the Internal Security Section of the Security Division rather than to the Fraud Section since the Director has indicated that he intends to increase the staff of men assigned to Communist work and because Howard appears to be an excellent prospect for development in that field.

OK
6-27
✓ 9 JUL 21 1947

JPC:FA

6-30-47
ame/pu

This change should be
expedited
6/27

128

JUL 2 1947

Tw
JPC

DEPARTMENT OF JUSTICE
NOTICE OF LEAVE WITHOUT PAYNo. 0 4066M. Calvin B. HowardDate October 15, 19 47Title Agent

Grade and Salary

Division or Bureau FBIDepartment ☒

Appropriation

Field ☐

Beginning

Terminating C. O. B.

Indefinite []*

Remarks Induct 8 hours on October 11, 1947.J. Edgar Hoover

*IMPORTANT:

This form to be used for reporting all leave without pay EXCEPT military.

Persons returning to duty subsequent to this report or from indefinite leave will not be restored to the pay roll until Form PR3a (LWOP) is submitted.

MENT OF 93-1111
LEAVE WITHOUT PAY

No. 0 3406

Date 19 47

Title **Agent**

Grade and Salary

Division or Bureau **FBI**

Department ☒

Appropriation

Field ☐

Beginning

Terminating C. O. B.

Indefinite []*

Remarks **Deduct 8 hours on October 4, 1947.**

J. Edgar Hoover

***IMPORTANT:**

This form to be used for reporting all leave without pay EXCEPT military.

Persons returning to duty subsequent to this report or from indefinite leave will not be restored to the pay roll until Form PR3a (LWOP) is submitted.

RECORDED
1947
134

October 13, 1947

Mr. C. D. Howard
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Howard:

I want to thank you for your assistance in making a car available during the reunion of the FBI National Academy Associates. This cooperation was a valuable contribution to the success of the occasion.

With best wishes and kind regards,

Sincerely yours,

CC: Ladd

WN:hcv

RECORDED
67-12140-129

Searched
Number
Filed
OCT 16 1947	
FEDERAL BUREAU OF INVESTIGATION	

RECEIVED
DIRECTOR
U.S. DEPT. OF JUSTICE
OCT 14 12 31 PM '47

COMMUNICATIONS SECTION
MAILED 5
OCT 14 1947 P.M.
FEDERAL BUREAU OF INVESTIGATION
U.S. DEPARTMENT OF JUSTICE

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Gandy

COPY AM

OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

DATE: October 4, 1947

TO : MR. E. A. TAMM

FROM : R. C. RENNEBERGER

SUBJECT: NATIONAL ACADEMY TRANSPORTATION ACTIVITIES

This is to advise that during the week of the National Academy Associates Retraining Courses the following Special Agent Supervisors made their personally owned automobiles available:

O. J. Keep
C. J. Martin
R. E. Wood
C. B. Howard
C. E. Thompson
C. P. Bell
W. G. Eames
P. F. Krietha

[REDACTED]
[REDACTED]
G. F. Mesnig
R. F. Cartwright
F. F. Meech
A. A. Pease

b6
b7C

These cars were used to meet the members of the entertainment groups at the Union Station and at the airport on Wednesday and were used on one or two occasions for the accommodation of the Associates, members of their families and their friends.

It is recommended that a letter of appreciation be sent to each of these men.

I also desire to advise you that the transportation desk assisted the Associates, who had not already made their return reservations, to obtain rail and airline transportation back to their respective cities. So far as I know everyone was well taken care of and there have been no transportation complaints.

RECEIVED
74

DEPARTMENT OF JUSTICE
NOTICE OF LEAVE WITHOUT PAYNo. 0 4463M Calvin B. HowardDate October 21, 1947Title Agent

Grade and Salary

Division or Bureau

FBIDepartment ☒

Appropriation

Field

☐

Beginning

Terminating C. O. B.

Indefinite []*

Remarks

Reduct 8 hours on October 18, 1947.**J. Edgar Hoover*****IMPORTANT:**

This form to be used for reporting all leave without pay EXCEPT military.

Persons returning to duty subsequent to this report or from indefinite leave will not be restored to the pay roll until Form PR3a (LWOP) is submitted.

NOT RECORDED 3

DEPARTMENT OF JUSTICE
NOTICE OF LEAVE WITHOUT PAYNo. 0 9328M Calvin B. HowardDate December 3, 19 47Title Agent

Grade and Salary

Division or Bureau FBIDepartment ☒ ~~xxx~~

Appropriation

Field ☐

Beginning

Terminating C. O. B.

Indefinite []*

Remarks Leduct 8 hours on November 29, 1947XJ. Edgar Hoover

*IMPORTANT:

This form to be used for reporting all leave without pay EXCEPT military.

Persons returning to duty subsequent to this report or from indefinite leave will not be restored to the pay roll until Form PR3a (LWOP) is submitted.

5 DEC 5 1947

DEPARTMENT OF JUSTICE
NOTICE OF LEAVE WITHOUT PAYNo. 0 12465M Calvin B. Howard
XXXX XXXXDate February 5, 19 48Title Agent

Grade and Salary

Division or Bureau FBIDepartment ☒

Appropriation

Field ☐

Beginning

Terminating C. O. B.

Indefinite []*

Remarks

sl deduct 8 hours on January 17, 1948.J. Edgar Hoover

*IMPORTANT:

This form to be used for reporting all leave without pay EXCEPT military.

Persons returning to duty subsequent to this report or from indefinite leave will not be restored to the pay roll until Form PR3a (LWOP) is submitted.



United States Department of Justice
Federal Bureau of Investigation

IN REPLY, PLEASE REFER TO

FILE NO. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to February 15, 1948, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK ~~MONEY ORDER~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name Address 2105 N. Dakota Drive *Silver Spring, Md*
Relationship wife Dated 2/9/48

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name Address 2105 N. Dakota Drive *Silver Spring, Md*
Relationship wife Dated 2/9/48

Very truly yours,

Calvin M. Forward
Special Agent

ack 2/17/48
RECORDED & INDEXED
FEB 14 1948

DEPARTMENT OF JUSTICE
NOTICE OF LEAVE WITHOUT PAYNo. 0 14024M. Calvin B. HowardDate February 27, 19 48Title Agent

Grade and Salary

Division or Bureau

FBIDepartment ☒

Appropriation

Field ☐

Beginning

Terminating C. O. B.

Indefinite []*

Remarks

sl Deduct 8 hours on 2-21-48.J. Edgar Hoover

*IMPORTANT:

This form to be used for reporting all leave without pay EXCEPT military.

Persons returning to duty subsequent to this report or from indefinite leave will not be restored to the pay roll until Form PR3a (LWOP) is submitted.

MAR 1 1948

U. S. DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

Prepared by
Checked by
Filed by

Jah

MR. CALVIN B. HOWARD

Mr. Calvin B. Howard
PERIODIC PAY INCREASE

Nature
of Action

Date

April 5, 1948

Personnel Action Number

F.B.I.- 25130 15132

Legal Authority

Effective

April 10, 1948

Position

FROM

TO

Special Agent

Grade

CAP 12
\$6184

same
\$6523.40

Salary

Division

and

Section

Headquarters

Appropriations

S & E, F.B.I.

S & E, F.B.I.

Departmental
or Field

Dept.

Field

Dept.

Field

NATURE OF POSITION

a. VICE

b. ADDITIONAL IDENTICAL

c. NEW

P. C. NO.

P. C. NO.

P. C. NO.

Date of Birth

Date of Oath

REMARKS

Prom. under the Auto. Prom. Bill, Public Law
#200 as amended 8/30/45. Prom. under the same
Bill from \$6184.00 to \$6384 in CAP 12 off.
10-6-46. Last efficiency rating - EXCELLENT.

Jah

APR 10 1948

APR 10 1948

East

CALVIN B. HOWARD

Mr. Howard who has been assigned to the Internal Security Section since August 11, 1947, is currently assigned to the desk handling IS-C and R organizations. In this connection Mr. Howard has assigned to him the supervision of all matters pertaining to Communist Front organizations, which includes youth, racial, political, veteran, educational and civil rights groups. There is also handled on this desk the preparation of numerous summary memoranda concerning the various Communist Front groups involved.

Mr. Howard has handled his work since arriving in the Internal Security Section in a logical manner. He is a loyal and extremely conscientious employee. He is industrious, self-reliant and intelligent. He has a pleasing personality and presents a neat appearance. His services in the Internal Security Section have been satisfactory in every respect and it is definitely believed that he is potential SAC material.

Status: Excellent.

8 APR 15 1948
RECORDED

CMH

67-129160-130	
Searched
Numbered	58
Filed	75
4 APR 7 1948	
FEDERAL BUREAU OF INVESTIGATION	

THREE
128

✓ 9/1

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL:
REGULAR (X) SPECIAL ()
PROBATIONAL ()

As of March 31, 1948 based on performance during period from Aug. 11, '47 to March 31, 1948

Calvin B. Howard
(Name of employee)

Special Agent, CAF-12
(Title of position, service, and grade)

Federal Bureau of Investigation, Security Division, Internal Security Section
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	CHECK ONE: Administrative, supervisory, or planning <input checked="" type="checkbox"/> All others <input type="checkbox"/>
---------------------------------	---	---

- | | |
|---|---|
| <u>+</u> (1) Maintenance of equipment, tools, instruments. | <u> </u> (21) Effectiveness in planning broad programs. |
| <u>+</u> (2) Mechanical skill. | <u> </u> (22) Effectiveness in adapting the work program to broader or related programs. |
| <u>+</u> (3) Skill in the application of techniques and procedures. | <u> </u> (23) Effectiveness in devising procedures. |
| <u>+</u> (4) Presentability of work (appropriateness of arrangement and appearance of work). | <u> </u> (24) Effectiveness in laying out work and establishing standards of performance for subordinates. |
| <u>+</u> (5) Attention to broad phases of assignments. | <u> </u> (25) Effectiveness in directing, reviewing, and checking the work of subordinates. |
| <u>+</u> (6) Attention to pertinent detail. | <u> </u> (26) Effectiveness in instructing, training, and developing subordinates in the work. |
| <u>+</u> (7) Accuracy of operations. | <u> </u> (27) Effectiveness in promoting high working morale. |
| <u>+</u> (8) Accuracy of final results. | <u> </u> (28) Effectiveness in determining space, personnel, and equipment needs. |
| <u>+</u> (9) Accuracy of judgments or decisions. | <u> </u> (29) Effectiveness in setting and obtaining adherence to time limits and deadlines. |
| <u>+</u> (10) Effectiveness in presenting ideas or facts. | <u> </u> (30) Ability to make decisions. |
| <u>+</u> (11) Industry. | <u> </u> (31) Effectiveness in delegating clearly defined authority to act. |
| <u>+</u> (12) Rate of progress on or completion of assignments. | |
| <u>+</u> (13) Amount of acceptable work produced. (Is mark based on production records? <u> </u>) (Yes or no) | |
| <u>+</u> (14) Ability to organize his work. | |
| <u>+</u> (15) Effectiveness in meeting and dealing with others. | |
| <u>+</u> (16) Cooperativeness. | |
| <u>+</u> (17) Initiative. | |
| <u>+</u> (18) Resourcefulness. | |
| <u>+</u> (19) Dependability. | |
| <u>+</u> (20) Physical fitness for the work. | |

STATE ANY OTHER ELEMENTS CONSIDERED

- (A) _____
- (B) _____
- (C) _____

STANDARD Deviations must be explained on reverse side of this form	Adjective Rating
Plus marks on all underlined elements, and check marks or better on all other elements rated. <u> </u>	Excellent
Check marks or better on all elements rated, and plus marks on at least half of the underlined elements. <u> </u>	Very Good
Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance. <u> </u>	Good
Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance. <u> </u>	Fair
Minus marks on at least half of the underlined elements. <u> </u>	Unsatisfactory

Rated by F. J. Bannardner Chief of Section March 31, 1948
(Signature of rating official) (Title) (Date)

Reviewed by [Signature] Assistant Director March 31, 1948
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee Report to employee 4-13-48
(Date) (Adjective rating)

Prepared by: *ph*
Checked by: *ph*
Filed by: *ph*

April 5, 1948

0
Mr. Calvin B. Howard
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Howard:

In connection with the Uniform Promotion Act,
I am indeed pleased to advise you that you have been
recommended for promotion from \$6384 per annum to
\$6623.40 per annum in Grade CAF 12, effective April 18,
1948.

Sincerely yours,

John Edgar Hoover
Director

cc: Mr. Ladd
Mr. J. E. Edwards
Movement Section

2 APR 10 1948

JW:ph

129160-131

58
(77)

FEDERAL BUREAU OF INVESTIGATION

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Mohr _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Gandy _____

ph
APR 10 1948
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

VW

3
ph

Mr. D. E. Ladd

March 1, 1948

W. J. Baumgardner

⁰
CALVIN B. HOWARD

Reference is made to SAC Letter #27 dated February 17, 1948, which requested that a list of Special Agents be submitted who should be considered on a long range basis for development as Special Agents in Charge.

After careful consideration, there are set forth hereinafter the names of the Supervisors assigned to the Internal Security Section who it would appear at this time possess the qualifications which mark them as potential SAC material. Each of the men listed below has the personal appearance and has demonstrated sufficient administrative and executive ability to place them in a category of Special Agents who may be expected on a long range basis to develop into Special Agents in Charge.

Lish Whitson

This man makes a neat appearance. His work as a Supervisor has been outstanding. He possesses detailed knowledge of Bureau policies and has exhibited excellent judgment in applying these policies to the work handled by him.

E. H. Winterrowd

This man is tall, makes an exceptionally good appearance, meets people easily and uses good judgment at all times in the handling of his work. He is an excellent Supervisor and has exhibited that he possesses administrative ability.

Edward J. Powers

This man makes an exceptionally good personal appearance, has a very analytical mind and has demonstrated on numerous occasions that he possesses both administrative and executive ability.

J. E. Yensley

This man presents an excellent, mature appearance. He is intelligent, uses good judgment and has demonstrated that he possesses administrative ability.

Arthur F. Lorton

This man presents an excellent personal appearance. He is friendly, meets people easily and is considerably above average in intelligence. He has been an outstanding Supervisor in every respect and has demonstrated that he possesses both administrative and executive ability.

COPIES RECORDED

2 APR 28 1948

67-129160-132

4 APR 24 1948

FEDERAL BUREAU OF INVESTIGATION

Mr. D. W. Ladd

[REDACTED]

b6
b7C

This man is tall, presents a very good personal appearance, is intelligent, ambitious and has demonstrated that he is an excellent supervisor. He has demonstrated that he possesses administrative ability.

[REDACTED]

This man presents a neat appearance, meets people well and has demonstrated an unusual ability to organize and supervise the work assigned to him.

Joseph L. Schmitt

[REDACTED]

This man presents an excellent personal appearance, is above average in intelligence and has demonstrated that he possesses administrative ability.

[REDACTED]

This man presents a nice personal appearance. He has an unusual faculty for developing friends and meeting people easily. He possesses administrative ability and has been an excellent supervisor.

[REDACTED]

This man makes an excellent personal appearance. He is alert, aggressive and above average in intelligence. He is an excellent supervisor and has demonstrated that he possesses administrative ability.

Calvin B. Howard

[REDACTED]

b6
b7C

This man makes a very nice appearance. He is intelligent, industrious and has demonstrated that he has administrative ability.

This man makes a very good personal appearance and is aggressive and intelligent. He has been a supervisor both in the field and at the Seat of Government and has definitely demonstrated that he possesses administrative ability.

This man makes an excellent personal appearance. He meets people easily, is aggressive, alert and has demonstrated that he possesses administrative ability.

Mr. D. W. Ladd

Elbert T. Turner

This man makes a neat personal appearance, is aggressive, alert and has served as a Supervisor both in the field and at the Seat of Government. He very definitely possesses administrative ability.

b6
b7C

This man makes a very good personal appearance. He has a very good personality, makes friends easily and meets people well. He has been an excellent Supervisor and possesses administrative ability.

Kline Featherford

This man presents an excellent personal appearance. He is tall, has a friendly disposition and meets people well. He is an excellent Supervisor and has demonstrated that he possesses administrative ability.

Marion E. Torrens

This man makes an excellent, mature appearance. He is friendly, meets people well and is alert, aggressive and intelligent. He is an excellent Supervisor and has demonstrated that he possesses administrative ability.

Walter R. Wannall

This man makes an excellent personal appearance. He is above average in intelligence, is industrious and aggressive. He is an excellent Supervisor and has demonstrated that he possesses administrative ability.

George H. Scatterday

This man makes a neat personal appearance, has a friendly disposition and meets people well. He is an excellent Supervisor and has demonstrated that he possesses administrative ability.

Robert J. Lanphere

This man presents a neat personal appearance. He is conscientious and intelligent. He has demonstrated that he possesses administrative ability.

Richard C. Godfrey

This man makes a very good personal appearance and is above average in intelligence. He is extremely industrious and ambitious. He has been a Supervisor both in the field and at the Seat of Government and has demonstrated that he possesses administrative ability.

John A. Swartz

This man presents a very good personal appearance. He has a friendly disposition and meets people easily. Mr. Swartz is an excellent Supervisor and has demonstrated that he possesses administrative ability.

Donald E. Moore

This man makes an excellent personal appearance. He has a friendly disposition and meets people easily. He is an excellent Supervisor and possesses administrative ability.

Earl F. Lane

This man makes an excellent personal appearance and is intelligent and industrious. He is an excellent Supervisor and has demonstrated that he possesses administrative ability.

Albert G. Jacobs

This man makes an excellent personal appearance. He is intelligent, industrious and aggressive. He is an excellent Supervisor and has demonstrated that he possesses administrative ability.

J. Wayne Parrish

This man makes a very good personal appearance. He has a friendly disposition and meets people well. He is an excellent Supervisor and has demonstrated that he possesses administrative ability.

James H. Merritt

This man makes an excellent personal appearance. He is intelligent, alert, industrious and ambitious. He is an excellent Supervisor and has demonstrated that he possesses administrative ability.

E. Hyatt Nossburg

This man makes a nice personal appearance. He has a friendly disposition and meets people easily. He is an excellent Supervisor and has demonstrated that he possesses administrative ability.

Joseph J. Meehan

This man makes a nice personal appearance. He is industrious, alert and intelligent. He has had considerable experience both in the field and at the Post of Government. He is an excellent Supervisor and has demonstrated that he possesses administrative ability.

William C. Sullivan

This man presents a neat personal appearance. He has a friendly disposition and meets people easily. He is above average in intelligence and is an excellent Supervisor. He has demonstrated that he possesses administrative ability.

Joseph D. Donohue

This man makes a very good personal appearance. He is alert and industrious and is an excellent Supervisor. He has demonstrated that he possesses administrative ability.

Robert A. Collier

This man presents a very good personal appearance. He has a friendly disposition and meets people easily. He is intelligent, alert and aggressive. He is an excellent Supervisor and has demonstrated that he possesses administrative ability.

James E. Milnes

This man makes a very good personal appearance. He is alert, aggressive and ambitious. He is industrious and is an excellent Supervisor. He has demonstrated that he possesses administrative ability.

CALVIN B. HOWARD

SPECIAL AGENT

ENTERED ON DUTY:

December 4, 1939

SALARY:

\$6384.00

OFFICE PREFERENCE: (1) Houston; (2) Dallas; (3) San Antonio.

D. M. IADD:

Mr. Howard has been assigned to the Internal Security Section since August 11, 1947. He is currently working on the desk responsible for the handling and supervision of investigations relating to domestic Communist front organizations as well as investigations relating to Communist agitation among the American Negroes. Mr. Howard is forceful, aggressive, conscientious, painstaking, and competent. Although new in the Internal Security Section his services in that Section to date have been entirely satisfactory.

Excellent.

INSPECTOR HARBO:

Mr. Howard has had considerable experience, both investigative and supervisory, in the field of Communism. Prior to his present duties at the Seat of Government he was Supervisor of Communist investigations in the Newark Office where he performed a very commendable job. Mr. Howard clearly understands the internal security problems and gives every indication that he is performing outstanding work with his present duties on the Front Organizations Desk. He is very definitely a career man in the FBI and is interested in advancing in the Bureau's work commensurate with his ability. He should be kept in mind for additional responsibilities and advancement in the service of the Bureau.

INSPECTION REPORT
SECURITY DIVISION
INTERNAL SECURITY UNIT
INSPECTOR HARBO
APRIL 1, 1948
(Interviewed by J. A. Carlson)

8 APR 30 1948

DIRECTOR, FBI

July 23, 1948

SAC, MILWAUKEE

POLICE DEPARTMENT
MADISON, WISCONSIN -
INFORMATION CONCERNING

Attached is a copy of a self-explanatory letter from J. H. MATHEWS, Chairman, Department of Chemistry, University of Wisconsin, and a member of the Police and Fire Commission, Madison, Wisconsin wherein Mr. MATHEWS requested suggestions as to possible applicants for the position of Chief of Police at Madison, Wisconsin.

It is noted that Mr. MATHEWS refers to Special Agent CALVIN B. HOWARD who is presently supervisor at the Bureau.

Inasmuch as Madison is the state capitol and there is considerable political faction and pressure from time to time in that city in connection with the functioning of the department and also since THOMAS NEG (N.A.), a member of the Madison Police Department, undoubtedly is not in a position and qualified for consideration as an applicant, it is my recommendation that no suggestions of record be made in reply to Mr. MATHEWS' letter.

I have informed Mr. MATHEWS telephonically that the Bureau appreciates his trust and confidence in seeking our counsel and should there be any possible suggestions that can be made, he will be advised. I made it clear to Mr. MATHEWS, however, that it was not desirable that any impression be given that this Bureau is making suggestions as to possible applicants.

Should the Bureau have any additional suggestions, they will be appreciated.

HKJ:jl
94-40

ANSD

11 AUG 5 1948

100-157

133

COPY

CITY OF MADISON
MADISON, WISCONSIN
POLICE AND FIRE COMMISSION

July 19, 1948

Mr. Hugh Johnson, Agent in Charge
Federal Bureau of Investigation
Department of Justice
Milwaukee, Wisconsin

Dear Mr. Johnson:

Police Chief W. H. McCormick of the Madison Police Department has signified his intention of retiring on or before January 1, 1949 and the Commission, of which I am a member, is now seeking candidates for this position. I am authorized to write to you, and others, for suggestions as to properly qualified candidates.

Madison is a city of approximately 100,000 population. It is the seat of the Capitol and of the State University. While there is considerable industry here it is not a highly industrialized city. It is also an important hospital center. The citizenship is therefore of higher type than the average city. The proportion of college or university educated people is very high. We have a City Manager type of government with a small Council of seven members who shape the policies to be carried out by the City Manager. While the present form of city government has been in operation for only a little more than a year it seems to be functioning very well. Our City Manager, to whom the Chief will be directly responsible, is an experienced and competent man.

We are of the opinion that we have no one in the Police Department who measures up to the standard we have set, although there are many excellent young men in the department, several of whom might qualify in ten years. We have an especially fine group of relatively young men, many of whom have seen military service. None of them has the maturity and training in Police Administration which we believe to be desirable.

Our preference is for a relatively young man, 40 to 45 years old, who has had responsible police experience and who has demonstrated that he is a leader of men, rather than a driver. We naturally want discipline but not that of the First Sergeant type. He should above all have integrity, and he should have a pleasing personality. His success with the Council and City Manager will depend to a very high degree on these two qualifications.

Inasmuch as you have a wide acquaintance among the police officers of this and other states you may be able to give us some good suggestions. Possibly some of your present or former F.B.I. men might be interested. I have lost track of Cal Howard who used to be here. He made a good impression on us. I don't know what police experience he has had or whether he would be interested, but he struck us as being a highly efficient fellow.

Any suggestions you care to make will receive our careful consideration. We shall want to have personal interviews with the best prospects.

Very truly yours,

/s/ J. H. MATHEWS
J. H. Mathews
Chairman, Department of
Chemistry

JHM:vh

J. H. Mathews
Chemistry Department
University of Wisconsin
Madison 6, Wisconsin

October 20, 1943

PERSONAL AND CONFIDENTIAL

0
Mr. Calvin B. Howard
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Howard:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Bethesda, Maryland, on October 4, 1943.

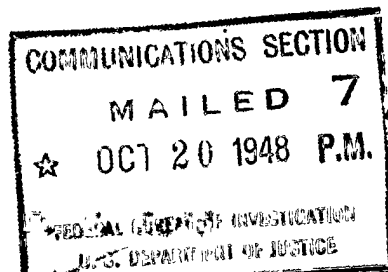
This report reflects that you have no disqualifying physical defects.

The Board of Examining Physicians of the United States Naval Hospital reports that you are capable of performing strenuous physical exertion and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

Sincerely yours,

J. E. Hoover

John Edgar Hoover
Director



Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Mohr _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Gandy _____

12 OCT 29 1948

ky
81

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

NAME HOWARD, Calvin B. AGE 32 YEARS, 1 MONTHS
NATIVITY (state of birth) Texas MARRIED, SINGLE, WIDOWED: Married NUMBER OF CHILDREN 0
FAMILY HISTORY Father living and well. Mother deceased pneumonia
No brothers or sisters. No family diseases.

HISTORY OF ILLNESS OR INJURY Childhood diseases. No injury. Bone growth removed
right arm 1936. Tonsils removed 1941. Appetite good.

HEAD AND FACE normal

EYES: PUPILS (size, shape, reaction to light and distance, etc.) normal

DISTANT VISION RT. 20/ 20, corrected to 20/

LT. 20/ 20, corrected to 20/

COLOR PERCEPTION n

(state edition of Stilling's plates or Lamps used)

DISEASE OR ANATOMICAL DEFECTS n

EARS: HEARING RT. WHISPERED VOICE 15 /15' CONVERSATIONAL SPEECH 15 /15'

LT. WHISPERED VOICE 15 /15' CONVERSATIONAL SPEECH 15 /15'

DISEASE OR DEFECTS n

NOSE n

(Disease or anatomical defect, obstruction, etc. State degree)

SINUSES n

TONGUE, PALATE, PHARYNX, LARYNX, TONSILS tonsils surg. absent

TEETH AND GUMS (disease or anatomical defect): none

MISSING TEETH 1, 16, 17

NONVITAL TEETH # 8

PERIAPICAL DISEASE n

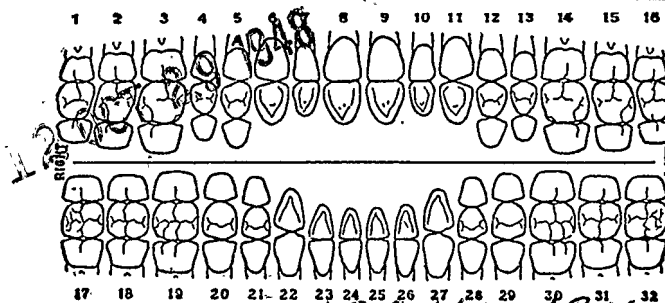
MARKED MALOCCLUSION n

PYORRHEA ALVEOLARIS n

TEETH REPLACED BY BRIDGES n

DENTURES n

REMARKS n



E.G.F. Pollard, Cdr. DC USN

(Signature of Dental Officer)

GENERAL BUILD AND APPEARANCE medium

TEMPERATURE 69 CHEST AT EXPIRATION 38

HEIGHT 69 CHEST AT INSPIRATION 40

WEIGHT 184 CIRCUMFERENCE OF ABDOMEN AT UMBILICUS 35 1/2

RECENT GAIN OR LOSS, AMOUNT AND CAUSE n

SKIN, HAIR, AND GLANDS n

NECK (abnormalities, thyroid gland, trachea, larynx) n

SPINE AND EXTREMITIES (bones, joints, muscles, feet) Post op scar right shoulder bone
tumor non-malignant 1936 some atrophy of muscles rt. hand (tremor
muscles) Weakness distal joint of rt. thumb. Not disabling fires
pistol with left hand.

Handwritten notes:
1900/44
1901/45

THORAX (size, shape, movement, rib cage, mediastinum) normal
RESPIRATORY SYSTEM, BRONCHI, LUNGS, PLEURA, ETC. normal
chest x-ray negative

CARDIO-VASCULAR SYSTEM normal
HEART (note all signs of cardiac involvement) normal

PULSE: BEFORE EXERCISE 80 BLOOD PRESSURE: SYSTOLIC 128
AFTER EXERCISE 90 DIASTOLIC 68
THREE MINUTES AFTER 82
CONDITION OF ARTERIES elastic CHARACTER OF PULSE reg.
CONDITION OF VEINS normal HEMORRHOIDS none

ABDOMEN AND PELVIS (condition of wall, scars, herniae, abnormality of viscera) normal

GENITO-URINARY SYSTEM normal
URINALYSIS: SP. GR. 1.008 ALB. n SUGAR n MICROSCOPICAL n
VENEREAL DISEASE n

NERVOUS SYSTEM normal (organic or functional disorders)
ROMBERG neg INCOORDINATION (gait, speech) none
REFLEXES, SUPERFICIAL present DEEP (knee, ankle, elbow) normal TREMORS none
SEROLOGICAL TESTS KAHN NEG. BLOOD TYPE A1 Rh Pos
ABNORMAL PSYCHE (neurasthenia, psychasthenia, depression, instability, worries) none apparent.

SMALLPOX VACCINATION: DATE OF LAST VACCINATION 1941
TYPHOID PROPHYLAXIS: NUMBER OF COURSES 1
DATE OF LAST COURSE 1938
REMARKS ON ABNORMALITIES NOT OTHERWISE NOTED OR SUFFICIENTLY DESCRIBED ABOVE

SUMMARY OF DEFECTS As noted. none which limit normal functions of hand and arm other than noted.

CAPABLE OF PERFORMING DUTIES INVOLVING ARDUOUS PHYSICAL EXERTION
IS THIS INDIVIDUAL PHYSICALLY FIT TO PARTICIPATE IN RAIDS AND APPREHENSION OF CRIMINALS
WHICH MIGHT ENTAIL THE PRACTICAL USE OF FIREARMS YES (yes or no)
(when no is given state cause)

FINDINGS, RECOMMENDATIONS AND REMARKS (as per boards, when necessary)
No recommendations

A. J. Thite
Capt. MC USN RET.

DATE OF EXAMINATION October 1, 1948

OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

TO : MR. CLEGG

DATE: 10/20/48

FROM : J. P. MOHR

SUBJECT: INSPECTORS' AIDE TRAINING

It is desired that the following Special Agents who are presently attending In-Service Training School be afforded Inspectors' Aide training:

Hugh Charles Boswell
C. Ray Davidson
Calvin B. Howard
John G. Leggett
William Newman III
Dick H. Young

JPM:DW

71 DEC 11



United States Department of Justice
Federal Bureau of Investigation



IN REPLY, PLEASE REFER TO

FILE No. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to November 30, 1948, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK ~~MONEY ORDER~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name [Redacted] Address 205 N. 1st St. Drive, Silver Spring, Md.
Relationship Wife Dated 11-23-48 JAN 21 1949

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in line of duty.

Name [Redacted] Address 959 9th Ave
Relationship Wife Dated 11-23-48

Very truly yours,

Calvin J. Howard
Special Agent

ACK 12/9/48
UPM
3
WRG/NPC

MR. TOLSON

November 1, 1948

H. H. CLEGG

TRAINING IN INSPECTION PROCEDURES

The following members of In-Service Class No. 19 received training in inspection procedures on October 26 and 27, 1948:

Hugh Charles Boswell
C. Ray Davidson
Calvin B. Howard
John G. Leggett
William Newman, III
Dick H. Young

All of these individuals are believed to be well qualified to assist on inspections.

HHC:jfm

//
15 NOV 19 1948

MR. D. E. LADD

November 4, 1948

DIRECTOR, FBI

CALVIN B. HOWARD

SPECIAL AGENT

GENERAL IN-SERVICE COURSE 10/18/48 TO 10/29/48

The above-named Special Agent attended the above General In-Service Training Course and attained the following grades:

Notebook	Very Good
Examination	100
Hip Shooting (Double Action)	90
Practical Pistol Course	88
Shotgun (Skeet)	18/25
.30 Rifle	93
Machine Gun	93
2 days Specialized Training in Inspectors' Aide Training	

The firearms grades with the exception of the Shotgun Skeet Course have been entered on Agent Howard's field firearms training record card.

cc: SA Calvin B. Howard
Security Investigative Division

15 NOV 1948
RECORDED & INDEXED

NOT RECORDED &

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Gandy

HLS:des

RECORDED & INDEXED
NOV 11 1948
SECURITY DIVISION

U. S. DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

Prepared by:
Checked by:
Filed by:

gm
[Signature]

Date	22 July 26, 1949
Personnel Action Number	F. B. I. - 1230 / 1230
Legal Authority	

Nature of Action

MR. CALVIN B. HOWARD
MR. CALVIN B. HOWARD
PROMOTION

Effective

July 24, 1949

	FROM	TO
Position	Special Agent	SA
Grade	CAF 12	CAF 13
Salary	\$6953.40	\$7432.80
Division and Section		
Headquarters		
Appropriations	S & E, F. B. I.	S & E, F. B. I.
Departmental or Field	<input type="checkbox"/> Dept.	<input type="checkbox"/> Field

NATURE OF POSITION

a. VICE	b. ADDITIONAL IDENTICAL	c. NEW
	XXXXXX	
P. C. NO.	P. C. NO.	P. C. NO.
	Date of Birth	Date of Oath

REMARKS

gm/Bm

30 AUG 9 1949

The provisions of the Veterans' Preference Act of 1944 and/or the Selective Service Act of 1948 have been complied with.

67-501 ENCLOSURE
[Signature]

M

ANNUAL
REPORT OF
EFFICIENCY RATING

Form approved.
Budget Bureau No. 50-R012.8.

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL:
REGULAR () SPECIAL ()
PROBATIONAL ()

As of March 31, 1949 based on performance during period from Apr. 1, '48 to March 31, 1949

Calvin B. Howard
(Name of employee)

Special Agent, CAF-12
(Title of position, service, and grade)

Federal Bureau of Investigation, Security Investigative Division, Internal Security
(Organization—Indicate bureau, division, section, unit, field station) Section

ON LINES BELOW MARK EMPLOYEE	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	CHECK ONE: Administrative, supervisory, or planning <input checked="" type="checkbox"/> All others <input type="checkbox"/>
---------------------------------	---	---

- (1) Maintenance of equipment, tools, instruments.
----- (2) Mechanical skill.
+ (3) Skill in the application of techniques and procedures.
+ (4) Presentability of work (appropriateness of arrangement and appearance of work).
+ (5) Attention to broad phases of assignments.
+ (6) Attention to pertinent detail.
+ (7) Accuracy of operations.
+ (8) Accuracy of final results.
+ (9) Accuracy of judgments or decisions.
+ (10) Effectiveness in presenting ideas or facts.
+ (11) Industry.
+ (12) Rate of progress on or completion of assignments.
+ (13) Amount of acceptable work produced. (Is mark based on production records? -----) (Yes or no)
+ (14) Ability to organize his work.
+ (15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
+ (17) Initiative.
+ (18) Resourcefulness.
+ (19) Dependability.
+ (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
----- (22) Effectiveness in adapting the work program to broader or related programs.
----- (23) Effectiveness in devising procedures.
----- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
----- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
----- (26) Effectiveness in instructing, training, and developing subordinates in the work.
----- (27) Effectiveness in promoting high working morale.
----- (28) Effectiveness in determining space, personnel, and equipment needs.
----- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
----- (30) Ability to make decisions.
----- (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- + (A) Capability for Additional Responsibility
----- (B) -----
----- (C) -----

STANDARD
Deviations must be explained on reverse side of this form

Plus marks on all underlined elements, and check marks or better on all other elements rated -----
Check marks or better on all elements rated, and plus marks on at least half of the underlined elements -----
Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance -----
Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance -----
Minus marks on at least half of the underlined elements -----

Adjective
Rating

Excellent
Very Good
Good
Fair
Unsatisfactory

Rating official Excellent

Reviewing official

Rated by J. P. Baumgardner
(Signature of rating official)

Chief of Section
(Title)

March 31, 1949
(Date)

Reviewed by N. M. Laddy
(Signature of reviewing official)

Assistant Director
(Title)

March 31, 1949
(Date)

Rating approved by efficiency rating committee ----- (Date) Report to employee ----- (Adjective rating)

CALVIN B. HOWARD

Mr. Howard has been assigned to the Internal Security Section of the Security Investigative Division since August 11, 1947. During this period he has been assigned to the desk responsible for the handling and supervision of investigations relating to domestic Communist Front organizations, nationalistic organizations (domestic), as well as investigations relating to Communist agitation among the American Negroes. Mr. Howard has a clear understanding of the problems which confront him in the supervision of the cases on his desk and has performed outstanding work with respect thereto. He is aggressive, conscientious, painstaking and competent in every respect. He accepts responsibility, has demonstrated that he possesses the initiative to organize his work and has discharged his assigned duties with very little supervision. His physical condition is such that he can handle any type of assignment and he is available for special or general assignment anywhere the Bureau may need his services. He possesses a thorough knowledge of Bureau policies and has exhibited the ability to apply those policies to his every day tasks.

Mr. Howard has a pleasing personality, presents a neat appearance and is well liked by the other employees in the Section. He is an extremely conscientious and loyal Bureau employee, his services in the Internal Security Section have been highly satisfactory and it is definitely believed he is potential SAC material.

Status: Excellent

CS/S

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Glavin ✓

FROM : H. L. Edwards

SUBJECT: CALVIN BOYD HOWARD
Special Agent
Security Division

DATE: July 18, 1949

RE: REALLOCATION

Mr. Tolson ✓
Mr. Clegg ✓
Mr. Glavin ✓
Mr. Ladd ✓
Mr. Nichols ✓
Mr. Rosen ✓
Mr. Tracy ✓
Mr. Egan ✓
Mr. Gurnea ✓
Mr. Harbo ✓
Mr. Mohr ✓
Mr. Pennington ✓
Mr. Quinn Tamm ✓
Tele. Room ✓
Mr. Nease ✓
Miss Holmes ✓
Miss Gandy ✓

This employee entered on duty 12/4/39 as a Special Agent in Grade CAF-9, \$3200 per annum. On 9/1/42 he was reallocated to Grade CAF-12, \$4600 per annum and as the result of three increase in basic pay and three Uniform Promotions his salary in CAF-12 was increased to \$6953.40 per annum. He is being considered for reallocation to Grade CAF-13, \$7432.20 per annum.

By letter dated 11/13/40 he was censured, placed on probation and transferred because he had displayed somewhat of a disgruntled attitude and a lack of interest in his work. It appeared that he had not been amenable to discipline, he did not follow instructions, he was lackadaisical, and had not exhibited any initiative. On 1/2/41 SAC Boardman reported that Agent Howard had given the impression of being very desirous of continuing as an Agent, he had performed his duties well, and it was felt he would become a valuable asset to the Bureau. On 1/10/41 he was removed from a probationary status. Agent Howard progressed in the Bureau's service after the aforementioned criticism and no further administrative action has been taken against him.

On 3/31/47 SAC McKee rated him EXCELLENT and among other things stated that he had displayed investigative ability of an above-average caliber, he had definitely demonstrated both supervisory and administrative ability, he had exhibited a keen interest, and it was felt he was very suitable material for advancement in the service of the Bureau.

On 5/22/47 SAC McKee submitted his name as one to be considered on a long range basis for development as a Special Agent in Charge.

On 3/31/48 Mr. Baumgardner rated him EXCELLENT and stated that his services had been satisfactory in every respect, and it was definitely believed that he was potential SAC material.

In a memorandum dated 3/14/49 Mr. Baumgardner advised that Agent Howard was first designated a Bureau Supervisor on 3/15/46 in the Newark Office where he handled the desk covering Communist matters. It had been noted that since July, 1945, when he was authorized as an alternate supervisor, he had acted in a supervisory capacity. He reported to the Seat of Government, Investigative Division, 6/23/47 as a Supervisor. He was an excellent supervisor from every standpoint, he had had considerable experience in Communist work, he was considerably above average in in-

FEDERAL BUREAU OF INVESTIGATION

File
GPO
Post

telligent, he possessed an analytical mind, he had sufficient force and aggressive-
ness, and was a most resourceful, dependable and loyal Bureau employee. He was well
grounded in Bureau policy and had demonstrated his ability on numerous occasions to
apply that policy in the supervision of his every day duties. During the three year
period which he had served as an approved Bureau Supervisor his efficiency ratings
had been excellent, he was qualified to handle the most complicated investigative
matters, his physical condition was such that he could function satisfactorily on
any assignment, he was qualified to handle or supervise any dangerous assignment,
and he was available for assignment either special or routine anywhere his services
were needed. In view of his outstanding performance as a Supervisor and since he
possessed the necessary qualifications for reallocation, it was recommended that he
be reallocated to Grade CAF-13.

On 3/31/49 Mr. Baumgardner rated him EXCELLENT and advised that he was an extremely
conscientious and loyal Bureau employee whose services had been highly satisfactory.
It was definitely believed that he was potential SAC material.

During an inspection of the Security Division in June, 1949, Inspector Gurnea said
he expressed himself well and impressed one with his enthusiasm and knowledge of his
duties. He was particular ambitious and was desirous of advancing in the Bureau. It
will be recalled that he refused an opportunity to be transferred to his office of
preference in order to get experience as a Field Supervisor. Inspector Gurnea stated
he was rather impressed with Agent Howard's attitude and the indications of a general
ability and he felt that Agent Howard was presently ASAC material.

A PERMANENT BRIEF OF HIS FILE IS ATTACHED.

RECOMMENDATION: It is recommended that Agent Howard be reallocated to Grade CAF-13,
\$7432.20 per annum, effective 7/24/49.

H. J. Edwards
JEL

JEE/lvw
Attachment

Sanford
7-26-49
Wag/Bm

OK
7-19
✓
I agree
2/19/49

I agree
7-18

GM.
H.

7-26-49
10
11-10-49
11-10-49
11-10-49

Be
att

July 26, 1949

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Mr. Calvin B. Howard
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Howard:

I am indeed pleased to advise you that you have been recommended for promotion from the position of Special Agent, \$6953.40 per annum in Grade CAF 12, to the position of Special Agent, \$7432.20 per annum in Grade CAF 13, effective July 24, 1949.

Sincerely yours,

John Edgar Hoover
Director

115 AUG 3 1949

67-129160-137
FEDERAL BUREAU OF INVESTIGATION
JUL 29 1949
42

CC-Mr. Fletcher
Mr. J. E. Edwards
Movement Section

8

[Handwritten signature]

RECEIVED
JUL 26 12 54 PM '49
U.S. DEPT. OF JUSTICE

Mr. Tolson
Mr. Ladd
Mr. Clegg
Mr. Glavin
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Harbo
Mr. Mohr
Tele. Room
Mr. Nease
Miss Gandy

P

1/12

[Handwritten signature]

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. D. M. Ladd *DL*

FROM : F. J. Baumgardner *FJB*

SUBJECT: CALVIN B. HOWARD
SPECIAL AGENT SUPERVISOR
INTERNAL SECURITY SECTION
SECURITY INVESTIGATIVE DIVISION

DATE: March 14, 1949

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	<input checked="" type="checkbox"/>
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Harbo	
Mr. Hendon	
Mr. Pennington	
Mr. Quinn Tamm	
Tele. Room	
Mr. Nease	
Miss Holmes	
Miss Gandy	

PURPOSE:

The purpose of this memorandum is to call to your attention the fact that Supervisor Calvin B. Howard who is currently assigned to the Communist Front Organizations Desk will be eligible under the provisions set forth in SAC Letter No. 146, dated November 18, 1947, for promotion from Grade CAF-12 to Grade CAF-13.

DETAILS:

Mr. Howard was first designated as a Bureau Supervisor on March 15, 1946, at which time he was assigned to the Newark, New Jersey, Office. On that date he was approved by the Bureau to act as Supervisor on the desk handling Communist matters in the Newark Office. On June 23, 1947, he reported to the Seat of Government as a Supervisor in the Investigative Division. On August 11, 1947, he was transferred to the Internal Security Section of the Security Investigative Division and since that date has been assigned to the supervision of Internal Security-C and R organizations. At the present time he is also supervising Nationalistic Organizations as well.

In connection with his current assignment, Mr. Howard is responsible for the supervision of matters pertaining to Communist Front organizations. This includes youth, racial, political, veteran, educational and civil rights groups, as well as nationalistic organizations. In addition, Mr. Howard has prepared numerous summary memoranda concerning the various Communist Front groups which he supervises.

Mr. Howard is an excellent Supervisor from every standpoint. He has had considerable experience in Communist work, both as an investigator and as a Supervisor in the field and at the Seat of Government. He is considerably above the average in intelligence, he possesses an analytical mind, has sufficient force and aggressiveness and is a most resourceful, dependable and loyal Bureau employee. He is well grounded in Bureau policy and has demonstrated his ability on numerous occasions to apply that policy in the supervision of his every duties. He is a willing worker and has, on numerous occasions, worked overtime when completing special assignments which have been given to him with a deadline for completion.

During the three year period which Mr. Howard has served as an approved Bureau Supervisor his efficiency ratings have been excellent. His current work also entitles him to a rating of excellent. He is qualified to handle the most complicated investigative matters and his physical condition is such that he can

FJB:TD

Mr. D. M. Ladd

3-14-49

function satisfactorily on any assignment. He is qualified to handle or supervise any dangerous assignment and he is available for assignment either in special instances or for routine duties anywhere his services are needed.

RECOMMENDATION:

In view of Mr. Howard's outstanding performance as a Supervisor and since he possesses the necessary qualifications, it is recommended that he be considered for promotion from Grade CAF-12 to Grade CAF-13. In the event you approve, it is suggested this memorandum be referred to the Administrative Division for appropriate attention.

Handwritten notes and signatures:
13
10/13/49
J. B. [unclear]
[unclear] [unclear]
[unclear] [unclear]



United States Department of Justice
Federal Bureau of Investigation

IN REPLY, PLEASE REFER TO

FILE No. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to July 31, 1949, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONEY-ORDER~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name Address 2105 N. 1st St. Spring, MD
Relationship WIFE Dated 7-22-49

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The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name Address 2105 N. 1st St. Spring, MD
Relationship WIFE Dated 7-22-49

Very truly yours,

[Signature]
Special Agent
[Handwritten: 3 wry rpe]
AUG 1 1949
NOT RECORDED

Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: September 6, 1949

FROM : D.M. LADD

SUBJECT: PERSONNEL - ADVANCEMENT

Calvin B. Howard

In accord with the instructions contained in SAC Letter #80, Series 1949, dated August 16, 1949, there is respectfully submitted as of this date a list of personnel assigned to the Security-Investigative Division to be considered on a long-range basis for further development as administratives and executives in the Bureau. It is realized that all personnel assigned to the Security-Investigative Division are being considered on a long-range basis for development, and at this time there are listed only those who have more clearly indicated consideration at this time for such development.

The following personnel have been eliminated for consideration at this time because they hold positions equivalent to that of Assistant Special Agent in Charge:

Joseph L. Schmit, Number One Man, Internal Security Section
William A. Branigan, Number One Man, Espionage Section
Charles H. Stanley, Number One Man, Loyalty Section
Kline Weatherford, Number One Man, Correlation-Liaison Section
(under transfer as ASAC, Mobile
Richard C. Godfrey, under transfer as ASAC, Butte

Those listed at this time are:

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[redacted] is a Number One Man in the Loyalty Section. He is a hard worker, especially adapted to detailed work, a clear thinker, and expresses himself effectively. He has had a limited amount of experience in the Bureau, having served in the Armed Forces during the war. Nevertheless, I feel that he has developed into a very good administrator. He has under his supervision those Agents who review loyalty reports prior to their submission to the Civil Service Commission. He is well liked by those he supervises. He makes a good personal appearance, is adaptable to working under any conditions, and I feel possesses above average intelligence. He is married, has two children, however, I do not think this would interfere in any way with his being utilized wherever the Bureau might see fit to send him. I think [redacted] has excellent possibilities for a position as an ASAC at this time, and with more experience should develop into good SAC material.

Mr. [redacted] is presently assigned as a Supervisor in the Internal Security Section of the Security-Investigative Division. He supervises cases

more experience

36

MEMORANDUM FOR THE DIRECTOR

involving Communist Fronts and Rightist groups organized in the United States. He also assists in handling mail in the Office of the Assistant to the Director. He makes an excellent personal appearance, dresses neatly, has a friendly disposition, and is well liked by the other employees in the Internal Security Section. Mr. [] is considerably above average as a Bureau Supervisor. He is intelligent, knows Bureau policy, and has exercised good judgment at all times in applying that policy to his assigned duties. In addition to handling a large volume of work, Mr. [] has prepared involved and highly important memoranda for the Director concerning the motion picture industry, Communist infiltration into the radio industry, as well as similar types of memoranda concerning various Communist Front Groups. He is a well rounded, mature Bureau employee who has the ability to meet all types of people well. Mr. [] is available for assignment at any place the Bureau may desire to send him.

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DONALD E. MOORE

Mr. Moore is currently assigned to the Internal Security Section of the Security-Investigative Division as a Supervisor on the Special Memoranda Desk. Mr. Moore's ability to prepare excellent memoranda regarding highly delicate and involved subjects matters is outstanding. He is the Number Two Man in the Internal Security Section, and during the recent past acted in the absence of the Section Chief for a period of four weeks. During this time, he handled the Section in an excellent manner and demonstrated beyond question that he possesses administrative ability. Mr. Moore is tall, well built, and presents an excellent personal appearance. He has a friendly disposition and is well liked by all the employees in the Internal Security Section. He has exercised good judgment at all times in handling his assigned duties, and his general, all-round ability is considerably above the average of Bureau Supervisors. He is available for assignment at any place the Bureau may care to send him.

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Mr. [] is currently assigned as a Supervisor on the Communist Infiltration of Labor Desk in the Internal Security Section of the Security-Investigative Division. He has handled a large volume of work on this desk and has demonstrated his ability to act coolly under pressure in his handling of numerous coal strike situations which require continuous and expeditious attention during the time they are in progress. Mr. [] is intelligent, presents an excellent personal appearance, and has exercised good judgment at all times in the handling of his assignments since becoming a Bureau Supervisor. He possesses the ability to make contact among all types of people and could serve in any Bureau office. Mr. [] is especially enthusiastic about the Bureau's work and is available for transfer to any place the Bureau may desire to send him.

MEMORANDUM FOR THE DIRECTOR

ARTHUR J. MARCHESSAULT

Mr. Marchessault is presently assigned as a Supervisor in the Espionage Section handling Special Cases. He makes a good personal appearance, is always neatly dressed, has a friendly disposition, and is conscientious and dependable. He has handled his work intelligently and with good judgment. He is well acquainted with Bureau policy, is very practical, and although comparatively new in his Supervisory position at the Bureau, has demonstrated clearly that he is properly qualified. He has served in the past in the capacity of a field supervisor. He handles a good volume of work, is mature, and is available for any type of assignment.

[REDACTED]

Mr. [REDACTED] is currently assigned to the Internal Security Section of the Security-Investigative Division as a Supervisor on the Communist Party-USA Desk. Mr. [REDACTED] work as a Supervisor on this desk has been outstanding. He is without question one of the best informed men in the Bureau concerning Communist matters generally. He is considerably above average in intelligence and exercises a keen perception in the handling of his assigned duties. He has inaugurated changes in the method of reporting by the field on Communist matters which has inured greatly to the Bureau's benefit. Mr. [REDACTED] makes an excellent personal appearance, exercises good judgment at all times, and is well liked by the other employees in the Internal Security Section. He has the ability to make friends among all types of people and could serve successfully in any Bureau office. Mr. [REDACTED] is available for transfer at any time to any of the Bureau's offices.

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HUGH JACK PHARIES

Mr. Pharies, at the present time, reviews completed loyalty investigations after they have been approved by the Supervisor, to determine that they are in satisfactory condition. He is a good worker and exercises good sound judgment in the performance of his duties. A review of his file shows that he is an excellent investigator and has done outstanding work as a police contact man. Mr. Pharies is above average as a Supervisor in intelligence, maturity and adaptability. He makes a good solid personal appearance, is a down-to-earth type of individual, and is extremely well liked by his fellow employees.

[REDACTED]

Mr. [REDACTED] is a Supervisor in the Loyalty Section. He has been in the Bureau's service for approximately fifteen years and has had varied and extensive experience in the domestic field. He has worked on some "special" investigations and has been rated as an excellent investigator. He is mature, intelligent and

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MEMORANDUM FOR THE DIRECTOR

forceful. He has a keen insight into the Bureau's operations and is familiar with Bureau policies and procedures. He has an excellent speaking voice, makes a good personal appearance, is adaptable to all types of work, and is available for assignment wherever the Bureau may see fit to use him.

[redacted]
Mr. [redacted] is assigned to the Correlation-Liaison Section and has been assigned particularly to liaison with the Army. He has built up very cordial relations with the Office of Military Intelligence, and his work has often been the subject of commendation. He interests himself in the performance of his duties beyond the average, and develops his relationships with the various contacts not only on a sound official basis, but also on a personal basis. Mr. [redacted] has a keen appreciation for the proper application of Bureau policies and regulations, is very practical, and has demonstrated again and again good judgment. He is intelligent, above average, and has a pleasing personality. He has consistently been rated as excellent.

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J. EARL MILNES

Mr. Milnes is currently assigned to the Internal Security Section of the Security Investigative Division as a Supervisor handling Security Index matters. The Bureau's Security Index program is highly confidential and complex and Mr. Milnes has demonstrated his ability to handle this assignment most satisfactorily. In addition to his handling of Security Index cases, he is also assigned as Night Duty Man on Inspector H. B. Fletcher's desk. In this latter capacity he takes calls both from the outside and from the various field offices in Mr. Fletcher's absence. He has performed exceptionally well on Mr. Fletcher's desk and without question is thoroughly conversant with Bureau policy and procedure. Mr. Milnes is a big man and makes an excellent personal appearance. He is friendly, has a good personality, and has the ability to meet all types of people well. He is available for transfer at any time and can serve in any type of territory or office.

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[redacted]
Mr. [redacted] is currently assigned to the Internal Security Section of the Security-Investigative Division as a Supervisor on the Communist Infiltration of Labor Desk. Mr. [redacted] is a calm, unexcitable type individual. He exercises excellent judgment in the handling of his assigned duties and is not the type who can be stampeded under pressure. He makes an excellent personal appearance, is friendly, and has the ability to meet and make friends among all types of people. He has demonstrated on numerous occasions that he has an excellent grasp of Bureau policies and procedures and that he knows how to apply those policies and procedures to his everyday tasks. Mr. [redacted] is one of the better Supervisors in the Internal Security Section and is available for transfer at any time. He has the ability to adapt himself to any situation and can serve in any Bureau office.

MEMORANDUM FOR THE DIRECTOR

[redacted]
Mr. [redacted] is assigned as a Supervisor in the Espionage Section and is regarded as above average. He is practical, exercises good judgment, is intelligent, applies himself well, and is capable of producing an above average volume of work. He avoids error. He is self-confident, has the definite ability to meet people, and has been consistently rated excellent. Although comparatively new as a Bureau Supervisor in the Espionage field, he has clearly demonstrated his adaptability to his assignment, and is now regarded as one of the more conscientious, dependable Supervisors. He works on his own initiative and accepts responsibility.

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[redacted]
Mr. [redacted] is an outstanding Supervisor in the Espionage field and has above average ability. He has been continuously over-assigned because he is the type of person who gets things done. He is intelligent, exercises good judgment, is conscientious, and is very dependable. He is the type of employee whose opinions are valued by others. Regrettably, he has lost the sight of one eye during the past six months due to an infection. He is willing to accept responsibility and is available for any type of assignment.

CALVIN B. HOWARD

Mr. Howard is currently assigned to the Internal Security Section of the Security Investigative Division as a Supervisor on the Communist Front Desk. Prior to his assignment as a Supervisor at the Bureau, Mr. Howard served as a full time Supervisor of Communist matters in the Newark Office. He possesses an outstanding knowledge of not only the Communist Party per se, but of the numerous splinter groups and Communist Front organizations. Mr. Howard is a stickler for details and strives at all times to turn out perfect work. He makes an excellent personal appearance, is intelligent, and has exercised good judgment at all times in handling his assigned duties. Mr. Howard has the ability to make contacts among all types of people and could serve successfully in any type of territory or office. He is available for transfer at any time to any place the Bureau may wish to assign him.

MARION E. TORRENS

Mr. Torrens is currently assigned to the Internal Security Section, Security-Investigative Division, as a Supervisor on the Security Index Desk. Mr. Torrens is a rather deliberate, solid individual who carefully considers each problem before making a decision. He has an excellent knowledge of Bureau policy and procedure and has demonstrated his ability to apply that policy and procedure to his assigned duties. Although the Bureau's Security Index program is highly

MEMORANDUM FOR THE DIRECTOR

confidential and involved, Mr. Torrens has given an excellent account of himself in handling this work. He presents an excellent personal appearance, is intelligent, and has the ability to make contacts among all types of people. He possesses the adaptability to function in any part of the country and is available to serve in any Bureau office.

JOSEPH D. PURVIS

Mr. Purvis reviews loyalty reports prior to their submission to the Civil Service Commission. He has exercised good judgment in the performance of his duties. He is a tall, slender individual, very affable, and although he does not make an outstanding personal appearance, the better he is known, the better he is liked. He is an aggressive type of individual who completes his assignments with a minimum amount of supervision. He is available for assignment wherever needed.

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[REDACTED]

Mr. [REDACTED] is a Supervisor in the Loyalty Section. He has had considerable experience in the field and has worked as a Supervisor in the Los Angeles Office, prior to coming to the Bureau. He is familiar with Bureau policy and procedure both at the Seat of Government and in the domestic field. He is a hard worker, is very conscientious, intelligent, and exercises good judgment. He makes a good personal appearance, is tall and slender, and is quick to make friends. Mr. [REDACTED] has a tendency to be abrupt at times and a little domineering. This has been called to his attention, and excellent improvement in this regard has been noted. Mr. [REDACTED] presents possibilities for advancement in the Bureau's service.

JOHN S. AMMARELL, JR.

Mr. Ammarell is assigned to the Correlation-Liaison Section and is presently serving as the immediate Supervisor in Charge of the Correlation Unit. He has taken a large part in the planning and organizing of the new Unit and has demonstrated his ability for planning and detail work. He displays initiative and accepts responsibility. He has had field supervisory experience as an alternate supervisor on criminal and applicant work. He has been consistently rated excellent for several years.

W. RAYMOND WANNALL

Mr. Wannall is assigned as a Supervisor in the Espionage System, is industrious, capable and dependable, and works on his own initiative and responsibility. He is the type of employee who gets things done; his overtime is above average; and he seeks advancement in the Bureau through the performance

MEMORANDUM FOR THE DIRECTOR

of good work. Mr. Wannall is generally regarded as one of the better Supervisors in the Security-Investigative Division. He gets along well with all other employees and his opinions are respected.

JOSEPH J. MEEHAN

Mr. Meehan is assigned to the Espionage Section. He has had considerable experience in the Bureau and is one of the older employees. He is particularly well versed in policy and the application of instructions and regulations. He is very practical and sincere, exercises good judgment, and is used currently as a relief Supervisor. As a relief Supervisor, Mr. Meehan is utilized as an alternate for the Number One Man in the Espionage Section and also on any desk in the Espionage Section requiring assistance in removing a bottleneck. He has had experience in personnel matters.

RALPH R. ROACH

Mr. Roach is assigned to the Correlation-Liaison Section and is particularly assigned to liaison work. His work is often the subject of commendation, and his liaison is principally with the White House and the State Department. He has developed above-average contacts, particularly at the State Department making it possible for the Bureau to receive valuable and constructive information. He is well acquainted with Bureau policies and procedures, and he makes a favorable impression on those with whom he comes in contact. He has plenty of initiative and is very self-confident.

JOHN E. FOLEY

Mr. Foley is assigned to the Correlation-Liaison Section. He has never served in a supervisory capacity other than as a Bureau Supervisor. He is comparatively new in the Bureau but his efficiency ratings have always been above average, and he is currently rated as excellent. Mr. Foley is sound in his approaches, is conscientious, and reflects intelligence and initiative in his work. He has always demonstrated intense interest in his assignments, is painstaking in his work, and has demonstrated his ability to get along not only with employees of the Bureau but has also developed excellent contacts with representatives of the Immigration and Naturalization Service.

PAUL L. COX

Mr. Cox is currently assigned to the Internal Security Section of the Security-Investigative Division as a Supervisor on the Security Index Desk. Mr. Cox presents an excellent and mature personal appearance. He is well liked by the employees in the Internal Security Section and can make contacts among

MEMORANDUM FOR THE DIRECTOR

all types of people. Although the Bureau's Security Index program is highly confidential and involved, Mr. Cox has demonstrated that he can handle a tremendous volume of this work. Prior to his assignment as a Supervisor at the Seat of Government, he was a full-time Supervisor on the General Investigative Desk in the Detroit Office. Mr. Cox possesses an excellent knowledge of Bureau policies and has exercised good judgment in applying those policies to his everyday tasks. He is available for transfer to any Bureau office at any time.

FREDERICK C. ZINCK

Mr. Zinck is currently assigned to the Internal Security Section of the Security-Investigative Division as a Supervisor on the Security Index Desk. In this assignment he has handled a tremendous volume of these highly confidential and involved matters. He possesses excellent judgment and has demonstrated on numerous occasions his ability to think clearly and apply Bureau policy correctly to any given situation. Although somewhat small in stature, Mr. Zinck presents an excellent personal appearance, has a friendly disposition, and has the ability to make contacts among all types of individuals. He is available for transfer to any Bureau office at any time.

NAME: HOWARD, CALVIN B.

POSITION: SPECIAL AGENT

EOD: 12-4-49

SALARY: CAF-12, \$6953.40

OFFICES OF PREFERENCE: (1) Houston (2) Dallas (3) San Antonio

ASSISTANT DIRECTOR LADD:

See Annual Efficiency Report for Mr. Howard dated 3/31/49.

INSPECTOR GURNEA:

Mr. Howard presents a very good appearance and has an excellent personality. He conducts a good interview, expresses himself well and impresses one with his enthusiasm and knowledge of his duties. Howard is particularly ambitious and is desirous of advancing himself in the Bureau. It will be recalled he refused an opportunity to be transferred to his office of preference in order to get experience as a Field Supervisor. I was rather impressed with Howard's attitude and the indications of a general ability. I believe Howard is presently ASAC material.

During the six-month period September 1, 1948 to March 1, 1949, he averaged 56 minutes a day overtime. During the calendar year 1948, he took 16 days, 3 hours Annual Leave and 11 days, 1 hour Sick Leave. The stenographers rated him midway between Very Good and Excellent in ability to dictate.

Inspection Report
Security Division, Internal Security Section
Inspector Gurnea
Interviewed by: Inspector Gurnea
Date: 6/1/49

8 OCT 1 1949
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Mr. Tolson _____
 Mr. E. A. Tamm _____
 Mr. Clegg _____
 Mr. Glavin _____
 Mr. Ladd _____
 Mr. Nichols _____
 Mr. Rosen _____
 Mr. Tracy _____
 Mr. Egan _____
 Mr. Gurnea _____
 Mr. Harbo _____
 Mr. Mohr _____
 Mr. Pennington _____
 Mr. Quinn Tamm _____
 Mr. Nease _____
 Miss Gandy _____

October 7, 1949

MEMORANDUM FOR MR. FLETCHER

I desire to advise you that at 4:00 PM today, Special Agent Calvin B. Howard received word that his stepmother, Mrs. H. W. Howard, had just passed away. Supervisor Howard indicated that he planned to leave for Houston, Texas, as soon as he could make definite arrangements. He will advise me as to his plans before he departs from Washington. He can be reached in care of his father, Mr. H. W. Howard, 700 E. 9th Street, Houston, Texas, telephone Taylor 7113.

Respectfully,

F. J. Baumgardner

JLS:TD

RECORDED

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3/11

October 11, 1949

0
Mr. Calvin B. Howard
Care of Mr. H. W. Howard
700 East 9th Street
Houston, Texas

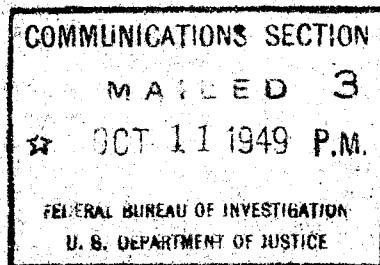
Dear Mr. Howard:

I have been informed of the sorrow which has come to you, and I wanted to drop you this note to extend to you my deepest sympathy.

I realize there is little one can say at this time to lighten your heart, but I did want you to know that my thoughts are with you during these trying hours.

I want you to feel free to remain with your folks until you have rendered all the help and assistance you can.

Sincerely,
J. Edgar Hoover



cc: Mr. Fletcher (P&C)

RKW:gcm

Tolson _____
Ladd _____
Clegg _____
Glavin _____
Nichols _____
Rosen _____
Tracy _____
Harbo _____
Mohr _____
Tele. Room _____
Nease _____
Gandy _____

RECEIVED DIRECTOR
F B I
U. S. DEPT. OF JUSTICE
OCT 11 12 30 PM '49

RECEIVED READING ROOM
F B I
U. S. DEPT. OF JUSTICE
OCT 11 11 28 AM '49

October 28, 1949

Mr. John Edgar Hoover
Director
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Hoover:

While there is little anyone can say or do at a time of sorrow such as recently experienced by my family, your thoughtful and considerate note did mean so much to me.

It is a comfort always to know that others share in one's sorrow and I know that your kind expression of sympathy reflected not only your personal feelings but also the combined regrets of what I consider the finest organization in the world.

My father would like to join with me in expressing our sincere appreciation for your expression of sympathy.

Sincerely,

Calvin B. Howard

Calvin B. Howard

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